

Minutes
Alamo Area Council of Governments
Board of Directors Meeting
2700 NE Loop 410, Suite 101
San Antonio, TX 78217
April 27, 2022

MEMBERS PRESENT

Judge James Teal, Chair
 Councilman Clayton Perry, Vice Chair
 Commissioner Marialyn Barnard
 Ms. Luana Buckner (excused @ 11:00 am)
 Commissioner Tommy Calvert (excused @ 12:10pm)
 Commissioner Rebeca Clay-Flores
 Mayor James Danner
 Mayor Suzanne de Leon
 Mayor Mary Dennis
 Judge Richard Evans
 Mr. James Hassloch
 Judge Wade Hedtke
 Judge Robert Hurley
 Judge Richard Jackson
 Judge Kyle Kutscher
 Ms. Lisa Lewis
 Judge Chris Schuchart
 Mayor John Williams
 Mr. Brian Hoffman, Ex-officio, non voting (in @ 11:50 am)

ALTERNATES PRESENT

Frank Ramirez for
 Councilwoman Adriana Rocha Garcia
 Commissioner Jose Asuncion for
 Judge Arnulfo Luna
 Anna Alicia Romero for
 Senator Jose Menendez
 Commissioner Donnie Schuch for
 Judge Mark Stroehner

MEMBERS ABSENT

Councilman James Blakey
 Mayor Robert Gregory
 Mayor Tim Handren
 Judge Rob Kelly
 Judge Sherman Krause
 Judge Darrel Lux
 Representative Andy Murr
 Councilwoman Ana Sandoval
 Mr. Sylvester Vasquez

EX OFFICIO MEMBERS ABSENT

Representative Kyle Biedermann
 Representative Ryan Guillen
 Representative John Kuempel
 Senator Judith Zaffirini

GUESTS PRESENT

Tiffany Covington, Bexar County
 Carrissa Futterer, Methodist Hospital
 Jennie Lord, Chosen Care, Inc
 Marcus Primm, Bexar County

STAFF PRESENT

Diane Rath
 Rick Bluntzer
 Jenise Diaz
 Cliff Herberg
 Jacob Ulczynski
 Julio Elizondo
 Susie Ernst
 Bryn Herrera
 Lyle Huffstetler
 Deedra Johnson
 Tom Logan
 Will McKnight
 Marcela Medina
 Justin Morarez
 Matthew Reyes
 Miguel Segura
 Blancia Tapia
 Jo Anne Tobias-Molina
 Jhoan Torres
 Jaye Wells
 other staff members

1. Chairman Teal called the meeting to order at 10:12 a.m.

The AACOG Board of Directors is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Board of Directors reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.

2. Roll Call was taken and a quorum was established.
3. **The United States Pledge of Allegiance and Texas Pledge of Allegiance were recited.**

4. **Public Comments**

This time is for anyone to comment to the Board of Directors on issues and items of concern. There will be no Board of Directors deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.

5. No Declarations of Conflict of Interest were given.

Presentations

6. Recognition of Outgoing Board Members:

Mayor James Danner, City of Hondo - Representing Area Cities - Group A
Board of Directors member – April 2019 through May 2022
Executive Committee Member 2021 and 2022

Executive Director

7. Executive Director Rath presented the following Agency updates to the Executive Committee members:

A. Staffing Updates:

- Rick Bluntzer has joined us as our new Senior Director of Operations
- Will McKnight has joined us as our new Director of Military & Veterans Affairs
- Emily Gillen, Aging Services Benefits Counselor, received her Certified Dementia Practitioner (CDP) certificate
- Kimberly Beasley, Aging Services Health & Wellness Specialist, was instrumental in working with the creators of BingoCize in their transition to virtual classes at the beginning of the pandemic.
 - The creator of the BingoCize Evidenced-based Intervention program, a Co-Director at the Center for Applied Science in Health & Aging at Western Kentucky University, has invited Ms. Beasley to participate in further research and development to make significant upgrades to the course's user experience.
- Juan Flores completed the 2022 San Antonio Area Foundation Supervisory and Management Program
- Andre Fuhrman, Weatherization Quality Control Inspector, was re-certified as a Home Energy Professional (HEP) Quality Control Inspector.

B. Program Status and Operational Updates:

Area Agencies on Aging

- The Benefits Counseling Team has met their National Council on Aging (NCOA) Grant Application Goal
 - They completed 500 applications in the 5 core public assistance programs, which include LIHEAP and SNAP
- Trualta, our Online Caregiver training software, reported our first-year numbers to be at 95% - this is for requests becoming active users.
 - Over 305 educational modules have been accessed by AACOG Aging Services caregivers this first year.

Alamo Regional Transit

- Demand Response total passenger count increased 28% over previous month.

