

**Minutes**  
**Alamo Area Council of Governments**  
**Intellectual and Developmental Disabilities (IDD) Services**  
**Advisory Committee Meeting**  
**March 8, 2018 - 1:00 PM**  
**Notzon Conference Room**  
**8700 Tesoro Drive, Suite 100**

**MEMBERS PRESENT**

Irma Canfield, Chair  
Mary Hanlon-Hillis, Vice Chair  
Anne Connell, Family Member  
Martha Moyer, Family Member  
Ronald E. Moore, Family Member

**MEMBERS ABSENT**

Cara Magrane, Community Member (R)  
Jennifer Tarr, Community (R)  
Krista Garcia, Community Member (R)  
Sandra Iracheta-Cruz, Community Member (R)  
William Robinson, Community Member (R)  
John Evans, Parliamentarian (A)  
Frances Anderson, Family Member (R)  
Debby Valdez, Family Member (R)

**STAFF PRESENT**

Susan Lodge, Senior Director of ALA and Agency Coordination  
Jacob Ulczynski, Asst. Director of IDD Services & Agency Coordination  
Virginia Charles, AACOG Lead Manager  
Trudy Garcia, Quality Assurance Reviewer

**GUEST**

Giovianna Washington  
Trina Salazar

1. Mary Hanlon-Hillis called the meeting to order at 1:04 pm.
2. Roll call by Trudy Garcia
3. Public Comments  
No Public Comments were given.
4. Declaration of Conflict of Interest  
Mary Hanlon-Hillis read the following statement – If anyone has Conflict of Interest on any of the action items, they should abstain from voting.
5. Presentation on Aging and Ombudsman Services.  
**Presented by** Trina Salazar, Area Agencies On Aging- Lead Manager
6. Discussion and appropriate action on the recommendation to consider and act upon approval of the December 12, 2017 minutes.  
  
Moved by Martha Moyer, seconded by Anne Connell, to approve the December 12, 2017 minutes.  
**Vote:** 5-0
7. Nominations, discussion and selection for 2018-2019 IDD Services Advisory Committee Officers.  
**Presented by:** Jacob Ulczynski.

Mary Hanlon-Hillis was nominated for Chair, Irma Canfield was nominated for Vice Chair and John Evans was nominated for Parliamentarian.

Moved by Anne Connell, seconded by Martha Moyer, to approve the 2018 IDD Services Advisory Committee Officers.

**Vote: 5-0**

8. Discussion and appropriate action on the Request for Application (RFA) submission from San Antonio Simply Love All People for the remainder of Fiscal Year 2018, ending August 31, 2018.

**Presented by:** Jacob Ulczynski

No action was needed at this time due to the application was not complete.

9. Discussion and appropriate action on the recommendation to approve the:

- A. Request for Proposal for Crisis Respite for Budget Year 2019-2020;
- B. Request for Application for Safety Net Services for Budget Year 2019-2020;
- C. Create a standing sub-committee for the review and scoring of applications and proposals related to the IDD safety net service array

**Presented by:** Jacob Ulczynski.

Moved by Anne Connell, seconded by Martha Moyer, to approve the Request for Proposal for Crisis Respite for Budget Year 2019-2020, Request for Application for Safety Net Services for Budget Year 2019-2020 and Create a standing sub-committee for the review and scoring of applications and proposals related to the IDD safety net service array.

**Vote: 5-0**

10. Presentation and discussion on the vendor rates for Budget Year 2019.

**Presented by:** Jacob Ulczynski.

Moved by Anne Connell, seconded by Martha Moyer, to approve the vendor rates for Budget Year 2019.

**Vote: 5-0**

11. Presentation and discussion on vendor rates for Skills Pipeline - Investment in Regional Innovation & Training (SPIRIT) Project.

**Presented by:** Jacob Ulczynski.

Moved by Martha Moyer, seconded by Anne Connell, to approve the vendor rates for Skills Pipeline - Investment in Regional Innovation & Training (SPIRIT) Project.

**Vote: 5-0**

12. Bexar County Technical Advisory Committee for Persons with Disabilities report.

**Presented by** Giovianne Washington, Lead Quality Assurance Reviewer.

13. IDD Services Program Report:

**Presented by** Jacob Ulczynski and Virginia Charles.

- A. Operations
- B Non-Waiver Services
- C. Waiver Services
- D. LIDDA Director

14. Items to be placed on next meeting's agenda.

There were no requests for items to be placed on the next meeting's agenda.

15. Next Meeting Date: June 12, 2018

16. Adjournment at 2:41.