

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Wednesday, November 15, 2017 – 1:30 p.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

MEETING MINUTES

MEMBERS PRESENT:

<ol style="list-style-type: none">1. Manuel Casarez2. Kyle Coleman3. John Culpepper4. Chief Walton Daugherty5. Chief Duane DuBose6. Shelby Dupnik7. Victor Wells for Eric Epley8. Jeffery Fincke9. Robert Adelman for Bexar County10. Ray Kallio11. Jeff Kelley12. Bryce Houlton for Kyle Kutscher13. Chief Kade Long	<ol style="list-style-type: none">14. Ray Hacker for Chief Doug Meckel15. Patrick Murnin16. Patrick O'Connell17. David Prasifka18. Dan Pue19. Carey Reed20. Brian Vorauer for Braxton Roemer21. Carolyn Rutherford for Sammy Sikes22. Roger Lampman for Dannie Smith23. Danny Taylor24. William Thomas25. Luis Valdez26. Scott Lampright for Judge Nelson Wolff
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MEMBERS ABSENT:

<ol style="list-style-type: none">1. Jason Cooper2. Christopher Filline3. Frank Galvan4. LeAnn Hosek	<ol style="list-style-type: none">5. Keith Lutz6. William « Vance » Meade7. Mayor Johnny Stahl8. Brian Valenzula9. Chief Patrick Zepeda
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STAFF PRESENT:

James Minze- Homeland Security Coordinator Cumorah Eldredge- Homeland Security Planner Marcela Medina-Public Safety Director Laura Richardson- Public Safety Specialist
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1. Opening

Chairman Kyle Coleman called the meeting to order at 1:30 p.m.

2. Roll Call

A quorum was established with Twenty Six (26) members present.

3. Public Comments

There were no public comments.

4. Consider and act upon approval of minutes for October 18, 2017.

A motion was made by **Mr. Scott Lampright** and seconded by **Mr. Bryce Houlton** to approve the minutes.

All Approved, Motion Carried.

5. Discussion and appropriate action on sub-committee reports:

A: Critical Infrastructure and Key Recourses:

Chris Stokes – Please see Chris Stokes' email he sent out with the October summary report yesterday. We met last week to discuss grant guidelines. We will meet again late Nov or early Dec.

Crisis Track provides a subscription based web service for conducting damage assessments which can be accessed by field personnel via smartphones or tablets. The Crisis Track training was on Oct 24th.

We wrapped up the radio tower project. We sent a link to the map service. We completed Tier II data for all 13 counties. We will share it with everyone.

We are working on our annual school update. We are meeting with ESRI tomorrow about working on a mapping program. It will be able to report on incidents & demographics.

B: Emergency Management and Community Preparedness: N/A

Carey Reed – We cancelled our meeting this month. We will reschedule.

C: Emergency Response-Fire-:

Walton Daugherty- We met last week and discussed our evaluation process for projects. We also revisited our prioritization list. They are now: 1. Hazmat/WMD, 2. All facets of technical rescue, 3. Wildland Fire Response. We are identifying gaps in technical rescue.

D: Emergency Response-Law Enforcement: N/A. They met last week for goal determination.

E: Inter-Operable Communications:

Robert Adelman – We met Nov 3rd. We discussed priorities. WAVE project should be completed by the end of the week to include all counties. We are looking at expanding the network. We want to add more licenses. We want to also open up the platform. We have taken ownership of the Friday rollcall. It is not as effective as it should be. We are paring down the list right now to target groups and the WAVE network.

F: IT/Fusion Center:

Victor Wells –We had to reschedule our meeting for this month. Correction to last meeting information I gave: I-Info users have requested information from Joe Abrams. They will then work on a plan on how to proceed.

Marcela Medina- I have an update on AACOG's stand. We met with our ED about I-Info. We talked about the challenges of it. We would have to go out to bid on this project. There are many factors involved, not just price. If APEX was the one that was decided on then there would be a very strongly worded contract. There would be things in place of such as: when payment was due, consequences on not providing deliverables, etc. We have to show that we went through the bidding process for audit purposes.

G: Hospital/EMS/Medical:

Scott Hitchman – We have been very busy lately with the hurricane and the incident in Wilson County. They still have people on site there. If your agencies have not been paid or reimbursed yet then please see Scott.