External Affairs & Communications

Intellectual & Developmental Disability Services

- Hosting our first ever IDD Apprentice Showcase, scheduled for April 28th
 - The event will allow our IDD participants to display their skills and work-product to IT companies from across the San Antonio community.
- Presented IDD Recognition & Response Training at the Texas Rangers annual conference on March 30th in Kerrville
 - 170 Texas Rangers were in attendance
- Community Needs Assessment Focus groups were held March 29th – 31st. The Community Needs Assessment survey is being distributed now.

Military & Veterans Affairs

Natural Resources

- April 13th, EPA announced:
 - its disapproval of Bexar County 179B demonstration for foreign transport, and
 - its proposal to reclassify Bexar County as moderate nonattainment.
 - The EPA will hold a virtual public hearing on May 9th
 - The public comment period ends June 13th.

Public Safety

- BPOC Bravo began on April 11th, with 25 cadets
- BPOC “Part-Time” course began on March 28th, with 11 cadets
- We are hosting a Law Enforcement Job Fair at the Academy on April 28th
- We hosted UTSA’s Criminal Justice students for a “College Day” at the Academy on April 21st
 - Students had the opportunity to tour the Academy, learn about the BPOC requirements, and test out our simulator.

Regional Services

- Economic Development Forum scheduled for May 5th
 - This will be a day-long event with numerous programs and discussions
- Planning & Zoning Workshop scheduled for May 27th.

Environmental Conservation

- Earth Day at Woodlawn Lake in San Antonio was scheduled on April 23rd
- Converse Go Green Day is scheduled for April 30th
- Seguin’s Earth Day is also scheduled for April 30th

- o Natural Resources will be at the Seguin event, along with their Electric Vehicle display and ride-alongs.

Weatherization Assistance Program

- Weatherization Inspection staff attended the 2022 National Performance Conference in Nashville, which also helped staff earn their continuing education units (CEUs) in the weatherization industry.
- **Organizational and General Administration Updates:**

Building Update

- We have retained CBRE as our leasing agent for the properties and we are encouraged by their comments about the desirability of our space.
- After receiving responses to our RFQ for energy management services, we have entered into negotiations with an engineering firm with a long and successful history of working on SECO projects.
 - o The firm will conduct the Investment Grade Audit that is necessary to obtain long term financing and offers all construction management and other services necessary for a turnkey project.
- We are also in the process of reviewing the responses to our RFP for elevator modernization and are pleased to report that the pricing has not exceeded our initial estimates.
- Regarding the purchase of the motor bank property, the physical survey work has been completed and we are awaiting receipt of the final survey. The sale is set to close within 10 days from receipt of an acceptable survey.

**Administration
Policy Review
Chief Financial Officer
General Counsel**

Consent Agenda

The consent agenda consists of items considered being of a routine nature and contains items recommended for approval by the Executive Committee or by the Board Chair and the minutes from previous Board of Directors meetings. These items will be enacted in one motion, or any member of the Board may request that items be removed from the consent agenda and considered separately for purposes of discussion and voting.

8. Consider and act upon the recommendation to approve the March 23, 2022 Board of Directors Meeting Minutes.
9. Consider and act upon the recommendation from the Bexar Senior Advisory Committee (BSAC) for approval of BSAC Member nominations. - Jo Ann Tobias-Molina

Moved by Judge Robert Hurley, seconded by Judge Richard Evans, to approve the Consent Agenda items 8 and 9 as one motion. The motion carried unanimously.

Vote: 22 - 0

From Executive Committee

10. Consider and act upon the recommendation regarding the 1st Quarter 2022 financial report. - Julio Elizondo
 - A. Dashboard
 - B. Balance Sheet
 - C. Revenue and Expenditures

- D. Administrative Budgets
- E. Quarterly Investment Report

Moved by Judge Chris Schuchart, seconded by Judge Kyle Kutscher, to approve the 1st Quarter 2022 financial report as presented. The motion carried unanimously.

Vote: 22 - 0

11. Consider and act upon the recommendations regarding the 2021 and 2022 completed activities and the internal audit plan for 2022. - Jaye Wells

Moved by Judge Wade Hedtke, seconded by James Hasslocher, to approve the 2021 and 2022 completed activities and the internal audit plan for 2022 as presented. The motion carried unanimously.

Vote: 22 - 0

12. Consider and act upon the Quality Assurance update on 2021 and 2022 completed activities and the Quality Assurance Plan for 2022. - Bryn Herrera

Moved by Judge Richard Evans, seconded by Mayor James Danner, to approve the Quality Assurance update on 2021 and 2022 completed activities and the Quality Assurance Plan for 2022 as presented. The motion carried unanimously.

Vote: 22 - 0

13. Agency Contract Performance Report - Diane Rath

No action was needed nor taken for this item.

New Business

14. Consider and act on the recommendation to authorize the Executive Director to execute non-binding Letters of Intent (LOI) with managed care organizations bidding on the HHSC STAR+PLUS managed care product line and enter negotiations with the successful applicants for the provision of services in STAR+PLUS and the STAR+PLUS pilot. - Jacob Ulczynski

Moved by James Hasslocher, seconded by Judge Richard Evans, to authorize the Executive Director to execute non-binding Letters of Intent (LOI) with managed care organizations bidding on the HHSC STAR+PLUS managed care product line and enter negotiations with the successful applicants for the provision of services in STAR+PLUS and the STAR+PLUS pilot. The motion carried unanimously.

