

**Minutes  
Alamo Area Council of Governments  
Board of Directors Meeting  
2700 NE Loop 410, Suite 101  
San Antonio, TX 78217  
January 26, 2022**

**MEMBERS PRESENT**

Judge James Teal, Chair  
Councilman Clayton Perry, Vice Chair  
Commissioner Marialyn Barnard  
Commissioner Tommy Calvert (excused at 11:00 am)  
Commissioner Rebeca Clay-Flores  
Mayor James Danner  
Mayor Suzanne de Leon  
Mayor Mary Dennis  
Judge Richard Evans  
Mr. James Hasslocher  
Judge Robert Hurley (excused at 12:23 pm)  
Judge Rob Kelly  
Judge Sherman Krause  
Judge Kyle Kutscher  
Ms. Lisa Lewis  
Judge Chris Schuchart (excused at 11:22 am)  
Mr. Sylvester Vasquez  
Mayor John Williams

**ALTERNATES PRESENT**

Councilman Lawrence Spradley for  
Councilman James Blakey  
Brock Curry for (excused at 12:30 pm)  
Ms. Luana Buckner  
Commissioner Jose Acuncion for  
Judge Arnulfo Luna

**MEMBERS ABSENT**

CW Adriana Rocha Garcia  
Mayor Robert Gregory  
Mayor Tim Handren  
Judge Wade Hedtke  
Judge Richard Jackson  
Judge Darrel Lux  
Senator Jose Menendez  
Representative Andy Murr  
Councilwoman Ana Sandoval  
Judge Mark Stroehner

**EX OFFICIO MEMBERS ABSENT**

Representative Kyle Biedermann  
Representative Ryan Guillen  
Representative John Kuempel  
Senator Judith Zaffirini  
Mr. Brian Hoffman, JBSA Rep.

**GUESTS PRESENT**

John Anderson, JBSA  
Tom Bartlett, SAAS  
Tiffany Covington, Bexar County  
Steven Peterson, COSA  
Marcus Primm, Bexar County

**STAFF PRESENT**

Diane Rath  
Jenise Diaz  
Kelly Kuenstle  
Cliff Herberg  
Jacob Ulczynski  
Mike Dolan  
Julio Elizondo  
Susie Ernst  
Bryn Herrera  
Deedra Johnson  
Tom Logan  
Marcela Medina  
Claudia Mora  
Mike Ritchey  
Miguel Segura  
Blancia Tapia  
Jo Anne Tobias-Molina  
Jhoan Torres  
other staff members

**1. Chairman Teal called the meeting to order at 10:02 a.m.**

*The AACOG Board of Directors is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Board of Directors reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.*

**2. Roll Call was taken and a quorum was established.****3. The United States Pledge of Allegiance and Texas Pledge of Allegiance were recited.****4. No Public Comments were given.**

*This time is for anyone to comment to the Board of Directors on issues and items of concern. There will be no Board of Directors deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.*

**5. No Declarations of Conflict of Interest were given.**

## **Announcements**

6. Welcome New Board of Directors Member:  
Bexar County Commissioner Marialyn Barnard, Precinct 3

## **Presentations**

7. Strategic Development Plan for the San Antonio International Airport - Tom Bartlett, Aviation Deputy Director for the San Antonio Airport System (SAAS).

## **Executive Director**

8. Executive Director Rath presented the following Agency updates to the Board members:

### **A. Staffing Updates:**

- Kelly Kuenstler started with us on January 10<sup>th</sup> as the Senior Director of Operations
- Jenise Diaz was elected President of the San Antonio Association for Financial Professionals for 2022-2023
- Tom Logan, ART Transportation Director was recognized by Texas Transit Association for serving as Board Member - Vice President of Small Urban from 2018 thru 2021
- There has been a reorganization of the Accounting Department
  - Julio Elizondo was promoted to Director of Accounting
  - Jhoan Torres was promoted to Budget Officer
  - We are seeking a new Internal Auditor
- Miguel Segura was promoted to Director of Public Affairs & Regional Development

### **B. Program Status and Operational Updates: Area Agencies on Aging**

- One of our OMB staff, Heather Armstrong, was one of three speakers at a mandatory training hosted by the OMB State Office, where she presented to over 115 Ombudsman and volunteers across the state.

