**Alamo Area Council of Governments**

**Regional Emergency Preparedness Advisory Committee Meeting**

**Tuesday, February 14th, 2022 – 9:00am**

**2700 NE Loop 410, Suite 101**

**San Antonio, Texas 78217**

**MEETING MINUTES**

***MEMBERS PRESENT:***

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| 1. **Donovan Agans** 2. **Michael Hayes for Andrew Cardiel** 3. **Patrick Lewis for Manuel Casarez** 4. **Gilbert Rodriguez for Mark Chadwick** 5. **Walton Daugherty** 6. **Shelby Dupnik** 7. **Angela Morgan for Eric Epley** 8. **Jeffrey Fincke** 9. **Nolan Byrd for Gary Haecker** 10. **Ray Kallio** 11. **Jeff Kelley** 12. **Aaron Von Muldau for Justin Klaus** 13. **Daniel Kramer** 14. **Patrick Pinder for Judge Kyle Kutscher** | 1. **Judy Lefevers** 2. **Jerremy Hughes for Eric Maloney** 3. **Christopher Monestier** 4. **Scott Moreland** 5. **Rey Torres for Michael Morlan** 6. **Steve Olfers** 7. **Mick McMickle for Braxton Roemer** 8. **Chris Lopez for Judge Peter Sakai** 9. **Sammy Sikes** 10. **Michael Starnes and Rachelle Littlefield** 11. **Cindy Stafford for Chris Thompson** 12. **Mark Trevino and Jeffrey Dean** 13. **Blake Stayton for Devon Wilborn** |

***MEMBERS ABSENT:***

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| 1. **Edwin Baker** 2. **Mallorie Deason** 3. **Philip Glass** 4. **Tony Gross** 5. **Ray Hacker** | 1. **Sam McDaniel** 2. **Dan Pue** 3. **Judge James Teal** 4. **William Thomas** |

***AACOG STAFF PRESENT:***

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| Marcela Medina – Public Safety Manager  Matthew Reyes – Homeland Security Planner  Justin Monarez – Homeland Security/Criminal Justice Coordinator  Laura Richardson – Public Safety Specialist |

**1. Meeting called to Order.**

Jeff Fincke called the meeting to order at 9:05am.

**2. Roll Call.**

A quorum was established with twenty-seven **(27)** members present

**3. Public Comments**

There were no public comments.

**4. Consider and act upon the approval of the January 18, 2023 minutes.**

A **motion** was made by **Scott Moreland** and secondedby **Sammy Sikes** to approve the minutes.

**All Approved, Motion Carried.**

**Presentations:**

**5. Program Updates**

1. Monthly HSGD Conference Call
   1. Staff met with OOG in early February for biannual conference with TARC
   2. No changes reported to HSGD process other than previously mentioned
2. Added new signatories to the Regional Mutual Aid Agreement
   1. Frio County ESD 1
   2. Wilson County ESD 2
   3. City of Karnes City
   4. City of Falls City
3. Updates to the AACOG Homeland Security Planning grant
   1. Justin Monarez presented changes to the grant that account for an increase in duties pertaining to regional planning documents and increases in fringe costs for staff salaries

**6. Discussion and appropriate action on subcommittee reports.**

1. **Emergency Management**

Rey Torres – Relayed information from Michael Morlan on subcommittee ranking

**B.  Fire/Hazmat/WMD**

Patrick Lewis – Relayed information on subcommittee ranking

**C.  Law Enforcement/Fusion Center**

Lewis Lopez – Informed the committee on projects that were prioritized/ranked by the subcommittee, which aligned with the priority areas identified in November

**D.  Interoperable Communications**

Robert Adelman – Relayed information on the three projects that the subcommittee ranked in January

**E. Hospital/EMS/Medical**

Angela Morgan – Hospital group is working on planning efforts for SAMMC exercise set for late April. STRAC received funding through S.B. 8 to support EMS training across the region.

**F.  Public Health**

Sammy Sikes – DSHS is supporting STRAC on the SAMMC exercise and is working on efforts pertaining to avian influenza.

**7. Instructions on scoring for the 2023 State Homeland Security Program grant applications –** AACOG staff relayed instructions on the ranking tool and shared drive folder used to rank applications for SHSP.