There is a normal saline shortage. Most EMS are aware of this. We are starting to get into critical shortages. We are looking into options to remedy this. This is nationwide. There have been changes in how they are certifying these with the vendors.

The 12 lead EKG is going live on Friday. The law enforcement navigation for mental patients is underway. They are testing this. They take these patients and route them to appropriate facilities.

H: Public Health and Agriculture: N/A

Carolyn Rutherford – We have not met. We still have 2 positions to be filled. I more is also in final preparations.

G: Strategic Planning:

We passed out the copies of the REPAC Focus Area Survey Results and the AACOG and San Antonio Urban Area Regional Homeland Security Strategic Plan 2017-2020. This is still in draft form. Please tie your projects to this strategic plan. We need this to be reflective of our priorities.

We had our sub-committee meeting last week. We discussed restructuring the sub-committees.

He would like the Chairs to be on the Strategic Planning Committee. So they can report out to the other committees.

6. Overview of the recently implemented Center for Medicare and Medicaid Services (CMS) Regulations.

Scott Hitchman- There was a handout given on the new Rules for Participation and information on the Alamo Regional Healthcare Coalition. The new implemented rules take effect today. The Healthcare Coalition concept started in 2012 though this has been in progress for the past year. Healthcare has been aware of this change but they did not inform EMS.

They will need tabletop or community based exercises each year. Refer providers to: www.strac.org/HCC. They will take them off your hands. The RAC (Regional Advisory Council) first meeting will be Dec 8th. We will be doing report outs over the next year.

7. Discussion and appropriate action on the reclassification of the Schertz FY2018 Regional Hazmat Team Enhancement Grant.

Kade Long- We had some items that were funded through another grant and would like to replace the items in our grant. We are requesting laser technology to identify chemicals. The cost of the Chemical ID is \$69,000.00. We also want to get a new Hazmat trailer. The total cost together will be \$76,706.00.

A **motion** was made by **Bryce Houlton** and **seconded** by **Chief Walton Daugherty** to approve the change of grant items requested.

All approved, motion carried.

8. Review of the SHSP Call for Projects FY2018

A. Overview of REPAC Bylaws 2017

We changed the wording in the By-Laws from scoring to ranking. The date was also changed to review membership in July.

B. Overview of Regional Guidelines

The strategic plan and survey results were reviewed.

C. Overview of Subcommittee Goals

The sub-committee goals were reviewed.

The call for projects will be going out Nov 16th. They will be due Dec 31st.

9. Discussion and appropriate action on nominations for REPAC Chair and Vice Chair.

There was a call for nominations for Chair and Vice Chair.

Scott Lampright nominated **Jeffery Fincke** for Chair.

David Prasifka nominated **Carey Reed** for Chair.

There were no other nominations for the Chair position.

David Prasifka nominated **Kyle Coleman** for Vice Chair.

There were no other nominations for Vice Chair.

There was a **motion** made by **Bryce Houlton** and **seconded** by **Scott Lampright** to close the nominations.

All Approved, motion carried.

The voting will take place at the next meeting in December.

10. Program Updates:

James Minze- Derek Wrenn is currently the Co-Chair for the Fire Sub-Committee. He will need to be replaced.

Cyber Security is the #1 priority in the nation. This will be listed in the RFAs. We will let you know if this or any other important changes come up. They should be out in mid-December. The drones and explosives training will require a waiver.

1,925 Stop the Bleed kits were ordered. We will discuss this at the next meeting.

We have a new Homeland Security Planner. Her name is Cumorah Eldredge. Some of you may already know her.

11. Upcoming Training

There is a Hazmat full exercise tomorrow.

Training at Corey Run Reg OP Center Nov 29th.

It was suggested to change the title of this section to say Training & Exercises.

12. Items to be placed on next meeting's agenda.

The Stop the Bleed kit distribution will be discussed.

Discuss discovered challenges during the Sutherland Springs incident.

13. Next Meeting Date: December 20, 2017.

14. Adjournment: A **MOTION** was made and **SECONDED** to adjourn.

All Approved, The meeting adjourned at 3:15pm.