

Minutes
Alamo Area Council of Governments
Board of Directors Meeting
2700 NE Loop 410, Suite 101
San Antonio, TX 78217
January 26, 2022

MEMBERS PRESENT

Judge James Teal, Chair
 Councilman Clayton Perry, Vice Chair
 Commissioner Marialyn Barnard
 Commissioner Tommy Calvert (excused at 11:00 am)
 Commissioner Rebeca Clay-Flores
 Mayor James Danner
 Mayor Suzanne de Leon
 Mayor Mary Dennis
 Judge Richard Evans
 Mr. James Hasslocher
 Judge Robert Hurley (excused at 12:23 pm)
 Judge Rob Kelly
 Judge Sherman Krause
 Judge Kyle Kutscher
 Ms. Lisa Lewis
 Judge Chris Schuchart (excused at 11:22 am)
 Mr. Sylvester Vasquez
 Mayor John Williams

ALTERNATES PRESENT

Councilman Lawrence Spradley for
 Councilman James Blakey
 Brock Curry for (excused at 12:30 pm)
 Ms. Luana Buckner
 Commissioner Jose Acuncion for
 Judge Arnulfo Luna

MEMBERS ABSENT

CW Adriana Rocha Garcia
 Mayor Robert Gregory
 Mayor Tim Handren
 Judge Wade Hedtke
 Judge Richard Jackson
 Judge Darrel Lux
 Senator Jose Menendez
 Representative Andy Murr
 Councilwoman Ana Sandoval
 Judge Mark Stroehner

EX OFFICIO MEMBERS ABSENT

Representative Kyle Biedermann
 Representative Ryan Guillen
 Representative John Kuempel
 Senator Judith Zaffirini
 Mr. Brian Hoffman, JBSA Rep.

GUESTS PRESENT

John Anderson, JBSA
 Tom Bartlett, SAAS
 Tiffany Covington, Bexar County
 Steven Peterson, COSA
 Marcus Primm, Bexar County

STAFF PRESENT

Diane Rath
 Jenise Diaz
 Kelly Kuenstle
 Cliff Herberg
 Jacob Ulczynski
 Mike Dolan
 Julio Elizondo
 Susie Ernst
 Bryn Herrera
 Deedra Johnson
 Tom Logan
 Marcela Medina
 Claudia Mora
 Mike Ritchey
 Miguel Segura
 Blanca Tapia
 Jo Anne Tobias-Molina
 Jhoan Torres
 other staff members

1. Chairman Teal called the meeting to order at 10:02 a.m.

The AACOG Board of Directors is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Board of Directors reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.

2. Roll Call was taken and a quorum was established.

3. The United States Pledge of Allegiance and Texas Pledge of Allegiance were recited.

4. No Public Comments were given.

This time is for anyone to comment to the Board of Directors on issues and items of concern. There will be no Board of Directors deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.

5. No Declarations of Conflict of Interest were given.

Announcements

6. Welcome New Board of Directors Member:
Bexar County Commissioner Marialyn Barnard, Precinct 3

Presentations

7. Strategic Development Plan for the San Antonio International Airport - Tom Bartlett, Aviation Deputy Director for the San Antonio Airport System (SAAS).

Executive Director

8. Executive Director Rath presented the following Agency updates to the Board members:

A. Staffing Updates:

- Kelly Kuenstler started with us on January 10th as the Senior Director of Operations
- Jenise Diaz was elected President of the San Antonio Association for Financial Professionals for 2022-2023
- Tom Logan, ART Transportation Director was recognized by Texas Transit Association for serving as Board Member - Vice President of Small Urban from 2018 thru 2021
- There has been a reorganization of the Accounting Department
 - Julio Elizondo was promoted to Director of Accounting
 - Jhoan Torres was promoted to Budget Officer
 - We are seeking a new Internal Auditor
- Miguel Segura was promoted to Director of Public Affairs & Regional Development

B. Program Status and Operational Updates: Area Agencies on Aging

- One of our OMB staff, Heather Armstrong, was one of three speakers at a mandatory training hosted by the OMB State Office, where she presented to over 115 Ombudsman and volunteers across the state.

