

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Wednesday, January 17, 2018 – 1:30 p.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

MEETING MINUTES

MEMBERS PRESENT:

<ol style="list-style-type: none"> 1. Patrick Lewis for Manuel Casarez 2. Kyle Coleman 3. John Culpepper 4. Walton Daugherty 5. Victor Wells for Eric Epley 6. Robert Adelman for Bexar County 7. Cindy Stafford for Leann Hosek 8. Jeff Kelley 9. Bryce Houlton for Kyle Kutscher 10. Thad Siwecki for Chief Kade Long 11. Keith Lutz 12. Berry Douglas for William “Vance” Meade 	<ol style="list-style-type: none"> 13. Chief Doug Meckel 14. Patrick Murnin 15. David Prasifka 16. Carey Reed 17. Braxton Roemer 18. Roger Lampman for Dannie Smith 19. Chief Edwin Baker for Mayor Johnny Stahl 20. Danny Taylor 21. Luis Valdez 22. Scott Lampright for Judge Nelson Wolff 23. Jeffrey Dean for Chief Patrick Zepeda
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MEMBERS ABSENT:

<ol style="list-style-type: none"> 1. Jason Cooper 2. Chief Duane DuBose 3. Shelby Dupnik 4. Christopher Filline 5. Jefferey Fincke 6. Frank Galvan 	<ol style="list-style-type: none"> 7. Ray Kallio 8. Patrick O’Connell 9. Chief Dan Pue 10. Sammy Sikes 11. William Thomas 12. Brian Valenzula
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STAFF PRESENT:

<p>James Minze- Homeland Security Coordinator Cumorah Eldredge- Homeland Security Planner Marcela Medina-Public Safety Director Laura Richardson- Public Safety Specialist</p>

1. Opening

Vice-Chairman Kyle Coleman called the meeting to order at 1:30 p.m. Robert Adelman led us in the Pledge.

2. Roll Call

A quorum was established with Twenty three (23) members present.

3. Public Comments

There were no public comments.

4. Consider and act upon approval of minutes for December 20, 2017.

A motion was made by **Mr. Robert Adelman** and seconded by **Mr. Scott Lampright** to approve the minutes.

All Approved, Motion Carried.

5. Discussion and appropriate action on sub-committee reports:

A: Critical Infrastructure and Key Recourses:

Jeff Moore for Chris Stokes – AlertSA product updates—they are in the process of updating. All schools within the AACOG region, public and private, have been updated, as well as Tier 2 reports. Working on a program through ESRI for a mobile app.

B: Emergency Management and Community Preparedness:

Keith Lutz – Meeting Feb 6, 0830-1030

C: Emergency Response-Fire-:

Walton Daugherty – Meeting Feb 8, 1030-1230

D: Emergency Response-Law Enforcement:

James Minze- Meeting Feb 9, 1300-1500.

E: Inter-Operable Communications:

Robert Adelman – Meeting Feb 6, 1300-1500

F: IT/Fusion Center:

Victor Wells – Meeting Feb 7, 1300-1500. Last month there were 172 unique logins, with a total of 766 logins for the month. They had 1 training and 1 real-world exercise. They updated to their latest WebEOC version 8-4. Fusion Center joined in their sub-committee mtg last week, and they gave some good input. Keith Lutz gave an I-Info update. They are still trying to verify licensed users. An RFP was given from AACOG to each of those in attendance. There will be a survey from survey monkey sent out this week to get feedback from each of the jurisdictions.

G: Hospital/EMS/Medical:

Victor Wells – Worked hard during this latest ice weather. They are also tracking the flu incidents across the hospitals in the region. RMOC is meeting regularly. LE Nav is continuing to grow, and working to increase coverage area.

H: Public Health and Agriculture: N/A

I: Strategic Planning:

Jeffery Dean – Meeting Feb 6, 1030-1230.

6. Discussion and appropriate action on the approval of the 2018 REPAC Calendar.

James will send out calendar invites every quarter with the REPAC dates.

A motion was made by **Robert Adelman** and seconded by **Patrick Murnin** to accept the calendar without any changes.

All Approved, Motion Carried.

James will distribute the calendar by email.

7. Program Report:

A. Projects Submitted for SHSP FY19 Funding

The total project amount received was 2.6 Million. This amount will change due to there being 2 I-Info projects in those amounts. These will be decided on by REPAC. We need to plan for above that amount just in case we receive extra funding. All of the projects should be able to be covered in our THIRA.

B. Overview of February Project Ranking

James will send all projects to sub-committees beforehand. Make sure to read through the projects prior to the meetings, so that you are informed and ready to rank.

The projects will be ranked in a web-based format on the iPads this year. There will be training on how to do this before the ranking at the February meeting.

8. Upcoming subcommittee project review meetings.

Tuesday, February 6th

0830-1030 - Emergency Management & Community Preparedness - 3 projects

1030-1230 - Strategic Planning - 2 Projects

1300-1500 - Inter-operable Communications - 2 projects

Wednesday, February 7th

1030-1230 - CI/KR - 2 projects

1300-1500 - IT/Fusion Center - 2 projects

Thursday, February 8th

1030-1230 - Emergency Response - Fire - 6 projects

Friday, February 9th

1300-1500 - Emergency Response - Law Enforcement - 4 projects

James will be sending out calendar invites (to include the address at our Wetmore location) prior to the sub-committee meetings.

9. Training and Exercises.

Kyle Coleman will send out new FEMA ICS/NIMS job description updates.

STRAC is putting on EM101 next Friday, from 8-1.

STRAC has general email box. It is info@strac.org, if you have any questions.

10. Items to be placed on next meeting's agenda.

Ranking for projects. There will be no general sub-committee reports.

11. Next Meeting Date: February 21, 2018.

12. Adjournment: A **MOTION** was made by **Kyle Coleman** and **SECONDED** to adjourn.

All Approved, The meeting adjourned at 2:15pm.