

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Tuesday, September 18, 2018 – 1:30 p.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

MEETING MINUTES

MEMBERS PRESENT:

<ol style="list-style-type: none">1. Andy Cardiel2. Manuel Casarez3. Kyle Coleman4. Jason Cooper5. John Culpepper6. Walton Daugherty7. Shelby Dupnik8. Victor Wells for Eric Epley9. Jeffery Fincke10. Cindy Stafford for Leann Hosek11. Ray Kallio12. Jeff Kelley13. Kyle McAfee for Chief Kade Long	<ol style="list-style-type: none">14. Keith Lutz15. Sam McDaniel16. Chief Doug Meckel17. Rachelle Littlefield Patrick Murnin18. David Prasifka19. Matt Malone for Dan Pue20. Carey Reed21. Braxton Roemer22. Chief Edwin Baker for Mayor Johnny Stahl23. Danny Taylor24. William Thomas25. Scott Lampright for Judge Nelson Wolff26. Jeffrey Dean for Patrick Zepeda
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MEMBERS ABSENT:

<ol style="list-style-type: none">1. Christopher Filline2. Tony Gross3. Ray Kallio4. Kyle Kutscher5. William “Vance” Meade	<ol style="list-style-type: none">6. Sammy Sikes7. Dannie Smith8. Luis Valdez9. Brian Valenzula10. Scott Lampright for Judge Nelson Wolff
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STAFF PRESENT:

<p>Cumurah Eldredge-Homeland Security Planner Laura Richardson-Public Safety Specialist</p>

1. Opening

Chairman Jeffery Fincke called the meeting to order at 1:31pm.

2. Roll Call

A quorum was established with Twenty six (26) members present.

3. Public Comments

There were no public comments.

4. Consider and act upon approval of minutes for August 14, 2018.

A **motion** was made by **Kyle Coleman** and **seconded** by **Scott Lampright** to approve the minutes for August 14, 2018.

All Approved, Motion Carried.

5. Discussion and appropriate action on subcommittee reports.

A. Critical Infrastructure and Key Recourses—N/A

B. Emergency Management and Community Preparedness

Keith Lutz: Nothing to report.

C. Emergency Response - Fire

Doug Meckel: Working on dates to set priorities.

D. Emergency Response - Law Enforcement-

Louis Lopez: Nothing to report.

E. Inter-Operable Communications—N/A

F. IT/Fusion Center

Victor Wells: Met on September 12. Upcoming Skywarn Training on Sept 27, at the EOC. Also full-scale drill with active shooter, over-taxing hospitals and moulaging. There were 25 unique logins, with 947 total logins, 4 trainings and 3 real-world events with 58 new users. Barrett created a multi-faceted board to share info between different agencies. Also developed a dual-hurricane clock for the first time. I-INFO is creating some new templates and working on community outreach.

G. Hospital/EMS/Medical

Victor Wells: Their focusing on the exercise in October. There will be about 600 volunteers with full engagement. Nightline will be coming to take part in it as well. Recently deployed teams to help with the recent floods.

H. Public Health and Agriculture—N/A

I. Strategic Planning

Leigh Middleton: Taking part in the full-scale exercise in October by putting on the Family Assistance and Reunification part. Hopefully by the end of November, she will have a full plan with templates to hand out to all of the jurisdictions from start to end of reunification process.

6. Presentation on the use of the regional resource board titled Emergency Response Asset List—AACOG (Region-Wide) that is available in WebEOC—STRAC

Barrett Hanks walked through how to access and update the resource asset board in WebEOC. During discussion, it was brought up if we could add the year and funding source to the resource list. This will enable us to track where they are going and how they are being utilized. It was also asked if we could add what grant it is coming from, particularly with the fire grants. Barrett will be looking into these options. A suggestion was given that everyone go on this board every 30-60 days to review and update it. If anyone has any questions or suggestions, you can email support@strac.com.

7. Discussion and appropriate action on the approval of the Alamo Area Regional Interoperable Communications Plan (RICP).

A **motion** was made by **David Prasifka** and **seconded** by **Kyle Coleman** to approve the Alamo Area Regional Interoperable Communications Plan (RICP).

All Approved, Motion Carried.

8. Discussion and appropriate action on the following membership items.

A. Membership Nominations for the available *two seats* outside Bexar County:

- i. Victor Pacheco, Captain of Operations – City of Seguin Police Department -
-LE 15 years.
- ii. Gary Haecker, Chief – City of Bulverde Police Department – LE 24 years
- iii. Bruce Ritchey, Chief – City of La Vernia Police Department – LE 40 years

All **approved** by tally vote for Gary Haecker and Bruce Ritchey to fill the two seats outside Bexar County.

B. Membership Nomination with alternate for vacant Bexar County seat:

- i. Primary – Aristides “Harry” Jimenez, Deputy Chief – Bexar County SO
 - a. Alternate – Shawn O’Gorman, Captain – Bexar County SO

A **motion** was made and **seconded** to approve the vacant Bexar County membership seat with alternate.

All Approved, Motion Carried.

C. Current member primary seat change with updated alternate:

- i. Primary – James Teal, County Judge – McMullen County – Replacing Jason Cooper.
 - a. Alternate – Jason Cooper, Chief – McMullen County Fire Department

A **motion** was made by **David Prasifka** and **seconded** by **Scott Lampright** to approve the McMullen County primary seat change with updated alternate.

All Approved, Motion Carried.

D. Current Member Alternate Updates:

- i. Ivan Pendergast, Emergency Manager – Trinity University – 1st alternate for Samuel McDaniel with University of the Incarnate Word
- ii. Jacqueline Silva, Business Continuity & EMC – University of Texas San Antonio – 2nd alternate for Samuel McDaniel with University of the Incarnate Word.
- iii. Roger Garcia, Fire Marshal – Atascosa County – Replacing Todd Perna as alternate for David Prasifka with Atascosa County.

A **motion** was made by **Jeff Kelley** and **seconded** by **David Prasifka** to approve the alternate updates.

All Approved, Motion Carried.

9. Program Update:

Everyone should have received their letters of funding by now. Cumorah reminded everyone that their THIRA documents are due to her by the end of September so she can consolidate it all and work with our UASI to get it submitted to FEMA and the State. Finally, Hagerty wanted to pass on their thanks for participating in the conference calls over the past month or so. They are working on the Strategic Plan, and should have a draft out by the end of the month. The final document, along with a presentation by them, will be presented early November.

10. Upcoming Events, Training and/or Exercises:

- Skywarn Sept 27, at the EOC. 8:30am
- Floodwarn is now available. Dates and time TBA
- Kyle Coleman said the Surplus Store has stretchers, cots and HPV's available.
- Oct 11th is the full-scale mass casualty and family reunification exercise.
- Oct 17th will be the REPAC Technology mtg in the morning sometime.

11. Items to be placed on next meeting's agenda. N/A

12. Next Meeting Date: Wednesday, October 17, 2018, 1:30pm.

13. Adjournment: A MOTION was made and SECONDED to adjourn.

All Approved, Motion Carried.

Meeting adjourned at 2:23pm.