Alamo Regional Transit

- Started Soldier Recovery Unit Transportation service for JBSA-FSH in December
- Completed both the building canopy and security fence projects for new Plaza space

External Affairs & Communications

- The anticipated Roadshow for Bandera County (Lakehills Public Library) this month has been postponed due to the spike in COVID numbers; will continue to work with communities and monitor COVID-19 cases to coordinate outreach opportunities in the coming months.
- Partnering with the San Antonio Food Bank to create working groups in both Wilson and Atascosa counties (pilot program), where community leaders will come together to discuss needs related to food insecurity, transportation, health and human services, etc. and identify plans to help counties overcome those needs areas

Intellectual & Developmental Disability Services

- Received \$25,000 from Humana for their Health Horizons Community Investments program. These funds will be used to sponsor gym memberships for persons with IDD and a caregiver, in order to facilitate access to exercise opportunities.
- Received \$10,000 from United Health Care to provide subject matter expertise in the local design of the pilot testing carve-in of the IDD population into managed Medicaid
- Hosted a quarterly meeting of IDD Directors from across Texas on January 13th-14th to discuss pertinent issues affecting the IDD system of care

Natural Resources

- Planning a virtual information session for municipal and county leaders, and electrical utilities across South Texas to learn more about electric vehicles and charging, alternative fuel corridors, and the Infrastructure Investment and Jobs Act (IIJA). The tentative date is Feb 24th, but we will be promoting this via newsletters and social media as more details are finalized.

Public Safety

- LEA began the 2022 Alpha cadet class on January 10th with 33 cadets

Regional Services

- 2020 Census Results Workshop – January 20th at 2 p.m. – Representatives from the Census Bureau were on hand to explain the results of the 2020 Census.
- EDA ARPA Travel, Tourism and Outdoor Recreation – Grant deadline is January 31st
- EDA ARPA Economic Adjustment Assistance – Grant deadline is March 31st
- **PACE**
 - Executed agreement for the Historic Travis Building in San Antonio (\$5M); received media coverage, and have been receiving an increased interest in program

Environmental Conservation

- 2023 TCEQ pass-through grant applications are due February 9th at 10AM

Military & Veterans Affairs

- **Veteran Directed Care** is currently managing 414 cases. The modeling for the expansion of the program forecasted our census will be at about 1,000 veterans by end of 2022. Our full-time staff will grow accordingly, to meet this emerging demand in service. Unfortunately, AACOG is not eligible to apply for the two TVC grants due to having findings in our audit. We will be able to fund the continuation of these services from program income from VDC. This will come to the Board in July.
- We are awaiting the announcement of the partnership's decision for the Sentinel Landscape
- designation for JBSA - Camp Bullis; hoping to hear by end of January/early February.

Weatherization Assistance Program

- Received monitoring report from the Texas Department of Housing and Community Affairs for DOE and LIHEAP Contracts with no findings

C. Organizational and General Administration Updates: Building Update Administration Policy Review Chief Financial Officer General Counsel

Consent Agenda

The consent agenda consists of items considered being of a routine nature and contains items recommended for approval by the Executive Committee or by the Board Chair and the minutes from previous Board of Directors meetings. These items will be enacted in one motion, or any member of the Board may request that items be removed from the consent agenda and considered separately for purposes of discussion and voting.

9. Consider and act upon the recommendation to approve the December 8, 2021 Board of Directors Meeting Minutes.
10. Consider and act upon the recommendation from the IDD Services Advisory Committee for approval of member nominations. - Jacob Ulczynski

Moved by James Hasslocher, seconded by Judge Kyle Kutscher, to approve the Consent Agenda Items 9 and 10 as one motion. The motion carried unanimously.

Vote: 21 - 0

From Executive Committee

11. Discussion and appropriate action on the recommendation regarding the 4th Quarter 2021 and Year End 2021 financial report. - Julio Elizondo
 - A. Dashboard
 - B. Balance Sheet
 - C. Revenue and Expenditures
 - D. Administrative Budgets
 - E. Quarterly Investment Report

Moved by Judge Richard Evans, seconded by Judge Chris Schuchart to approve the 4th Quarter 2021 and Year End 2021 financial reports as presented. The motion

carried unanimously.

