

**Alamo Area Council of Governments  
Regional Emergency Preparedness Advisory Committee Meeting  
Wednesday, April 18, 2018 – 1:30 p.m.  
Al J. Notzon III Board Room  
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

**MEETING MINUTES**

**MEMBERS PRESENT:**

<ol style="list-style-type: none"><li>1. Manuel Casarez</li><li>2. John Culpepper</li><li>3. Chief Duane DuBose</li><li>4. Eric Epley and Victor Wells</li><li>5. Christopher Filline</li><li>6. Jeffery Fincke</li><li>7. Tony Gross</li><li>8. Cindy Stafford for Leann Hosek</li><li>9. Ray Kallio</li><li>10. Jeff Kelley</li><li>11. Patrick Pinder for Kyle Kutscher</li><li>12. Kyle McAfee for Chief Kade Long</li><li>13. Douglas Berry for William “Vance” Meade</li></ol>	<ol style="list-style-type: none"><li>14. Chief Doug Meckel</li><li>15. Patrick Murnin</li><li>16. David Prasifka</li><li>17. Chief Dan Pue</li><li>18. Carey Reed</li><li>19. Brian Vorauer for Braxton Roemer</li><li>20. Roger Lampman for Dannie Smith</li><li>21. Danny Taylor</li><li>22. William Thomas</li><li>23. Luis Valdez</li><li>24. Scott Lampright for Judge Nelson Wolff</li><li>25. Jeffrey Dean for Chief Patrick Zepeda</li></ol>
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**MEMBERS ABSENT:**

<ol style="list-style-type: none"><li>1. Kyle Coleman</li><li>2. Jason Cooper</li><li>3. Walton Daughtery</li><li>4. Shelby Dupnik</li><li>5. Robert Adelman for Bexar County</li><li>6. Frank Galvan</li></ol>	<ol style="list-style-type: none"><li>7. Keith Lutz</li><li>8. Patrick O’Connell</li><li>9. Sammy Sikes</li><li>10. Chief Edwin Baker for Mayor Johnny Stahl</li><li>11. Luis Valdez</li><li>12. Brian Valenzula</li></ol>
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**STAFF PRESENT:**

<p>James Minze- Homeland Security Coordinator Cumorah Eldredge- Homeland Security Planner Laura Richardson-Public Safety Specialist</p>
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## 1. Opening

Chairman Jeffery Fincke called the meeting to order at 1:32 p.m.

## 2. Roll Call

A quorum was established with Twenty five (25) members present.

## 3. Public Comments

There were no public comments.

## 4. Consider and act upon approval of minutes for March 21, 2018.

A motion was made by Mr. Scott Lampright and seconded by Mr. Tony Gross to approve the minutes.

All Approved, Motion Carried.

## 5. Discussion and appropriate action on subcommittee reports.

### A. Critical Infrastructure and Key Recourses

*Jeffrey Dean for Chris Stokes:* Please refer to previously sent out email.

### B. Emergency Management and Community Preparedness-

*Carey Reed for Keith Lutz:* Nothing to report.

### C. Emergency Response - Fire

*Doug Meckel:* Nothing to report.

### D. Emergency Response - Law Enforcement-NA

### E. Inter-Operable Communications

*Jeff Wendling for Robert Adelman:* New launch for radio system. Putting together an update on WAVE. 2<sup>nd</sup> set of grant money will go towards working on the fire side of things.

### F. IT/Fusion Center

*Victor Wells:* Met April 11<sup>th</sup>. Those that were in attendance discussed WebEOC. There were 213 unique logins, with a total of 1,108 logins for the month. There were 2 trainings, with 51 people trained. 4 real-world events occurred and 4 exercise events. Created 36 new logins. Discussed board subscriptions.

### G. Hospital/EMS/Medical-

*Victor Wells for Eric Epley:* There was a recent deployment of an asset tracker through WebEOC. It reports in real time the location of ambulances, with updates every 10-30 seconds. There has been an interest from fire departments as well. STRAC folks will be heading down to Victoria for the Hurricane Conference.

### H. Public Health and Agriculture- NA

### I. Strategic Planning

*Jeffrey Dean:* SAUA group met and reviewed around 20 million dollars in submitted requests. Under the assumption they will get 1 million dollars. They will know by mid-May if they will be receiving any funding, and about how much they will receive.

*Leigh Middleton:* In preparation for the May Discovery Workshop, a Strategic Planning survey was discussed and handed out to those who wanted paper copies. James will be emailing the link by Friday to the whole committee. Also, she is working with STRAC for a family reunification and assistance center exercise. The first planning meeting will be May 7, at the EOC, at 1pm. There will also be a workshop in July, and evaluators and volunteers will be needed for their big exercise in October. If interested in participating, please contact Leigh.

**6. Presentation on the San Antonio Area Voluntary Organizations Active in Disaster (SAVOAD).**

Gene Jensen, SAVOAD President, shared a PPT presentation on what the organization does (paper copies were given out at the meeting.) He stated they meet every 4<sup>th</sup> Thursday of each month. He left his contact information in the event anyone wanted to utilize the area's VOAD. It was asked if VOAD would come to the local jurisdictions to speak to the ministries and organizations who would like to participate. Mr. Jensen said they would be glad to come out any time to speak to anyone interested.

**7. Program Update:**

We are getting a jump start this year on the THIRA, SPR and IP. The THIRA has been pre-submitted to the state, and we are awaiting their feedback. Cumorah has begun to work through the sub-committees to update the SPR. It was also discussed that we are now notifying each jurisdiction when you have expired annexes. We will also be adding to each meeting a segment to discuss recent events, and how we would handle it if it occurred here. This will help us in discovering our gaps. James and/or Cumorah will be doing site visits throughout the region during the year, and checking on some of the larger HLS grant-funded assets. Finally, we are working on more outreach projects so we can be better known, and to further build partnerships throughout the region.

Dispersed ACOG Fiesta Medals and Challenge Coins to those REPAC members in attendance.

**8. Upcoming Training/Exercises:**

June 25-27: STRAC Conference at the Hyatt Hotel by Sea World. You can register on their website.

Sept 4-5: MGT 404- Sport/Special Event Incident Management will be held at the EOC.

**9. Items to be placed on next meeting's agenda:**

Get with James if you have anything.

**10. Next Meeting Date: **Monday, May 14, 2018, 1:00pm.** (due to TDEM Conference)**

**11. Adjournment: A MOTION was made and SECONDED to adjourn.**

**Meeting adjourned at 2:09pm.**