

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Wednesday, March 21, 2018 – 1:30 p.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

MEETING MINUTES

MEMBERS PRESENT:

<ol style="list-style-type: none">1. Patrick Lewis for Manuel Casarez2. Kyle Coleman3. Jason Cooper4. John Culpepper5. Walton Daugherty6. Shelby Dupnik7. Victor Wells for Eric Epley8. Jeffery Fincke9. Robert Adelman for Bexar County10. Cindy Stafford for Leann Hosek11. Ray Kallio12. Jeff Kelley13. Bryce Houlton for Kyle Kutscher	<ol style="list-style-type: none">14. Chief Kade Long15. Douglas Berry for William “Vance” Meade16. Chief Doug Meckel17. Rachelle Littlefield for Patrick Murnin18. David Prasifka19. Chief Dan Pue20. Carey Reed21. Roger Lampman for Dannie Smith22. Chief Edwin Baker for Mayor Johnny Stahl23. Danny Taylor24. William Thomas25. Scott Lampright for Judge Nelson Wolff26. Chief Patrick Zepeda
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MEMBERS ABSENT:

<ol style="list-style-type: none">1. Chief Duane DuBose2. Christopher Filline3. Frank Galvan4. Keith Lutz5. Patrick O’Connell	<ol style="list-style-type: none">6. Brian Vorauer for Braxton Roemer7. Sammy Sikes8. Luis Valdez9. Brian Valenzula
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STAFF PRESENT:

James Minze- Homeland Security Coordinator Cumorah Eldredge- Homeland Security Planner Marcela Medina-Public Safety Director
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1. Opening

Chairman Jeffery Fincke called the meeting to order at 1:33 p.m.

2. Roll Call

A quorum was established with Twenty six (26) members present.

3. Public Comments

There were no public comments.

4. Consider and act upon approval of minutes for February 21, 2018.

A motion was made by **Mr. Scott Lampright** and seconded by **Mr. Bryce Houlton** to approve the minutes.

All Approved, Motion Carried.

5. Discussion and appropriate action on subcommittee reports.

A. Critical Infrastructure and Key Recourses

Chris Stokes: They have not met yet as a committee, but an update was given. Lt. Col. Bruin, from BAMC, has requested assistance in updating the MDMS for hospitals. Chris' team is working with STRAC on this.

Region 20 is looking for a repository for school floor plans and emergency plans so 1st responders will have access to those things. They are looking at a digital sandbox as their repository. Demo'd a digital assessment specifically for schools earlier this week for them.

ERG Hazmat Plume Modeling mobile app is currently being worked on. Will also be available to use critical infrastructure data to run reports.

There was a successful wireless emergency alert test on March 1. They focused on a 1.5 mile radius but it ended up being close to a 5 mile radius. Alert went out relatively quickly (within 30 seconds.) FEMA said the inaccuracy of the radius is typical, but hopefully by 2019 they will be working with the FCC to require mobile companies to be more accurate (within .1 mile.) Currently working on Fiesta and Final Four planning.

B. Emergency Management and Community Preparedness-

Carey Reed for Keith Lutz: Nothing to report, have not met

C. Emergency Response - Fire

Walton Daugherty: Will be replacing chair and vice chair in item 6A.

D. Emergency Response - Law Enforcement

Luis Lopez for Al Ballew: Nothing to report.

E. Inter-Operable Communications

Robert Adelman: April 18th, after REPAC from 3-4:30, DPS will be presenting on FirstNet and what the state is doing with it, answering any questions. This meeting is meant for elected officials, members of REPAC and IT personnel to discuss information and pricing. It is not open to the public.

On June 5, the Regional Interoperable Communication Plan (RICP) will hold a working session at AACOG. The state will be sending folks to help refine the RICP.

F. IT/Fusion Center

Victor Wells: Please submit i-Info stats each month, as this is a grant requirement. WAVE was discussed. To avoid dual work, one member from WebEOC will attend the communications meetings. The invitation was extended for a member of the communications committee to attend IT/Fusion meeting.

Shared from the IT/Fusion meeting that they went over every position that exists in WebEOC and was able to see the last log in for each individual who has an account. This could help in the future to determine whether or not to delete an account.

Will be working with AACOG to create a board to better track resources throughout the region.

I-Info stats for the month of February: 220 unique logins with a total of 890 logins. Bandera has added some panic buttons and McMullen is expanding their capability of i-Info. The annual conference will be held in Castroville April 9-11. DSHS Conference coming up in Bandera.

G. Hospital/EMS/Medical- NA

H. Public Health and Agriculture- NA

I. Strategic Planning

Jeffrey Dean: We are not sure if we will receive any UASI funding this year, but we are trying to stay ahead of the game and get all of our projects submitted. The soft due date for submittal is Friday, March 23rd, with upload by April 13th. Those who do not get funded through HLS funding can be submitted directly over to UASI. Projects will be reviewed and ranked in April.

Leigh Middleton: We are moving forward with the strategic planning program. There will be a Discovery Workshop at our May REPAC (May 14th, 1-4pm). We will be discussing goal setting and identifying our regional needs. Prior to this workshop, a survey will be taken at next month's REPAC (April 18th). It will be taken on the iPads, but there will also be a paper version for anyone who would rather take it that way. It will stay open for 2 weeks after the meeting for anyone who was not in attendance.

