

**ALAMO AREA COUNCIL OF GOVERNMENTS
 9-1-1 ADVISORY COMMITTEE MEETING
 Tuesday- June 20, 2017-9:30 am
 Al J. Notzon III Boardroom
 8700 Tesoro Drive, Ste. 100, San Antonio, TX 78217-6228**

MEMBERS PRESENT:

<ol style="list-style-type: none"> 1. Carey Reed, Bandera County, Vice Chair 2. Ray Kallio, Frio County 3. Linda Foster, Atascosa County 4. Mike Howle, Kendall County, Chair 	<ol style="list-style-type: none"> 5. Twila Dziuk, Karnes County 6.
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MEMBERS PRESENT PER PHONE CONFERENCE :

<ol style="list-style-type: none"> 1. Raynell Wilke, Gillespie County 2. Nathan Taylor, Kendall County 	
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MEMBERS ABSENT:

<ol style="list-style-type: none"> 1. Tamara Burleson, Wilson County 2. LeAnn Hosek, Wilson County 	<ol style="list-style-type: none"> 3. Les Metzler, Gillespie County 4. Jayne Varga, McMullen County
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STAFF PRESENT:

<ol style="list-style-type: none"> 1. Juan Ramos, 9-1-1 Coordinator 2. Paul Quintero, 9-1-1 Database Specialist 3. Marcela Medina, Public Safety Director 4. Laura Richardson- Public Safety Specialist

Guests Present:

1. Andy Bollinger, WSC
2. Barry Bradford, WSC
3. Byron Howard, Centurylink
4. Paul Jacobson, Commercial Electronics

1) **Call to Order**

Carey Reed, Chair, called the meeting to order at 9:30 am

2) **Roll Call**

A quorum was established with members present.

3) **Approval of Minutes for March 21, 2017**

Motion was made by **Ray Kallio** and seconded by **Linda Foster** to approve minutes from March 21, 2017.

All approved, Motion carried.

4) **9-1-1 Status/Updates:**

A. AACOG Reports:

Juan Ramos- We attended the GIS workshop this week.

Schema:

Paul Quintero- We changed our road center line. We will work on address points soon. They added the county field but we were already doing that. We will be in line with the rest of the COGs.

Recorder Replacement/Text to 9-1-1:

Juan Ramos- We have a few counties due for replacement. None of our recorders are able to capture the text to 9-1-1 information. We will have to update all of them. We will coordinate with the wireless providers to do testing. I will get with Valerie for the quote for the Text to 9-1-1 service.

Paul Jacobson- Our equipment is all NexGen products and will work for you as it is. When NENA sends standards then we will update for Text to 9-1-1. We are actually a database collector. We just need you to tell us how you are going to feed it to us, a data sample and documentation of what the data shows us. Once we do one and find out it is working then we can change all the rest.

PSAP & Database ILA's:

Marcela Medina- We got some good feedback on a couple small changes to the interlocal agreements. I haven't received any total language changes. We also have the inventory lists which will be sent to you ahead of time. We will provide hard copies of the interlocals at the judges meeting. The interlocals will also go out by DocuSign. These all have to be executed by the beginning of August.

B. CSEC Updates:

Juan Ramos- CSEC will distribute their allocations soon. Their test lab is ready to go. We will get the final strategic plan numbers next week.

C. WSC Updates:

3.1 is already installed and all patches are installed. We need to replace the system board in Bandera. Barry is headed out there after this meeting. Karnes, Frio and Wilson are having the KVM switches fixed. Please hold off on any other work until after Aug 31, 2017.

5) **Action on appointment of nominations for Chair and Vice Chair:**

There were nominations made at previous meetings for Mike Howle and Tamara Burseson for Chair.

All Ayes were for Mike Howle as Chair. There were no votes for Tamara Burseson.

Mike Howle was appointed the new Chair.

A **motion** was made by **Ray Kallio** and seconded by **Mike Howle** to accept Carey Reed as Vice Chair since there were no other nominations.

All Approved, Motion carried.

6) **County Reports:**

A. Atascosa County:

Nothing at this time.

B. Bandera County:

We are not sure if our CAD is compatible with Powerphone. IT is looking at it.

For 9-1-1 outages- can you text Carey and Amber instead of email? We don't always get emails. They also want to be notified when they are cleared.

9-1-1 line through Hill Country Telephone issue-Juan spoke with CSEC in May. They said to talk to the AT&T rep. Juan will get their engineer to come down this week.

Manual ALI Query on monthly testing report. We don't want do this or want this on the report. Some counties wanted it on there. You can pull it off the excel form if you want.

Medina County wireless issue-They referred Juan to someone else on this. Phase 2 comes through as Phase 0? Byron will check on this. It is being dropped when transferred somehow. Our database doesn't have that information.

Do you have a contingency plan that shows who is backing up and routing, etc? Barry has it and will email it to Juan. Juan will email it out to everyone.

When will Ron Hildebrand come down to do training for GeoComm? Error report training. Juan will work on getting this scheduled.

There is a user guide link on the CSEC website. AACOG has sent this user guide out before but will resend it to everyone.

Upgrading to the ArcGIS version? Sep is when we will look at this during the next fiscal year.

Carey asked about doing the schema changes as a workshop. We can maybe do this at the next training date.

C. Frio County:

Nothing at this time.

D. Gillespie County:

Why in 9-1-1 net does it say you cannot enter data in the county field? It had created some kind of error before. Paul will check with CSEC and find out.

There was a question about not getting the critical error report? Paul was working the errors for Gillespie. Paul will start forwarding them. The push right now is to work the match rate errors.

E. Karnes County:

Has a zip code issue. Needs to find a zip code for someplace that has no post office. Raynell suggested to go to the USPS website and go to "Find a Zip Code". Enter the street address to find the correct zip code. The telephone exchange does not change.

Had a question about fixing the city errors. Juan will go to their next city meeting with Twila.

F. Kendall County:

Went to GIS training in Laredo. Question about 9-1-1.net entering exchanges. We have multiple ones for some reason? Check with the telcos for their current boundary exchange data.

G. McMullen County: N/A

H. Wilson County: N/A

6.) Items from the floor:

Oct 3rd is National Night Out.

Laura- We will be ordering more Pub Ed Supplies after Sep 1st. If you have specific suggestions on what you would like to have then please email me. We will try and get those to you as soon as we can by the end of September. We will be ordering more pill boxes.
The Reimbursements for 4th Quarter is June-Aug. We must have these by Aug 31st.

Marcela- I am creating the report for the 9-1-1 Judges for the match rate report. We will send it out to you separately.

7.) Next Meeting Date: TBD

8.) Adjourn

Meeting adjourned at 12:00 pm.