### **Alamo Regional Transit**

- Started Soldier Recovery Unit Transportation service for JBSA-FSH in December
- Completed both the building canopy and security fence projects for new Plaza space

### **External Affairs & Communications**

- The anticipated Roadshow for Bandera County (Lakehills Public Library) this month has been postponed due to the spike in COVID numbers; will continue to work with communities and monitor COVID-19 cases to coordinate outreach opportunities in the coming months.
- Partnering with the San Antonio Food Bank to create working groups in both Wilson and Atascosa counties (pilot program), where community leaders will come together to discuss needs related to food insecurity, transportation, health and human services, etc. and identify plans to help counties overcome those needs areas

### **Intellectual & Developmental Disability Services**

- Received \$25,000 from Humana for their Health Horizons Community Investments program. These funds will be used to sponsor gym memberships for persons with IDD and a caregiver, in order to facilitate access to exercise opportunities.
- Received \$10,000 from United Health Care to provide subject matter expertise in the local design of the pilot testing carve-in of the IDD population into managed Medicaid
- Hosted a quarterly meeting of IDD Directors from across Texas on January 13<sup>th</sup>-14<sup>th</sup> to discuss pertinent issues affecting the IDD system of care

### **Natural Resources**

- Planning a virtual information session for municipal and county leaders, and electrical utilities across South Texas to learn more about electric vehicles and charging, alternative fuel corridors, and the Infrastructure Investment and Jobs Act (IIJA). The tentative date is Feb 24<sup>th</sup>, but we will be promoting this via newsletters and social media as more details are finalized.

### **Public Safety**

- LEA began the 2022 Alpha cadet class on January 10<sup>th</sup> with 33 cadets

### **Regional Services**

- 2020 Census Results Workshop – January 20<sup>th</sup> at 2 p.m. – Representatives from the Census Bureau were on hand to explain the results of the 2020 Census.
- EDA ARPA Travel, Tourism and Outdoor Recreation – Grant deadline is January 31<sup>st</sup>
- EDA ARPA Economic Adjustment Assistance – Grant deadline is March 31<sup>st</sup>
- **PACE**
  - Executed agreement for the Historic Travis Building in San Antonio (\$5M); received media coverage, and have been receiving an increased interest in program

### **Environmental Conservation**

- 2023 TCEQ pass-through grant applications are due February 9<sup>th</sup> at 10AM

### **Military & Veterans Affairs**

- **Veteran Directed Care** is currently managing 414 cases. The modeling for the expansion of the program forecasted our census will be at about 1,000 veterans by end of 2022. Our full-time staff will grow accordingly, to meet this emerging demand in service. Unfortunately, AACOG is not eligible to apply for the two TVC grants due to having findings in our audit. We will be able to fund the continuation of these services from program income from VDC. This will come to the Board in July.
- We are awaiting the announcement of the partnership's decision for the Sentinel Landscape
- designation for JBSA - Camp Bullis; hoping to hear by end of January/early February.

### **Weatherization Assistance Program**

- Received monitoring report from the Texas Department of Housing and Community Affairs for DOE and LIHEAP Contracts with no findings

**C. Organizational and General Administration Updates: Building Update  
Administration  
Policy Review  
Chief Financial Officer  
General Counsel**

**Consent Agenda**

*The consent agenda consists of items considered being of a routine nature and contains items recommended for approval by the Executive Committee or by the Board Chair and the minutes from previous Board of Directors meetings. These items will be enacted in one motion, or any member of the Board may request that items be removed from the consent agenda and considered separately for purposes of discussion and voting.*

9. Consider and act upon the recommendation to approve the December 8, 2021 Board of Directors Meeting Minutes.
10. Consider and act upon the recommendation from the IDD Services Advisory Committee for approval of member nominations. - Jacob Ulczynski

Moved by James Hasslocher, seconded by Judge Kyle Kutscher, to approve the Consent Agenda Items 9 and 10 as one motion. The motion carried unanimously.

