

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Wednesday, May 11, 2017 – 1:30 p.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

MEETING MINUTES

MEMBERS PRESENT:

<ol style="list-style-type: none">1. Manuel Casarez2. Kyle Coleman3. John Culpepper4. Chief Walton Daugherty5. Chief Duane DuBose6. Scott Hitchman for Eric Epley7. Christopher Filline8. Jeffery Fincke9. Tommy Cavazos for Frank Galvan10. Robert Adelman for BCSO11. Cindy Stafford for LeAnn Hosek12. Ray Kallio13. Jeff Kelley14. Bryce Houlton for Kyle Kutscher	<ol style="list-style-type: none">15. Kade Long16. Valerie Frausto for William “Vance” Meade17. Chief Doug Meckel18. Rachelle Littlefield for Captain Patrick Murnin19. Lt. Matt Malone for Chief Dan Pue20. Carey Reed21. Lt. Braxton Roemer22. Sammy Sikes23. Roger Lampman for Dannie Smith24. William Thomas25. Chief Lawrence Trevino26. Alex O’Rourke for Luis Valdez27. Scott Lampright for Judge Nelson Wolff28. Derek Wrenn
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MEMBERS ABSENT:

<ol style="list-style-type: none">1. Dr. Charles Bauer2. Jason Cooper3. Shelby Dupnik4. Keith Lutz	<ol style="list-style-type: none">5. David Prasifka6. Mayor Johnny Stahl7. Danny Taylor8. Brian Valenzula
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STAFF PRESENT:

Marcela Medina- Public Safety Director
James Minze- Homeland Security Coordinator
Laura Richardson- Public Safety Specialist

1. Opening

Chairman Kyle Coleman called the meeting to order at 1:30 p.m.

2. Roll Call

A quorum was established with Twenty Eight (28) members present.

3. Public Comments

There were no public comments.

4. Consider and act upon approval of minutes for April 19th, 2017.

A motion was made by **Mr. Scott Lampright** and seconded by **Mr. Robert Adelman** to approve the minutes.

All Approved, Motion Carried.

5. Discussion and appropriate action on sub-committee reports:

A: Strategic Planning sub-committee report:

i. Strategic Planner monthly update

Jeffrey Dean – We will be doing a follow up tabletop exercise on the reunification area. We will use the same scenario and enhancement it.

Leigh Middleton - We had a Complex Coordinated Terrorist Attack Tabletop Exercise on May 2nd. We had 130 participants from 45 different agencies in 8 counties. There were 4 State and 4 Federal agencies and were 4 different scenarios. We got good feedback on what they would like us to have in the future moving forward.

1. Additional, smaller TTXs to discuss specific topics
2. More regional attack sites
3. Area Command, decision making, collaborative problem solving
4. EOC activation/Virtual EOC operations
5. Sharing of real time intelligence (fusion center)
6. Reunification centers and family assistance centers
7. JIC/PIO
8. Long term recovery/Private Sector roles
9. Interoperability communications
10. Public Safety Answering Points (PSAP) connectivity

B: IT/Fusion Center sub-committee report-

Victor Wells – Nothing at this time, we will meet this month.

C: Inter-Op Communications sub-committee report-

Jeff Wendling – the WAVE project antennas will be ordered and cabling will be redone. It just takes time for everything but we are moving forward. Our main goal is to get the intercom up so everyone can communicate. Boerne and Gillespie Counties are not working yet. They need the software. They should have it within the new few weeks.

D: Emergency Management and Community Preparedness sub-committee report-

Carey Reed - Nothing at this time.

E: Regional Response sub-committee report-

1. Fire -

Walton Daugherty - We did the inventory of the DECON trailers. James Minze went to check out the trailers in Atascosa County, Selma and Medina County. The Atascosa one is not being used, the Selma one is being used, the Medina one was decommissioned for Hazmat but is being used as part of the county's POD site setup.

