

**Alamo Area Council of Governments  
Regional Emergency Preparedness Advisory Committee Meeting  
Wednesday, July 19, 2017 – 1:30 p.m.  
Al J. Notzon III Board Room  
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

**MEETING MINUTES**

**MEMBERS PRESENT:**

<ol style="list-style-type: none"><li>1. Manuel Casarez</li><li>2. Kyle Coleman</li><li>3. Jason Cooper</li><li>4. John Culpepper</li><li>5. Chief Walton Daugherty</li><li>6. Chief Duane DuBose</li><li>7. Shelby Dupnik</li><li>8. Eric Epley</li><li>9. Jeffery Fincke</li><li>10. Tommy Cavazos for Frank Galvan</li><li>11. Robert Adelman for Bexar CO</li><li>12. Cindy Stafford for LeAnn Hosek</li><li>13. Ray Kallio</li><li>14. Jeff KelleyEpley</li><li>15. Bryce Houlton for Kyle Kutscher</li><li>16. Thad Siwecki for Kade Long</li></ol>	<ol style="list-style-type: none"><li>17. Douglas Berry for William “Vance” Meade</li><li>18. Doug Meckel</li><li>19. Rachelle Littlefield for Captain Patrick Murnin</li><li>20. David Prasifka</li><li>21. Chief Dan Pue</li><li>22. Carey Reed</li><li>23. Lt. Braxton Roemer</li><li>24. Carolyn Rutherford for Sammy Sikes</li><li>25. Roger Lampman for Dannie Smith</li><li>26. Edwin Baker for Mayor Johnny Stahl</li><li>27. Danny Taylor</li><li>28. William Thomas</li><li>29. Chief Lawrence Trevino</li><li>30. Alex O’Rourke for Luis Valdez</li><li>31. Derek Wrenn</li></ol>
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**MEMBERS ABSENT:**

<ol style="list-style-type: none"><li>1. Christopher Filline</li><li>2. Keith Lutz</li><li>3. Brian Valenzula</li></ol>	<ol style="list-style-type: none"><li>4. Judge Nelson Wolff</li></ol>
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**STAFF PRESENT:**

Marcela Medina- Public Safety Director  
Laura Richardson- Public Safety Specialist

## 1. Opening

Chairman Kyle Coleman called the meeting to order at 1:30 p.m.

## 2. Roll Call

A quorum was established with Thirty One (31) members present.

## 3. Public Comments

There were no public comments.

## 4. Consider and act upon approval of minutes for June 21, 2017.

**A motion** was made by **Mr. Jeffery Fincke** and **seconded** by **Mr. Bryce Houton** to approve the minutes.

**All Approved, Motion Carried.**

## 5. Discussion and appropriate action on sub-committee reports:

### **A: Critical Infrastructure and Key Recourses:**

**Chris Stokes** – We are working on data collection and the Tier II data sites. We are working with San Antonio Metro Health on a project by using the Tier II data. We are working with Jeff on the radio tower infrastructure project. A monthly report for June was sent out to everyone with updates.

### **B: Emergency Management and Community Preparedness: N/A**

**Carey Reed** – We have nothing at this time.

### **C: Emergency Response-Fire-:N/A**

**Walton Daugherty**-We have nothing at this time.

### **D: Emergency Response-Law Enforcement: N/A**

**Luis Lopez** – We have nothing at this time.

### **E: Inter-Operable Communications:**

**Robert Adelman** – We are working on improving the WAVE platform. We installed new antennae on the Westin tower and will be installing the RF equipment. In about 45-60 days we will should have RF links to 8 of the COG counties.

The State received its proposed plan from AT&T for First Net (National Public Safety Broadband Plan). Texas is the leader with this information.

### **F: IT/Fusion Center:**

**Victor Wells** – We reviewed statistics on users with I-Info & WebEOC. Whenever an agency shows up to the meetings then we give them a list of users for their agency to update. We discussed our training and operational needs. We are working on enhancements to WebEOC.

We will send out the list of users to all agencies so we can see who can be deleted. The I-Info users did request that in the next couple of months we look at the funding phase for next year. STRAC requested user account access. We are working on improving our attendance for our meetings. July 26 is our next meeting.

**Eric Epley**- STRAC took over the I-Info a couple years ago because no one else wanted to be the Administrator but we do not even use it. STRAC will keep doing it for one more year but that is all. He wanted the discussion started now so the 12 agencies that do use it can look at what they need to do to have someone else take it over. The I-Info vendor wants his \$80,000 up front which causes an issue with funding. Things are not working out the way we had intended so we need to change it. We have a year to decide on the next steps. We will keep this as a discussion item for future meetings.

### **F: Public Health/Medical and Agriculture sub-committee report: N/A**

**Carolyn Rutherford**- We have not met this month so have nothing at this time.

Eric Epley brought up a discussion about the Public Health/Medical and Agriculture subcommittee. He wants to take the Medical part out and make it a separate subcommittee. He will have STRAC in charge of that Subcommittee. Eric Epley volunteered to be the Chair and will give reports each month or have his alternate give reports.

**A motion** was made by **Eric Epley** and **seconded** by **Mr. David Prasifka** to remove the Medical part of the Public Health/Medical and Agriculture subcommittee and have a separate Hospital/EMS/Medical subcommittee. Eric Epley will have STRAC be in charge of that subcommittee and he will be the Chair.  
**All Approved, Motion Carried.**

**G: Strategic Planning:**

**Leigh Middleton-** We will have a REPAC funded tabletop exercise August 9<sup>th</sup>. We are limited to 45 people. On August 31<sup>st</sup> we will have a Public Information workshop for PIOs. Breakfast and lunch will be provided. This is not limited and anyone is welcome.

**6. Discussion regarding FY2018 State Homeland Security Projects funding appropriations as directed by the Office of the Governor:**

**Marcela Medina** – We passed out the REPAC Project Ranking for FY2018. This is the ranking order provided by the state. We received about a 6.86% more in funding. This is what is expected to be funded. There were 3 projects for SAPD that were combined together for funding. Part of #7 Project SAPD Helicopter Response Capabilities was considered LEPTA. The grants all start Oct 1<sup>st</sup>, 2017.

I will put in the request for the state to come down to explain the funding process. They can explain how they choose the LEPTA funds and what the requirements are.

*The Stop the Bleed project was tentatively also approved per our request from the previous funds.*

**7. Program Updates:**

**Marcela Medina-** We have a new Homeland Security Planner. His name is Nathan Vail. He started July 10<sup>th</sup>. He is out-processing with the military right now. James and Nathan went to the THIRA workshop and they are working on the THIRA right now.

There is also a grant award out right now for the Rifle Resistance vest. It is due Sept 6<sup>th</sup>. Please forward to anyone you think can use it.

**8. Items to be placed on next meeting's agenda:**

**Eric Epley- FEMA** has an ICAM project- They are offering credentials to all REPAC Board members. There will be more information at the next meeting.

**I-Info** will also be on the next meeting's agenda.

**9. Next Meeting Date: August 16, 2017.**

**10. Adjournment:** A **MOTION** was made by **Mr. David Prasifka** and **SECONDED** by **Mr. Jeffery Fincke** to adjourn.

**All Approved,** The meeting adjourned at 3:00pm.