**Vote:** 21 - 0

**From Executive Committee**

11. Discussion and appropriate action on the recommendation regarding the 4th Quarter 2021 and Year End 2021 financial report. - Julio Elizondo
  - A. Dashboard
  - B. Balance Sheet
  - C. Revenue and Expenditures
  - D. Administrative Budgets
  - E. Quarterly Investment Report

Moved by Judge Richard Evans, seconded by Judge Chris Schuchart to approve the 4th Quarter 2021 and Year End 2021 financial reports as presented. The motion carried unanimously.

**Vote:** 21 - 0

12. Consider and act upon the recommendation from the Executive Director to approve AACOG's Annual Audit Corrective Action Plan for year ended December 31, 2020. - Jenise Diaz

Moved by Mayor John Williams, seconded by Mayor Suzanne de Leon, to approve AACOG's Annual Audit Corrective Action Plan for year ending December 31, 2020 as presented. The motion carried unanimously.

**Vote:** 20 - 0

13. Agency Contract Performance Report - Diane Rath

Moved by Mayor Mary Dennis, seconded by Judge Richard Evans, to approve the Agency Contract Performance Report as presented. The motion carried unanimously.

**Vote:** 20 - 0

## **New Business**

14. 2022 ACOG Chair's appointments to the 2022 Executive Committee and Air Quality Committee. - Chairman Teal

Moved by Mayor John Williams, seconded by Mayor Suzanne de Leon, to approve the 2022 ACOG Chair's appointments to the 2022 Executive Committee and Air Quality Committee. The motion carried unanimously.

**Vote:** 20 - 0

15. Consider and act upon on the recommendation to authorize the Executive Director to purchase approximately one acre of land located between the Titan Building and Titan Plaza for the approximate sum of \$360,000. – Cliff Herberg

Moved by Judge Richard Evans, seconded by Judge Chris Schuchart, to approve authorizing the Executive Director to purchase approximately one acre of land located between the Titan Building and Titan Plaza for the amended sum not to exceed \$400,000. The amended motion carried unanimously.

**Vote:** 20 - 0

16. Consider and act upon on the recommendation to authorize the Executive Director to release a Request for Qualifications and enter into an agreement with the selected vendor to provide all required Energy Services (Planning, Investment Grade Audit, Design, and Project Management) for the Titan Building and Titan Plaza. – Cliff Herberg

Moved by Judge Rob Kelly, seconded by Mayor Suzanne de Leon, to authorize the Executive Director to release a Request for Qualifications and enter into an agreement with the selected vendor to provide all required Energy Services (Planning, Investment Grade Audit, Design, and Project Management) for the Titan Building and Titan Plaza for the amended sum not to exceed \$200,000. The amended motion carried unanimously.

**Vote:** 19 - 0

17. Consider and act upon the recommendation to ratify the Executive Director's purchase of boardroom furniture consisting of a conference table and chairs, audience tables and chairs, and a presentation podium in the approximate amount of \$95,500. - Deedra Johnson

Moved by Mayor Mary Dennis, seconded by Lisa Lewis, to ratify the Executive Director's purchase of boardroom furniture consisting of a conference table and chairs, audience tables and chairs, and a presentation podium for the approximate amount of \$95,500. The motion carried unanimously.

**Vote:** 19 - 0

18. Consider and act upon the recommendation to release a Request for Qualifications (RFQ) and negotiate the contract for an accreditation consultant in an amount not to exceed \$150,000.00 for the development of Case Management accreditation through the National Committee for Quality Assurance (NCQA). - Jacob Ulczynski

Moved by Lisa Lewis, seconded by Mayor John Williams, to approve the release of a Request for Qualifications (RFQ) and negotiate the contract for an accreditation consultant for an amount not to exceed \$150,000.00 for the development of Case Management accreditation through the National Committee for Quality Assurance (NCQA). The motion carried unanimously.

**Vote:** 19 - 0

19. Consider and act upon the recommendation to release a Request for Qualifications (RFQ) and negotiate the contract for a psychiatrist in an amount not to exceed \$50,000.00 to provide case consultation as a member of a licensed health professional panel for the Transition Support Team. - Jacob Ulczynski

Moved by Mayor John Williams, seconded by Judge Richard Evans, to approve the release of a Request for Qualifications (RFQ) and negotiate the contract for a psychiatrist for an amount not to exceed \$50,000.00 to provide case consultation as a member of a licensed health professional panel for the Transition Support Team. The motion carried unanimously.