Vote: 21 - 0

12. Consider and act upon the recommendation from the Executive Director to approve AACOG's Annual Audit Corrective Action Plan for year ended December 31, 2020. - Jenise Diaz

Moved by Mayor John Williams, seconded by Mayor Suzanne de Leon, to approve AACOG's Annual Audit Corrective Action Plan for year ending December 31, 2020 as presented. The motion carried unanimously.

Vote: 20 - 0

13. Agency Contract Performance Report - Diane Rath

Moved by Mayor Mary Dennis, seconded by Judge Richard Evans, to approve the Agency Contract Performance Report as presented. The motion carried unanimously.

Vote: 20 - 0

New Business

14. 2022 AACOG Chair's appointments to the 2022 Executive Committee and Air Quality Committee. - Chairman Teal

Moved by Mayor John Williams, seconded by Mayor Suzanne de Leon, to approve the 2022 AACOG Chair's appointments to the 2022 Executive Committee and Air Quality Committee. The motion carried unanimously.

Vote: 20 - 0

15. Consider and act upon on the recommendation to authorize the Executive Director to purchase approximately one acre of land located between the Titan Building and Titan Plaza for the approximate sum of \$360,000. – Cliff Herberg

Moved by Judge Richard Evans, seconded by Judge Chris Schuchart, to approve authorizing the Executive Director to purchase approximately one acre of land located between the Titan Building and Titan Plaza for the amended sum not to exceed \$400,000. The amended motion carried unanimously.

Vote: 20 - 0

16. Consider and act upon on the recommendation to authorize the Executive Director to release a Request for Qualifications and enter into an agreement with the selected vendor to provide all required Energy Services (Planning, Investment Grade Audit, Design, and Project Management) for the Titan Building and Titan Plaza. – Cliff Herberg

Moved by Judge Rob Kelly, seconded by Mayor Suzanne de Leon, to authorize the Executive Director to release a Request for Qualifications and enter into an agreement with the selected vendor to provide all required Energy Services (Planning, Investment Grade Audit, Design, and Project Management) for the Titan Building and Titan Plaza

for the amended sum not to exceed \$200,000. The amended motion carried unanimously.

Vote: 19 - 0

17. Consider and act upon the recommendation to ratify the Executive Director's purchase of boardroom furniture consisting of a conference table and chairs, audience tables and chairs, and a presentation podium in the approximate amount of \$95,500. - Deedra Johnson

Moved by Mayor Mary Dennis, seconded by Lisa Lewis, to ratify the Executive Director's purchase of boardroom furniture consisting of a conference table and chairs, audience tables and chairs, and a presentation podium for the approximate amount of \$95,500. The motion carried unanimously.

Vote: 19 - 0

18. Consider and act upon the recommendation to release a Request for Qualifications (RFQ) and negotiate the contract for an accreditation consultant in an amount not to exceed \$150,000.00 for the development of Case Management accreditation through the National Committee for Quality Assurance (NCQA). - Jacob Ulczynski

Moved by Lisa Lewis, seconded by Mayor John Williams, to approve the release of a Request for Qualifications (RFQ) and negotiate the contract for an accreditation consultant for an amount not to exceed \$150,000.00 for the development of Case Management accreditation through the National Committee for Quality Assurance (NCQA). The motion carried unanimously.

Vote: 19 - 0

19. Consider and act upon the recommendation to release a Request for Qualifications (RFQ) and negotiate the contract for a psychiatrist in an amount not to exceed \$50,000.00 to provide case consultation as a member of a licensed health professional panel for the Transition Support Team. - Jacob Ulczynski

Moved by Mayor John Williams, seconded by Judge Richard Evans, to approve the release of a Request for Qualifications (RFQ) and negotiate the contract for a psychiatrist for an amount not to exceed \$50,000.00 to provide case consultation as a member of a licensed health professional panel for the Transition Support Team. The motion carried unanimously.