This summer the contractor will work with us to create an implementation roadmap of the next 3-5 years, to include gap analysis. We are aiming to do a full-scale reunification in the fall. From that, anyone is able to utilize our template and best practices to help create their own plans.

The Big Red Backpacks are up and out in the public. One is at the airport, Terminal B, and the other is at the Convention Center. It will be used as the backdrop of the NCAA public safety briefing. If anyone is interested in using one of these, we just ask that you host it for 2-3 months at a time since it is quite a large piece of equipment.

We just recently finished 7 active threat preparedness videos. They will possibly be shared at the next REPAC. They can be seen on the Ready South TX website and can also be put on to a USB drive.

6. Discussion and appropriate action on the approval of replacing the Sub-Committee Chair and Vice-Chair.

It was proposed that Walton Daughetry, Fire Sub-Committee Chair, be replaced by Douglas Meckel, Fire Chief with City of Bourne. Kade Long, Fire Chief with City of Schertz will be the Co-Chair.

A **motion** was made by **Scott Lampright** and **Seconded** by **Jeff Kelley** to replace Walton Daughetry as Fire Sub-Committee Chair with Douglas Meckel and make Kade Long the Co-Chair.

All Approved, Motion Carried.

7. Discussion and appropriate action on the approval of membership items.

A. Member Replacement:

- i. Tony Goss, District Coordinator for Texas Department of Public Safety (TDPS) - Division of Emergency Management - Replacing Frank Galvan (Retired).

A **motion** was made by **Kyle Coleman** and **Seconded** by **Scott Lampright** to approve above changes in membership.

All Approved, Motion Carried

B. Alternate Replacement:

- i. Steven Tellez, Captain for TDPS - Highway Patrol - 1st alternate for Tony Goss with TDPS
- ii. Jay Hall, State Coordinator Region 6 - TDPS - Division of Emergency Management - 2nd alternate for Tony Goss with TDPS

A **motion** was made by **Patrick Lewis** and **Seconded** by **David Prasifka** to approve above membership items.

All Approved, Motion Carried

- iii. Kyle McAfee, Assistant Fire Chief with City of Schertz - 1st alternate to Kade Long, City of Schertz Fire Chief
- iv. Kelly Kallies, Lieutenant with City of Schertz PD - 2nd alternate to Kade Long, City of Schertz Fire Department

A **motion** was made by **Victor Wells** and **Seconded** by **Roger Lampman** to approve above membership items.

All Approved, Motion Carried

8. Discussion and appropriate action on funding recommendations for FY2019 SHSP Projects based on the rank order determined at the previous REPAC meeting.

Robert Adelman- clarified the amount presented was his amount *after* adjusting it down.

All blue highlighted numbers are to be funded within the 25% LETPA amount. This is required by the State. Two LETPA projects fell below the funded amount, and as such, \$107,000 needs to be cut in order to allow projects 16 and 19 to fall within the 25% LETPA mark above the quality line. James did allow for a 2.5% increase from last year (this is not guaranteed).

There was discussion on the possibility of receiving extra funding from the State.

It was clarified that the LETPA project 19, BCSO UAS, was intentionally cut in half to fit within the mandated 25%.

James mentioned next year technical reviews will be completed on all projects.

Jeffery Fincke- proposed Schertz project #15 be dropped and asked if COSA could cut part of their funding amount. Chief Zepeda said they could drop \$40,000 from their Regional Planner project #5. That would bring their total down to \$141,000.

A **motion** was made by **Scott Lampright** and **Seconded** by **John Culpepper** to approve the rankings with the changes of \$40,000 cut in funding by COSA's Regional Planner project and moving the Schertz F550/Breathing Air project below the funding line.

Majority Approved, Motion Carried.

3 Members Opposed: Kade Long, Bryce Houlton and Jeff Kelley.

The final rankings will be sent out to the committee and will go before the AACOG Board of Directors this month for approval.

9. Program Update:

CJ Division and HLS Divisions within the Office of the Governor will be combined into a Public Safety department. Grant Coordinators should not change. There may be an eGrants update later this year.

There will be a 3-day e-Grants training held at the AACOG Wetmore building this summer.

THIRA will be discussed at REPAC meetings starting next month. Our points dropped last year and, we want to get them up to the top percentile and make it more user friendly.

10. Upcoming Training/Exercises:

1. Search and Rescue 191 class at EOC. It can be found on Preparing TX website.
2. If anyone needs Stop the Bleed training, they will be coming out with more in the near future, starting with a Train the Trainer course 1st week of April. April 10 & 12, Kerrville will do a Stop the Bleed training class.
3. April 8-11: ACS Leadership Summit in Castroville.
4. April 25: All hospitals doing their Spring functional night exercise.
5. TDEM: May 15-18.
6. Kerrville will host a PIO class in May, with 1 vacancy left.

11. Items to be placed on next meeting's agenda:

Get with James if you have anything.

12. Next Meeting Date: April 18, 2018, 1:30pm.

13. Adjournment: A MOTION was made and SECONDED to adjourn.

Meeting adjourned at 2:31pm.