

Minutes
Alamo Area Council of Governments
Intellectual and Developmental Disabilities (IDD) Services
Advisory Committee Meeting
September 11, 2018 - 1:00 PM
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100

MEMBERS PRESENT

Irma Canfield, Vice Chair
Debby Valdez, Family Member
Cara Magrane, Community Member
Jennifer Tarr, Family Member
Ronald E. Moore, Family Member

MEMBERS ABSENT

Mary Hanlon-Hillis, Chair (R)
Sandra Iracheta-Cruz, Community Member (R)
Krista Garcia, Community Member (R)
Anne Connell, Family Member (R)
Martha Moyer, Family Member (R)
Frances Anderson, Family Member (A)
John Evans, Parliamentarian (A)
Bill Robinson, Community Member (R)

STAFF PRESENT

Jacob Ulczynski, Director of IDD Services
Virginia Charles, Assistant Director of IDD Services
Trudy Garcia, Quality Assurance Reviewer
and Other Staff

GUEST

Barb Martin
Judith Laufer
Kennis Price
Charlie Jurek

1. Irma Canfield called the meeting to order at 1:02 p.m.
2. Roll call by Trudy Garcia
3. Public Comments
No Public Comments were given.
4. Declaration of Conflict of Interest
Irma Canfield read the following statement – If anyone has Conflict of Interest on any of the action items, they should abstain from voting.
5. Presentations: SALSA and Emergency Preparedness.
Presented by: Virginia Charles (Emergency Preparedness). Judith Laufer, Kennis Price and Charlie Jurek (SALSA).
6. Discussion and appropriate action on the recommendation to consider and act upon approval of the June 12, 2018 minutes.

Cara Magrane stated there was a correction needed in the minutes.
Moved by Cara Magrane with correction to be made, seconded by Debby Valdez, to approve the June 12, 2018 minutes. The motion carried unanimously
Vote: 5-0

7. Discussion and ratification of the Request for Application (RFA) submissions from: Every Moment Matters; San Antonio Fitness, Independent & Recreational Environment (SAFIRE); Autism Treatment Center; and, Homelife & Community Services.

Moved by Ron Moore, seconded by Cara Magrane, to approve all four of the RFA submissions.

Vote: 5-0

8. Discussion and appropriate action on the Request for Application (RFA) submission from Independence Pursuit.

Discussion: Ron Moore, who is on the subcommittee for RFA submissions, stated that he and Bill Robinson, subcommittee member, felt there was not enough information provided in the RFA to accept the RFA submission. He is requesting there be more information provided to complete the RFA process. The committee decided not to take action at this time and request more information from Independence Pursuit. Jennifer Caruso added that there will be a schedule for RFA submissions. Ron Moore suggested that a Bidders Briefing should be added to the schedule to inform business of what we are requesting in the RFA. Debby Valdez asked to be added to the IDDS RFA submissions subcommittee.

9. Discussion and appropriate action on membership applications for the IDDS Advisory Committee.

Applicants are Barb Martin and James Meadours.

Moved by Cara Magrane, seconded by Jennifer Tarr, to approve both applicants.

Vote: 5-0

Current members of the IDDS AC (with the exception of the 3 newest members: Anne Connell, Krista Garcia & Frances Anderson) were asked to submit an application, via the ACOG website, by 11/15/2018 if they wish to remain on the Advisory Committee for calendar year 2019.

10. Report on the Skills Pipeline - Investment in Regional Innovation & Training (SPIRIT) Project from the SPIRIT Stakeholders meeting.

Presented by: Giovianne Washington

11. Report on Bexar County Technical Advisory Committee for Persons with Disabilities.

Presented by: Giovianne Washington

12. Program Reports.

1. Business Services
2. Community Engagement
3. Community Services
4. Waiver Services
5. Director's Report

13. Items to be placed on next meeting's agenda.

14. Next Meeting Date: December 11, 2018

15. Adjournment. 2:52 p.m.