Vote: 21 - 0

15. Consider and act upon the recommendation to authorize the Executive Director to implement a one-time retention payment for IDD Services case management positions in an amount of \$1,000 per employee. - Jacob Ulczynski

Moved by Commissioner Tommy Calvert, seconded by Mayor John Williams, to authorize the Executive Director to implement a one-time retention payment for IDD Services case management positions in an amount of \$1,000 per employee.

After significant discussion, it was moved by Lisa Lewis and seconded by Commissioner Tommy Calvert to amend the first motion to implement a \$1000 retention payment

immediately to IDD Services case management employees who have completed the AACOG probationary period, with an additional \$1500 payment in one year, so that current case management employees would receive a total of \$2500 at the end of one additional year of employment. The amended motion carried.

Vote: 17 - 4

NAY: Judge Richard Evans

Judge Wade Hedtke

Judge Richard Jackson

Commissioner Jose Asuncion, Alt. for Judge Luna

16. Consider and act upon the recommendation to adopt and implement revisions to AACOG's Customer Rights Policy. - Jacob Ulczynski

Moved by Judge Chris Schuchart, seconded by Judge Richard Evans, to approve the recommendation to adopt and implement revisions to AACOG's Customer Rights Policy as presented. The motion carried unanimously.

Vote: 21 - 0

17. Consider and act upon the recommendation to authorize the Executive Director to execute a Memorandum of Understanding (MOU) with Texas Workforce Commission, Workforce Solutions Alamo, and Toyotetsu Texas for the continuation of the IDD Apprenticeship program. - Jacob Ulczynski

Moved by Commissioner Tommy Calvert, seconded by Mayor Mary Dennis, to authorize the Executive Director to execute a Memorandum of Understanding (MOU) with Texas Workforce Commission, Workforce Solutions Alamo, and Toyotetsu Texas for the continuation of the IDD Apprenticeship program. The motion carried unanimously.

Vote: 21 - 0

18. Consider and act upon the recommendation to adopt a Resolution to recognize May as Older Americans Month in the AACOG Region -- Jo Ann Tobias-Molina

Moved by Mayor John Williams, seconded by Commissioner Marialyn Barnard, to to adopt a Resolution to recognize May as Older Americans Month in the AACOG Region. The motion carried unanimously.

Vote: 21 - 0

19. Consider and act upon the recommendation to ratify the development of a method of distribution (MOD) for the Texas Community Development Block Grant Mitigation (CDBG-MIT) Regional Mitigation Program; submission of a draft MOD to the Texas General Land Office (GLO) for preliminary approval; approve the waiver request option to add 2015 and 2016 Floods CDBG-MIT eligible counties to the MOD; approve the waiver request option to lower the minimum funding limits for projects; and authorization to proceed with the MOD development, adoption and final approval. - Miguel Segura

Moved by Judge Wade Hedtke, seconded by Judge Kyle Kutscher, to approve the recommendation to ratify the development of a method of distribution (MOD) for the Texas Community Development Block Grant Mitigation (CDBG-MIT) Regional Mitigation Program; submission of a draft MOD to the Texas General Land Office (GLO) for preliminary approval; approve the waiver request option to add 2015 and 2016 Floods CDBG-MIT eligible counties to the MOD; approve the waiver request option to lower the

minimum funding limits for projects; and authorization to proceed with the MOD development, adoption and final approval. The motion carried unanimously.

Vote: 21 - 0

Committee Reports

- 20.** Consider and act upon the recommendations from the Criminal Justice Advisory Committee (CJAC) regarding the Juvenile Justice Delinquency Prevention (JJDP), Truancy Prevention (TP), Justice Assistance Grant (JAG), General Victims Assistance-Direct Services (VOCA), and Violence Against Women Justice and Training Program (VAWA) funding streams for FY 2023. This item will not require an amendment to the 2022 budget. – Marcela Medina

Moved by Judge Kyle Kutscher, seconded by Mayor Mary Dennis, to approve the recommendations from the Criminal Justice Advisory Committee (CJAC) regarding the Juvenile Justice Delinquency Prevention (JJDP), Truancy Prevention (TP), Justice Assistance Grant (JAG), General Victims Assistance-Direct Services (VOCA), and Violence Against Women Justice and Training Program (VAWA) funding streams for FY 2023. This item will not require an amendment to the 2022 budget. The motion carried unanimously.

Vote: 20 - 0

- 21.** Next meeting is scheduled for Wednesday, May 25, 2022 at 10:00 a.m. at AACOG.
- 22.** There being no further business to discuss, Chairman Teal adjourned the meeting at 12:17 p.m.

Approved:

 Jim Teal Chair,
 AACOG Board of Directors
 county Judge, McMullen County

 Date