Vote: 19 - 0

20. Consider and act upon the recommendation to ratify an amendment to the Intellectual and Developmental Disability Services biennial Performance Contract with the Texas Health and Human Services Commission (HHSC) accepting additional funding in an amount not to exceed \$446,000.00. The request for ratification is due to a timing issue as notice of the amendment occurred after the December Board meeting and required execution by December 31st. This item does not require a budget amendment. - Jacob Ulczynski

Moved by Mayor James Danner, seconded by Judge Richard Evans, to ratify an amendment to the Intellectual and Developmental Disability Services biennial Performance Contract with the Texas Health and Human Services Commission (HHSC) accepting additional funding in an amount not to exceed \$446,000.00. The request for

ratification is due to a timing issue as notice of the amendment occurred after the December Board meeting and required execution by December 31st. This item does not require a budget amendment. The motion carried unanimously.

Vote: 19 - 0

21. Consider and act upon the recommendation to authorize the Executive Director to submit an application for funding to rebuild the closed landfill inventory database under the Texas Commission on Environmental Quality (TCEQ) pass-through grant program for up to \$20,000, accept funding if awarded, enter into an agreement, and approve a resolution. - Claudia Mora

Moved by Mayor Mary Dennis, seconded by Judge Richard Evans, to authorize the Executive Director to submit an application for funding to rebuild the closed landfill inventory database under the Texas Commission on Environmental Quality (TCEQ) pass-through grant program for up to \$20,000, accept funding if awarded, enter into an agreement, and approve a resolution. The motion carried unanimously.

Vote: 19 - 0

22. Consider and act upon on the recommendation to authorize the Executive Director to enter into a renewal lease agreement for Public Safety Division Wetmore facility for three years for the period of March 1, 2022 – February 28, 2025, with a one year renewal option. This item will not require an amendment to the 2022 budget. – Marcela Medina

Moved by Mayor John Williams, seconded by Sylvester Vasquez, to authorize the Executive Director to enter into a renewal lease agreement for Public Safety Division Wetmore facility for three years for the period of March 1, 2022 – February 28, 2025, with a one year renewal option. This item will not require an amendment to the 2022 budget. The motion carried unanimously.

Vote: 19 - 0

23. Consider and act upon on the recommendation to authorize the Executive Director to apply for and accept funding in the approximate amount of \$240,000 for the Homeland Security Planning Program from the Office of the Governor - Homeland Security Grants Division (HSGD); and adopt a resolution in support of the project. This item will not need an amendment to the FY2022 budget. – Marcela Medina

Moved by James Hasslocher, seconded by Mayor James Danner, to authorize the Executive Director to apply for and accept funding in the approximate amount of \$240,000 for the Homeland Security Planning Program from the Office of the Governor - Homeland Security Grants Division (HSGD); and adopt a resolution in support of the project. This item will not need an amendment to the FY2022 budget. The motion carried unanimously.

Vote: 19 - 0

24. Consider and act upon on the recommendation to authorize the Executive Director to apply for and accept funding in the approximate amount of \$150,000 for the Combating and Identifying Domestic Violent Extremism from the Office of the Governor - Homeland Security Grants Division (HSGD) – Competitive National Priority Area Projects (NPA); and adopt a resolution in support of the project. This item will need an amendment to the FY2022 budget. – Marcela Medina

Moved by Mayor Mary Dennis, seconded by Mayor John Williams, to authorize the Executive Director to apply for and accept funding in the approximate amount of \$150,000 for the Combating and Identifying Domestic Violent Extremism from the Office of the Governor - Homeland Security Grants Division (HSGD) – Competitive National Priority Area Projects (NPA); and adopt a resolution in support of the project. This item will need an amendment to the FY2022 budget. The motion carried unanimously.

Vote: 19 - 0

25. Consider and act upon on the recommendation to authorize the Executive Director to apply for and accept funding in the approximate amount of \$80,000 for the Investigative Topics for Victims of Violence Against Women Program (VAWA) from the Office of the Governor – Criminal Justice Division (CJD); and adopt a resolution in support of the project. This item will require an amendment to the 2022 budget. – Mike Ritchey

Moved by Judge Rob Kelly, seconded by Judge Kyle Kutscher, to authorize the Executive Director to apply for and accept funding in the approximate amount of \$80,000 for the Investigative Topics for Victims of Violence Against Women Program (VAWA) from the Office of the Governor – Criminal Justice Division (CJD); and adopt a resolution in support of the project. This item will require an amendment to the 2022 budget. The motion carried unanimously.

