

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Wednesday, June 21, 2017 – 1:30 p.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

MEETING MINUTES

MEMBERS PRESENT:

<ol style="list-style-type: none">1. Manuel Casarez2. Kyle Coleman3. Jason Cooper4. John Culpepper5. Chief Walton Daugherty6. Chief Duane DuBose7. Shelby Dupnik8. Scott Hitchman for Eric Epley9. Jeffery Fincke10. Tommy Cavazos for Frank Galvan11. Cindy Stafford for LeAnn Hosek12. Ray Kallio13. Jeff Kelley14. Bryce Houlton for Kyle Kutscher15. Kade Long16. Keith Lutz17. Doug Meckel	<ol style="list-style-type: none">18. Rachelle Littlefield for Captain Patrick Murnin19. David Prasifka20. Lt. Matt Malone for Chief Dan Pue21. Carey Reed22. Brian Vorauer for Lt. Braxton Roemer23. Sammy Sikes24. Roger Lampman for Dannie Smith25. Edwin Baker for Mayor Johnny Stahl26. Danny Taylor27. William Thomas28. Jeffrey Dean for Chief Lawrence Trevino29. Alex O'Rourke for Luis Valdez30. Scott Lampright for Judge Nelson Wolff31. Derek Wrenn
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MEMBERS ABSENT:

<ol style="list-style-type: none">1. Christopher Filline2. Bexar CO (excused)3. William "Vance" Meade	<ol style="list-style-type: none">4. Brian Valenzula
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STAFF PRESENT:

James Minze- Homeland Security Coordinator
Laura Richardson- Public Safety Specialist

1. Opening

Chairman Kyle Coleman called the meeting to order at 1:30 p.m.

2. Roll Call

A quorum was established with Thirty (31) members present.

3. Public Comments

There were no public comments.

4. Consider and act upon approval of minutes for May 11, 2017.

A motion was made by **Mr. Scott Lampright** and seconded to approve the minutes.
All Approved, Motion Carried.

5. Discussion and appropriate action on sub-committee reports:

A: Strategic Planning sub-committee report:

Jeffrey Dean – Spoke during a later line item.

Leigh Middleton –Spoke during a later line item.

B: IT/Fusion Center sub-committee report-

Victor Wells – We met May 24th. We discussed the enhancements with CI/KR to the Web EOC. There is also a new program called “MAPS”. We will continue to work on enhancements to those. There is an improvement to I-Info coming out. It is a temporary check in. The next meeting will be June 28th.

C: Inter-Op Communications sub-committee report-N/A

D: Emergency Management and Community Preparedness sub-committee report-

Keith Lutz – We have nothing at this time.

E: Regional Response sub-committee report-

1. Fire -

Walton Daugherty – We have not met. We will continue to do inventory on the trailers.

2. Police - N/A

3. EMS – N/A

F: Public Health and Agriculture sub-committee report:

Sammy Sikes – We have nothing at this time.

F: CI/KR sub-committee report-

Jeffrey Moore- We are working on the Public Safety towers. We are working on some challenges in the web mapper with routing. We are working with ESRI on that. We are working on the digital sandbox. We will get as much as we can on Priority One. We will have a meeting next month.

6. Urban Area Security Initiative (UASI) overview:

Jeffrey Dean – We are finally be funded as a UASI city and will get one million dollars. We also only had 4 days to get projects submitted after finding out. One thing that helped us out is having a current strategic plan. This showed them that we are planning ahead. We used that to submit our projects. If we get more money next year then the new projects will have to have a direct link to this strategic plan.

The breakdown of the one million dollars:

We had \$950,000 to allocate after taking our percentage. San Antonio took another 5% off the top.

1. Fusion Center- \$160,000. (We had to fund the Fusion Center because they wouldn't get funding from the State now that we are a UASI.)
2. San Antonio Law Enforcement- \$200,000 out of their 1.3 Million in projects.
3. Fire Department- \$200,000 out of their \$600,000 in projects.
4. Bexar County- \$200,000 for SWAT & HAZMAT for their projects.
5. The Remaining \$153,000 will go to offset the 2019 salaries for current regional staffing positions that we requested money for in this grant cycle. This will mean less money that we will have to ask to fund in the next grant cycle.

7. Review of 2017 Complex Coordinated Attack tabletop exercise After Action Report and its ties to recent event:

Leigh Middleton- Went over the attack at the Manchester Arena and how that could pertain to us in the future.

The explosion occurred after a concert at a large public foyer outside the arena. This area does not go through security screenings and is where people are dropped off or picked up. There were many young people who were not with their parents or were separated from their parents during the explosion.

Also went over the Complex Coordinated Terrorist Attack Tabletop Exercise findings and key areas for improvement.

James Minze will email out the after action reports.

8. Discussion and appropriate action on the recommendation to restructure the REPAC Sub-Committee/Working Groups:

James Minze- We are doing away with the working groups under the Regional Response Sub Committees. There was much discussion.

These were the changes made:

The main difference is that the Fire and Police will have their own Sub Committees and will keep their Chair and Co-Chairs. The Public Health and Agriculture will now be Public Health/Medical/Agriculture Sub Committee.

A motion was made by **Mr. David Prasifka** and **seconded** by **Mr. Bryce Houlton** to accept the changes as noted above for the sub committees.

All approved, motion carried.

9. Discussion and appropriate action on the Annual REPAC Membership Review conducted by AACOG staff:

James Minze – It is the month, that according to our By-Laws, we will go over our membership attendance for the year. A spreadsheet was passed out showing the attendance for the past seven months. This seven month snapshot, from October 2016-May 2017, is due to the recent implementation of the new bylaws that were updated in 2016. We will do a full review and send out letters next year for new membership seats as available.

There has not been anyone reaching out at this point for membership. We do have one seat for the “Cities situated in Bexar County” and three of the “Cities situated outside of Bexar County” up for review at this point.

10. Discussion and appropriate action on the following membership item:

A. Alternate Replacement:

- i. **Victor Wells- second alternate for Eric Epley with STRAC- Replacing Scott Hitchman.**

A motion was made by **Chief Walton Daugherty** and **seconded** by **Mr. Bryce Houlton** to approve the membership item above.

All approved, motion carried.

11. Discussion and appropriate action on the re-allocation of 2015 SHSP funding to purchase Stop the Bleed kits.

Scott Lampright- We had \$67,363.69 to spend on the kits. We received quotes from a few different companies which are on the handouts provided.

Frankie Trifilio- (STRAC) We received estimates for single packs, 5 packs and 8 packs. An example was passed around to everyone. These can have any logo added on them. They are vacuum sealed and pricing includes everything listed plus the logo.

It was discussed and ultimately decided on to go with the Quote for the NAR Individual Responder Bleeding Control Kit: Vacuum Sealed for a price of \$34.98 which includes a discount. This should purchase about 1,925 kits. These will be distributed throughout our region. The actual number of kits to distribute to each area will be discussed further at a later meeting.

James Minze- This still has to get pre-approval from the State before we can even purchase the kits. It will also have to be submitted through the eGrants system. This is just a first step in the process. Once we receive approval, then the kits can be ordered.

A motion was made and **seconded** to go with the NAR Individual Responder Bleeding Control Kit: Vacuum Sealed Kits with the re-allocation funds.

All approved, motion carried.

12. Program Updates:

James Minze – We should be getting our funding amounts sometime next month.

13. Next Meeting Date: July 19, 2017.

14. Adjournment: A MOTION was made and **SECONDED** to adjourn.

All Approved, The meeting adjourned at 2:45pm.