

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Wednesday, April 19, 2017 – 1:30 p.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

MEETING MINUTES

MEMBERS PRESENT:

<ol style="list-style-type: none">1. Manuel Casarez2. Kyle Coleman3. Jason Cooper4. John Culpepper5. Chief Walton Daugherty6. Chief Duane DuBose7. Jeffery Fincke8. Tommy Cavazos for Frank Galvan9. Robert Adelman for BCSO10. Cindy Stafford for LeAnn Hosek11. Ray Kallio12. Jeff Kelley13. Bryce Houlton for Kyle Kutscher14. Thad Siwecki for Kade Long15. Keith Lutz	<ol style="list-style-type: none">16. Douglas Berry for William “Vance” Meade17. Chief Doug Meckel18. Captain Patrick Murnin19. David Prasifka20. Lt. Matt Malone for Chief Dan Pue21. Carey Reed22. Lt. Braxton Roemer23. Sammy Sikes24. Roger Lampman for Dannie Smith25. Danny Taylor26. William Thomas27. Jeffrey Dean for Chief Lawrence Trevino28. Scott Lampright for Judge Nelson Wolff29. Derek Wrenn
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MEMBERS ABSENT:

<ol style="list-style-type: none">1. Dr. Charles Bauer2. Shelby Dupnik3. Eric Epley4. Christopher Filline	<ol style="list-style-type: none">5. Mayor Johnny Stahl6. Luis Valdez7. Brian Valenzula
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STAFF PRESENT:

Marcela Medina- Public Safety Director
James Minze- Homeland Security Coordinator
Laura Richardson- Public Safety Specialist

1. Opening

Chairman Kyle Coleman called the meeting to order at 1:30 p.m.

2. Roll Call

A quorum was established with Twenty Nine (29) members present.

3. Public Comments

There were no public comments.

4. Consider and act upon approval of minutes for March 15th, 2017.

A motion was made by **Mr. Scott Lampright** and seconded by **Mr. David Prasifka** to approve the minutes.

All Approved, Motion Carried.

5. Discussion and appropriate action on sub-committee reports:

A: Strategic Planning sub-committee report:

i. Strategic Planner monthly update

Jeffrey Dean - The FY17 Fire Prevention & Safety grant is open. Applications are due May 19th by 5:00pm. The announcement of the UASI awards should also be within the next 30 days.

Leigh Middleton - Gave a presentation on the ISIS Rumijah Magazine. It started in Sep 2016 and they have their 8th Edition now for April 2017.

The major themes of this magazine are:

1. Calls for individual violent jihad
2. Calling for attacks in the West
3. Gives target suggestions
4. Gives weapon suggestions
5. Addresses female readers

They are focusing right now on calling for unsophisticated attacks by anyone such as; showing how to create bombs, do knife attacks, etc. Various articles focused on mental resiliency and motivation to conduct attacks.

Let Leigh know if you want to get on the distribution list to receive info on this magazine and other terrorist information.

We will be doing a Complex Coordinated Terrorist Attack Tabletop Exercise on May 2nd. Lunch will be provided. You should have received an email from Leigh about this. This should lead to a full scale exercise in the next year or two.

B: IT/Fusion Center sub-committee report-

Victor Wells - We met on March 22nd. We are not meeting April due to STRAC conference but will meet in May. We share WebEOC user account information with the agencies now. We have been able to break it down by domain so they can determine who needs to be purged or added. We had 179 people logged in for March. 60 of these were due to weather related events. There were 2 training sessions. We do not have I-Info stats right now.

C: Inter-Op Communications sub-committee report-

Robert Adelman - We are continuing to work on current projects. We are making progress on the enhanced WAVE initiative. We received the order of radios today. We are working with personnel with STRAC to get radios installed. STRAC created a list serve function. We will be sending out an email to everyone that has WAVE. You can register for that and will receive progress updates.

Jeff Wendling has been gathering information from agencies and working with Chris Stokes and people to get the towers, other communication assets and resources loaded in the digital sandbox. This is so we have a singular spot for this information.

D: Emergency Management and Community Preparedness sub-committee report-

Keith Lutz - Nothing at this time.

E: Regional Response sub-committee report-

1. Fire -

Walton Daugherty - We will have a short meeting after this one to go over Hazmat trailers. We are working on logistics to go look at these right now. It was discussed that James Minze will go look at the ones in Atascosa County, Selma and Medina County.

2. Police - N/A

3. EMS – N/A

F: Public Health and Agriculture sub-committee report:

Sammy Sikes - We met April 12th. We brought together DSHS, Metro Health, Bexar County, City of San Antonio Emergency Management, Military and several others to bring that core group together to start discussing vector borne diseases and mosquito season.

F: CI/KR sub-committee report-

Chris Stokes - We will meet in May. I send out a monthly report to everyone. If you haven't received this then let me know and I will add you. Our staff is preparing for Fiesta right now.

The WebEOC mapper has all infrastructure viewable to everyone outside the network now.

6. Presentation of radio inter-operable communications protocol for large scale events:

Captain Suarez, SAPD - A presentation was given by SAPD. This was also given the Alamo Area Chiefs at their meeting. We had multiple different recent shootings in our area. We had multiple agencies showing up. They were not all on the same radio channel and were not able to communicate with each other. SAPD set up a Radio Communication Protocol. This was passed out to everyone also.

This protocol will be presented to area law enforcement agencies who will be encouraged to abide by it and add it to their standard operating procedure. It will also be evaluated in upcoming field exercises.

Adherence to this protocol by all area agencies will improve interoperability between agencies, assist with coordination of resources and enhance the safety of all personnel involved, while minimizing confusion and relieving radio system overload.

7. Presentation of Rescue Task Force training initiative:

Captain Suarez, SAPD - There was a presentation on the Rescue Task Force. This is teams deployed to provide point of injury care to casualties and/or the evacuation of casualties within a Warm Zone area of an active shooter or high risk environment.

There will be a command post to check in once you are on site of the incident. Always remember to check in first if nothing else.

We have to change our mind set of taking care of injured instead of funning to where the gunfire is. The firefighters will be part of the task force.

Tue May 2nd will start their In-Service trainings. They will share their curriculum and resources.

We will share Captain Suarez's email to anyone who wants his contact information to get with him on the trainings.

8. Discussion regarding the re-appropriation of the 2015 Medina County Inter-operable Communications Project:

We were notified by HSGD that there was no EHP done on this project therefore there will be \$60,500 in funds available in June from this project. This will come become available in June.

Keith Lutz - We found out 10 days ago that they did not have our EHP. We cannot prove that we sent it and do not have time with our project deadline to complete it.

There was discussion on what to do with these funds.

Jeffrey Dean - suggested to purchase the “Stop the Bleed” kits for our region. They could be used in all jurisdictions.

There was discussion on trying to see if the other 2015 projects that were not funded would be able to use these funds. James Minze will see what the projects were and contact those jurisdictions. They would have to be able to use the funds between June and August 31st.

This topic will be on the agenda for further discussion next month.

9. Program Updates:

James Minze - There is nothing to discuss at this time.

10. Next Meeting Date: May 11, 2017.

This was moved up to Thursday due to the TDEM conference in May.

11. Adjournment: A MOTION was made and SECONDED to adjourn.

All Approved, The meeting adjourned at 2:40pm.