Vote: 19 - 0

26. Consider and act upon the recommendation to approve and submit public comments in response to the Federal Highway Administration's (FHWA) Request for Information (RFI) for the Development of Guidance for Electric Vehicle Charging Infrastructure Deployment. - Lyle Hufstetler

Moved by Mayor John Williams, seconded by Sylvester Vasquez, to approve and submit public comments in response to the Federal Highway Administration's (FHWA) Request for Information (RFI) for the Development of Guidance for Electric Vehicle Charging Infrastructure Deployment. The motion carried unanimously.

Vote: 19 - 0

27. Consider and act upon the recommendation to release a Request for Proposal (RFP) for Audiovisual Technology and Security Camera System, and to authorize the Executive Director to enter into agreement with selected vendor in an amount not to exceed \$200,000. This does not require a budget amendment. – Tom Logan

Moved by James Hasslocher, seconded by Mayor Suzanne de Leon, to approve the release of a Request for Proposal (RFP) for Audiovisual Technology and Security Camera System, and to authorize the Executive Director to enter into agreement with selected vendor in an amount not to exceed \$200,000. This does not require a budget amendment. The motion carried unanimously.

Vote: 18 - 0

28. Consider and act upon the recommendation to authorize the Executive Director to accept funding in the amount of \$190,615.00 for the capital assistance program for Elderly and

Persons with Disabilities from FTA's CRRSAA Section 5310 program through VIA. This item will need an amendment to the FY22 budget. – Tom Logan

Moved by Sylvester Vasquez, seconded by Mayor James Danner, to authorize the Executive Director to accept funding in the amount of \$190,615.00 for the capital assistance program for Elderly and Persons with Disabilities from FTA's CRRSAA Section 5310 program through VIA. This item will need an amendment to the FY22 budget. The motion carried unanimously.

Vote: 18 - 0

29. Consider and act upon the recommendation to authorize the Executive Director to apply and accept funding in the approximate amount of \$4,700,000.00 for capital, planning, and operating assistance from TxDOT Coordinated Call for Projects. This item will need an amendment to the FY22 budget. – Tom Logan

Moved by Mayor Mary Dennis, seconded by Mayor John Williams, to authorize the Executive Director to apply and accept funding in the approximate amount of \$4,700,000.00 for capital, planning, and operating assistance from TxDOT Coordinated Call for Projects. This item will need an amendment to the FY22 budget. The motion carried unanimously.

Vote: 18 - 0

30. Annual Customer Service Survey Report - Miguel Segura

Moved by Mayor Mary Dennis, seconded by Sylvester Vasquez, to approve the Annual Customer Service Survey Report as presented. The motion carried unanimously.

Vote: 17 - 0

Executive Session

31. The Board of Directors convened into Executive Session at 12:30 p.m to deliberate and receive advice regarding:

The annual evaluation of the Executive Director pursuant to Texas Government Code Section 551.074.

The Board of Directors reconvened into regular session at 1:02 p.m.

32. Consider and act upon the items discussed in executive session.

Moved by Judge Rob Kelly, seconded by James Hasslocher, after discussion of the annual evaluation for Diane Rath, Executive Director, to approve a 5% merit increase in the amount of \$11,526.50 and a one-time bonus in the amount of \$11,526.50 for the year 2022. The motion carried unanimously.

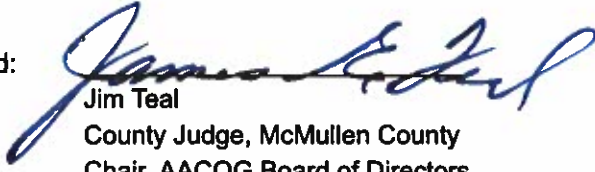
Vote: 17 - 0

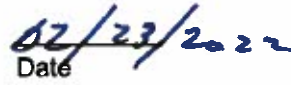
33. Next meeting is scheduled for Wednesday, February 23, 2022 at 10:00 a.m. at AACOG.

34. There being no further business to discuss, Chairman Teal adjourned the meeting at 1:06

p.m.

Approved:


Jim Teal
County Judge, McMullen County
Chair, AACOG Board of Directors


Date