**Vote:** 19 - 0

20. Consider and act upon the recommendation to ratify an amendment to the Intellectual and Developmental Disability Services biennial Performance Contract with the Texas Health and Human Services Commission (HHSC) accepting additional funding in an amount not to exceed \$446,000.00. The request for ratification is due to a timing issue as notice of the amendment occurred after the December Board meeting and required execution by December 31st. This item does not require a budget amendment. - Jacob Ulczynski

Moved by Mayor James Danner, seconded by Judge Richard Evans, to ratify an amendment to the Intellectual and Developmental Disability Services biennial Performance Contract with the Texas Health and Human Services Commission (HHSC) accepting additional funding in an amount not to exceed \$446,000.00. The request for ratification is due to a timing issue as notice of the amendment occurred after the December Board meeting and required execution by December 31st. This item does not require a budget amendment. The motion carried unanimously.

**Vote:** 19 - 0

21. Consider and act upon the recommendation to authorize the Executive Director to submit an application for funding to rebuild the closed landfill inventory database under the Texas Commission on Environmental Quality (TCEQ) pass-through grant program for up to \$20,000, accept funding if awarded, enter into an agreement, and approve a resolution. - Claudia Mora

Moved by Mayor Mary Dennis, seconded by Judge Richard Evans, to authorize the Executive Director to submit an application for funding to rebuild the closed landfill inventory database under the Texas Commission on Environmental Quality (TCEQ) pass-through grant program for up to \$20,000, accept funding if awarded, enter into an agreement, and approve a resolution. The motion carried unanimously.

**Vote:** 19 - 0

22. Consider and act upon on the recommendation to authorize the Executive Director to enter into a renewal lease agreement for Public Safety Division Wetmore facility for three years for the period of March 1, 2022 – February 28, 2025, with a one year renewal option. This item will not require an amendment to the 2022 budget. – Marcela Medina

Moved by Mayor John Williams, seconded by Sylvester Vasquez, to authorize the Executive Director to enter into a renewal lease agreement for Public Safety Division Wetmore facility for three years for the period of March 1, 2022 – February 28, 2025, with a one year renewal option. This item will not require an amendment to the 2022 budget. The motion carried unanimously.

**Vote:** 19 - 0

- 23.** Consider and act upon on the recommendation to authorize the Executive Director to apply for and accept funding in the approximate amount of \$240,000 for the Homeland Security Planning Program from the Office of the Governor - Homeland Security Grants Division (HSGD); and adopt a resolution in support of the project. This item will not need an amendment to the FY2022 budget. – Marcela Medina

Moved by James Hasslocher, seconded by Mayor James Danner, to authorize the Executive Director to apply for and accept funding in the approximate amount of \$240,000 for the Homeland Security Planning Program from the Office of the Governor - Homeland Security Grants Division (HSGD); and adopt a resolution in support of the project. This item will not need an amendment to the FY2022 budget. The motion carried unanimously.

**Vote:** 19 - 0

- 24.** Consider and act upon on the recommendation to authorize the Executive Director to apply for and accept funding in the approximate amount of \$150,000 for the Combating and Identifying Domestic Violent Extremism from the Office of the Governor - Homeland Security Grants Division (HSGD) – Competitive National Priority Area Projects (NPA); and adopt a resolution in support of the project. This item will need an amendment to the FY2022 budget. – Marcela Medina

Moved by Mayor Mary Dennis, seconded by Mayor John Williams, to authorize the Executive Director to apply for and accept funding in the approximate amount of \$150,000 for the Combating and Identifying Domestic Violent Extremism from the Office of the Governor - Homeland Security Grants Division (HSGD) – Competitive National Priority Area Projects (NPA); and adopt a resolution in support of the project. This item will need an amendment to the FY2022 budget. The motion carried unanimously.