2. Police - N/A

3. EMS – N/A

F: Public Health and Agriculture sub-committee report:

Sammy Sikes - We did not meet. We are in the process in Region 8 of setting up ZIKA trainings. We are setting up dates and locations. We have on in Uvalde on June 19th, Eagle Pass and Del Rio on June 20th, New Braunfels & Comal County on June 21st, and Victoria on June 22nd. It will be an overview on everything to do with ZIKA. We have also been asked to go to Commissioners court and do a presentation. We will get emails out to all the EMCs.

F: CI/KR sub-committee report-

Chief Lawrence Trevino- Chris Stokes will be sending out his report to everyone today.

6. Presentation regarding the TAC-MED Program-COSA:

Benito Juarez – We are still doing the tactical first aid monthly at the Krav Maga gym for first responders. It is free and sponsored by the 100 club. We are amping up for the TAC-MED school in December. Currently we are promoting it on Facebook.

7. Presentation regarding Volunteer Organizations Active in Disasters (VOAD):

Kyle Coleman- Jean Judson could not make it today to present this topic. It is a Bexar County chapter. They want to work with other County VOADs. It is long term and short term recovery after natural disasters. They are religious groups, Red Cross, food banks, etc. We will get him back on at a later date.

8. Discussion and appropriate action on de-obligated grant funding:

James Minze – We need to have a plan of approval to the state by June on what to do with the de-obligated funds totaling \$67,363.69. The funds need to be used by the end of December.

It was explained that the committee can use a project that was entered in eGrants or one that wasn't but would need to be entered. They can also use a project that was presented already or go with a new one. They can go with one project or submit two different ones.

A copy of the final rankings for the past two years plus this year was handed out that showed which projects were not funded. The 2016 grant project sheet did not show how the state had changed the rankings and which ones had received funding. We will try and go onto the State website and get the final rankings.

There was much discussion on what to do with the funds.

It was ultimately decided that the 2015 projects had either received funding already or could not use the funds since the project was for subscriber units. The agency would have asked for funds this year if it still was needed.

There was discussion about the different Bexar County 2016 projects that were not funded. The next one in line of ranking by REPAC was the Bexar County WMD/HAZMAT PPE project.

Kyle Coleman said that they did not receive funding for this project.

There was suggestions made about using the funds for the multi-jurisdictional Stop the Bleed project which was discussed at last meeting.

A motion was made by **Chief Walton Daugherty** and seconded by **Mr. Jeffery Fincke** to give \$50,000 to Bexar County WMD for their project if they feel like they could get the equipment in the six month time frame and to give the remainder of the funds to the Stop the Bleed project.

All Approved, Motion Carried.

(This motion was later rescinded.)

Kyle Coleman suggested that he would like the money to go to something that would be utilized in the entire region. He asked for the previous motion to be rescinded which it was.

The Stop the Bleed project was something that everyone felt would benefit the region. Chief Lawrence Trevino volunteered to get quotes for the prices of the tourniquets themselves and also for the kits. We will finalize that at the next meeting.

A motion was made by **Chief Walton Daugherty** and seconded by **Mr. Jeffery Fincke** to give the full amount of \$67,363.69 to the Stop the Blood project which will be submitted by Bexar County to give out to the region.

All Approved, Motion Carried.

9. Program Updates:

Marcela Medina – Our Executive Director said that the JBSA would like to be on the REPAC committee. This would require a slight change to the By-Laws to add an Ex-Officio member which is one that does not vote.

There was much discussion on this. It was suggested that they can come to the meetings and sit in the audience like the sub-committee members do and participate that way. They can then be a part of the committee but not vote. The committee would like the person to start coming to the meetings to see what all is involved.

A motion was made by **Mr. Jeffery Fincke** and seconded by **Mr. Sammy Sikes** to table the discussion until the next meeting and invite the JBSA representative to start attending the meetings.

All Approved, Motion Carried.

10. Next Meeting Date: June 21, 2017.

11. Adjournment: A MOTION was made and SECONDED to adjourn.

All Approved, The meeting adjourned at 2:40pm.