**8. 2023 State Homeland Security Program grant application presentations:**

1. 4827601 – Bexar County: *Network Security Assessment - $80,000.00*
2. 4804401 – Bexar County: *Patrol Tactical Helmets - $152,995.25*
3. 4828601 – Bexar County: *Regional Preparedness and Resilience Project - $28,600.00*
4. 4825801 – Bexar County: *WMD/HAZMAT Response Team - $69,990.00*
5. 4694001 – Converse, City of: *Phase 2 P25 Radios for SWAT Members - $49,321.25*
6. 4738501 – Kerrville, City of: *ALPR Project - $61,243.00*
7. 4753101 – Medina County: *Hazardous Materials Spill Response Trailer - $18,000.00*
8. 4722901 – New Braunfels, City of: *Business Continuity and Operations Communications Mobile Broadband Project - $44,000.00*
9. 4568902 – Olmos Park, City of: *Alamo Area Situational Awareness Platform (AASAP) Sustainment – Year 2 - $42,300.00*
10. 4849501 – San Antonio, City of: *Alamo Regional Security Operations Center (ARSOC) - $97,600.00*
11. 4100804 – San Antonio, City of: *Information Sharing –* *Southwest Texas Fusion Center - $244,100.00*
12. 2999608 – San Antonio, City of: *OEM Strategic Planning – Application withdrawn by applicant*
13. 2999608 – San Antonio, City of: *STEAR Media Program - $100,000.00*
14. 2963809 – San Antonio, City of: *SAPD Helicopter Team – Applicant reduced budget to $161,733.26*
15. 2963809 – San Antonio, City of: *SAPD Hostage Negotiation Team – Applicant reduced budget to $2,809.50*
16. 2963809 – San Antonio, City of: *SAPD TacMed Team - $24,343.00*
17. 2963809 – San Antonio, City of: *SAPD Type I Bomb Squad - $236,588.00*
18. 2963809 – San Antonio, City of: *SAPD Type I SWAT Team – Applicant reduced budget to $215,566.00*

**Committee took a recess for lunch**

1. 4529302 – San Antonio, City of: *STOV – SAFD HAZMAT - $128,774.00*
2. 4529302 – San Antonio, City of: *STOV – SAFD TRT – Application withdrawn by applicant*
3. 4529302 – San Antonio, City of : *STOV – SAFD Wildland Fire – Application withdrawn by applicant*
4. 4829201 – Southwest Texas Regional Advisory Council: *AAIR Training Kit for RTF/ALERRT Training - $73,855.29*
5. 4822401 – Southwest Texas Regional Advisory Council: *Radiation Detection Portal - $48,697.00*
6. 4822801 – Southwest Texas Regional Advisory Council: *RICC and WAVE Network Engineer - $75,000.00*
7. 4828301 – Southwest Texas Regional Advisory Council: *WebEOC Training and Admin - $95,000.00*
8. 4692801 – Seguin, City of: *Seguin LETPA Project - $173,894.59*
9. 4692501 – Seguin, City of: *Seguin Community Response – HAZAMT - $38,197.64*

**New Business:**

**9. Discussion and appropriate action on ranking of 2023 State Homeland Security Program grant applications –** Members of the committee were allotted time to rank applications via the SurveyMonkey ranking tool.

**10. Discussion and appropriate action on the review and approval of the 2023 State Homeland Security Program ranking and recommended budget amounts –** AACOG staff compiled submitted rankings, verified conflicts of interest, and produced a ranking matrix using the average rank for each project across all committee members. The committee viewed the ranking and agreed to not make any changes to recommended funding amounts.

A **motion** was made by **Shelby Dupnik** and secondedby **Michael Starnes** to approve the minutes.

**All Approved, Motion Carried.**

**Closing Items:**

**11. Upcoming Events, Trainings and/or Exercises**

1. DPS Mass Casualty Workshop for the Poteet Strawberry Festival – March 9, 2023

2. AWR 136 – Essentials of Community Cybersecurity – April 4, 2023

3. MGT 384 – Community Preparedness for Cyber Incidents – April 4-5, 2023

**12. Items to be placed on next meeting agenda**

No items were identified to be added to the next meeting agenda.

**13. Next Meeting Date: March 15, 2023 – 2:00pm – at AACOG Titan Building**

**14. Adjournment.**

A **motion** was made and seconded to adjourn.

Meeting adjourned at 2:33pm.

Glossary:

1. AACOG – Alamo Area Council of Governments
2. CISA – Cybersecurity and Infrastructure Security Agency
3. DSHS – Department of State Health Services
4. DVE – Domestic Violent Extremism
5. GIS – Geographic Information Systems
6. HSGD – Homeland Security Grants Division
7. JTTF – Joint Terrorism Task Force
8. LETPA – Law Enforcement Terrorism Prevention Act
9. NPA – National Priority Area
10. NSEDC – National Special Events Data Call
11. NSGP – Nonprofit Security Grant Program
12. OOG – Office of the Governor
13. RMOC – Regional Medical Operations Center
14. SAOEM – San Antonio Office of Emergency Management
15. SERI – Statewide Emergency Radio Infrastructure (grant)
16. SHSP – State Homeland Security Program
17. STEAR – State of Texas Emergency Assistance Registry
18. STFC – South Texas Fusion Center
19. STRAC – Southwest Texas Regional Advisory Council
20. TARC – Texas Association of Regional Councils
21. TEEX – Texas A&M Engineering Extension Service