**Vote:** 19 - 0

- 25.** Consider and act upon on the recommendation to authorize the Executive Director to apply for and accept funding in the approximate amount of \$80,000 for the Investigative Topics for Victims of Violence Against Women Program (VAWA) from the Office of the Governor – Criminal Justice Division (CJD); and adopt a resolution in support of the project. This item will require an amendment to the 2022 budget. – Mike Ritchey

Moved by Judge Rob Kelly, seconded by Judge Kyle Kutscher, to authorize the Executive Director to apply for and accept funding in the approximate amount of \$80,000 for the Investigative Topics for Victims of Violence Against Women Program (VAWA) from the Office of the Governor – Criminal Justice Division (CJD); and adopt a resolution in support of the project. This item will require an amendment to the 2022 budget. The motion carried unanimously.

**Vote:** 19 - 0

- 26.** Consider and act upon the recommendation to approve and submit public comments in response to the Federal Highway Administration's (FHWA) Request for Information (RFI) for the Development of Guidance for Electric Vehicle Charging Infrastructure Deployment. - Lyle Hufstetler

Moved by Mayor John Williams, seconded by Sylvester Vasquez, to approve and submit public comments in response to the Federal Highway Administration's (FHWA) Request for Information (RFI) for the Development of Guidance for Electric Vehicle Charging Infrastructure Deployment. The motion carried unanimously.

**Vote:** 19 - 0

27. Consider and act upon the recommendation to release a Request for Proposal (RFP) for Audiovisual Technology and Security Camera System, and to authorize the Executive Director to enter into agreement with selected vendor in an amount not to exceed \$200,000. This does not require a budget amendment. – Tom Logan

Moved by James Hasslocher, seconded by Mayor Suzanne de Leon, to approve the release of a Request for Proposal (RFP) for Audiovisual Technology and Security Camera System, and to authorize the Executive Director to enter into agreement with selected vendor in an amount not to exceed \$200,000. This does not require a budget amendment. The motion carried unanimously.

**Vote:** 18 - 0

28. Consider and act upon the recommendation to authorize the Executive Director to accept funding in the amount of \$190,615.00 for the capital assistance program for Elderly and Persons with Disabilities from FTA's CRRSAA Section 5310 program through VIA. This item will need an amendment to the FY22 budget. – Tom Logan

Moved by Sylvester Vasquez, seconded by Mayor James Danner, to authorize the Executive Director to accept funding in the amount of \$190,615.00 for the capital assistance program for Elderly and Persons with Disabilities from FTA's CRRSAA Section 5310 program through VIA. This item will need an amendment to the FY22 budget. The motion carried unanimously.

**Vote:** 18 - 0

29. Consider and act upon the recommendation to authorize the Executive Director to apply and accept funding in the approximate amount of \$4,700,000.00 for capital, planning, and operating assistance from TxDOT Coordinated Call for Projects. This item will need an amendment to the FY22 budget. – Tom Logan

Moved by Mayor Mary Dennis, seconded by Mayor John Williams, to authorize the Executive Director to apply and accept funding in the approximate amount of \$4,700,000.00 for capital, planning, and operating assistance from TxDOT Coordinated Call for Projects. This item will need an amendment to the FY22 budget. The motion carried unanimously.

**Vote:** 18 - 0

30. Annual Customer Service Survey Report - Miguel Segura

Moved by Mayor Mary Dennis, seconded by Sylvester Vasquez, to approve the Annual Customer Service Survey Report as presented. The motion carried unanimously.

**Vote:** 17 - 0

### **Executive Session**

31. The Board of Directors convened into Executive Session at 12:30 p.m to deliberate and receive advice regarding:

The annual evaluation of the Executive Director pursuant to Texas Government Code Section 551.074.

The Board of Directors reconvened into regular session at 1:02 p.m.



**32.** Consider and act upon the items discussed in executive session.

Moved by Judge Rob Kelly, seconded by James Hasslocher, after discussion of the annual evaluation for Diane Rath, Executive Director, to approve a 5% merit increase in the amount of \$11,526.50 and a one-time bonus in the amount of \$11,526.50 for the year 2022. The motion carried unanimously.

**Vote:** 17 - 0

**33.** Next meeting is scheduled for Wednesday, February 23, 2022 at 10:00 a.m. at AACOG.

**34.** There being no further business to discuss, Chairman Teal adjourned the meeting at 1:06 p.m.

Approved:

\_\_\_\_\_  
Jim Teal  
County Judge, McMullen County  
Chair, AACOG Board of Directors

\_\_\_\_\_  
Date