

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Wednesday, November 16, 2016 – 1:30 p.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

MEETING MINUTES

MEMBERS PRESENT:

<ol style="list-style-type: none">1. Patrick Lewis for Manuel Casarez2. Kyle Coleman3. John Culpepper4. Chief Walton Daugherty5. Chief Duane DuBose6. Joe Palfini for Eric Epley7. Christopher Filline8. Jeffery Fincke9. Frank Galvan & Tommy Cavazos10. Chief Joe Hamilton11. Carolyn Rutherford for Sammy Sikes12. Cindy Stafford for Leann Hosek13. Ray Kallio14. Jeff Kelley15. Patrick Pinder	<ol style="list-style-type: none">16. Kade Long17. Keith Lutz18. Mark Mattick19. Valerie Frausto for William “Vance” Meade20. David Prasifka21. Chief Dan Pue22. Ernest Reich for Carey Reed23. Lt. Braxton Roemer24. Danny Taylor25. Chief Lawrence Trevino & Jeffrey Dean26. Rachelle Littlefield for Shaun Ury27. Luis Valdez28. Scott Lampright for Judge Nelson Wolff29. Derek Wrenn
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MEMBERS ABSENT:

<ol style="list-style-type: none">1. Dr. Charles Bauer2. Jason Cooper3. Shelby Dupnik4. Dannie Smith	<ol style="list-style-type: none">5. Mayor Johnny Stahl6. William Thomas7. Brian Valenzula
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STAFF PRESENT:

Marcela Medina- Public Safety Director
James Minze- Homeland Security GIS Planner
Laura Richardson- Public Safety Administrative Assistant

1. Opening

Chairman Kyle Coleman called the meeting to order at 1:30 p.m.

2. Roll Call

A quorum was established with Twenty Nine (29) members present.

3. Citizens to be Heard

There were was one citizen to be heard.

Tony Gross with TDEM introduced Natasha Valentine. She is the Regional Finance Coordinator with TDEM. Please contact her with anything you need.

There is a new program where a Finance Coordinator can:

1. Be deployed to your area to calculate costs during an event or disaster.
2. They also do classes where they will come to your jurisdiction and teach your finance staff.

4. Consider and act upon approval of minutes for October 19, 2016.

A motion was made by **Mr. Scott Lampright** and seconded by **Mr. Keith Lutz** to approve the minutes.

All Approved, Motion Carried.

5. Discussion and appropriate action on sub-committee reports:

A: Strategic Planning sub-committee report:

i. Strategic Planner monthly update

Jeffrey Dean- We are still working on the strategic plan. We had some training on Google docs. We are working with AACOG to try and get something together to utilize this feature. We hope to have that soon.

Leigh Middleton- Yesterday we had a public/private partnership exercise. It was led by USAA. There big players in the I10/I90 corridor that participated. It was about what the private sector would do in a complex coordinated attack. The exercise went really well and we should have a report in a couple days. We hope to establish a public/private partnership committee from that. We want to incorporate more businesses outside that area also. Please contact Leigh if you want to help with any part of the strategic plan exercises. This is a regional exercise and we need more help from the region.

Jeffery Fincke- Suggested that we do a presentation to the Executive Board to try and get their help from the Judges.

B: IT/Fusion Center sub-committee report-

We met few couple times and talked about the WebEOC updates and the new boards. The next meeting we talked about I Info and met with that group. We also had a meeting and went over this year's projects.

C: Inter-Op Communications sub-committee report-

Jeff Wendling- Twisted Pair Wave is moving forward. We are trying to get it up and running. It should be within the next 30 days for everyone to use it. It is all call right now. We had a mass casualty last week. Some of the feedback was about the command bus not having the correct systems. Some of the larger departments cure that on their own but if you have frequency issues then let him know. We are also going to meet with Frio County next week to help them.

D: Emergency Management and Community Preparedness sub-committee report-

Keith Lutz-We met and did the priority rankings.

E: Regional Response sub-committee report-

1. Fire- Walton Daugherty- We met and went over projects. We have different areas that we are charged with in Fire. Our 3 priorities we had identified were Hazmat, Technical Rescue, and Wildland Fire. We have been given emphasis on Hazmat. We are trying to bring in the Hazmat

folks that have submitted information and assets that go into the long term plan to Leigh. Please continue to get with her on that. We hope to meet specifically with Hazmat to discuss some of the equipment that may be able to be shared between different teams.

2. Police- Louis Lopez was named Co-Chair.

Louis Lopez- we met and ranked our projects and the meeting went smoothly.

3. EMS-N/A

F: Public Health and Agriculture sub-committee report-

Carolyn Rutherford- We have not had a chance to meet yet.

G: CI/KR sub-committee report-

Chris Stokes- We met and ranked projects. Did presentation on the Watchboard project. It is our risk management software. We have over 5000 assets right now in it. They are ranked by priority. There are 4 different levels. You can get access by contacting Chris or Chief Trevino. We have webinars coming up. You can view anything but can be given access to change some things if you need it.

We are still working with Live Oak & New Braunfels right now.

6. Discussion and appropriate action on the Alamo Area Strategic Plan

Jeffrey Dean- We will wait to present this in January after we work with staff and get Google docs up and running.

7. Discussion and appropriate action on elections for Chair and Vice-Chair:

We have one nomination for Kyle Coleman for Chair. There were no other nominations for Chair and nominations were then closed.

There was a motion made by **Mr. Keith Lutz** and seconded by **Chief Joe Hamilton** to approve the nomination for Kyle Coleman for Chair.

All Approved, Motion carried.

We have nominations for Jeff Kelley and Jeffery Fincke for Vice Chair. Jeff Kelley withdrew his name from the nominations. There were no other nominations for Vice Chair and nominations were then closed.

There was a motion made by **Mr. Keith Lutz** and seconded by **Mr. David Prasifka** to approve the nomination for Jeffery Fincke for Vice Chair.

All Approved, Motion carried.

8. Discussion and appropriate action on the following membership items:

A. Member Replacement:

i. Sammy Sikes, Program Manager – Department of State Health Services Region 8
Replacing Steve Hannemann

ii. Captain Patrick Murnin – San Antonio Police Department
Replacing Captain Shawn Ury

B. Alternate Replacement:

i. Bryce Houlton – second alternate for Sammy Sikes with Department of State Health Services Region 8
Replacing Sammy Sikes

C. New Alternate:

i. Douglas Berry, Division Chief – second alternate for Chief Vance Meade with San Antonio Fire Department

A motion was made by **Mr. Jeff Kelley** and seconded by **Mr. Scott Lampright** to approve the above membership items.

All Approved, Motion carried.

9. AACOG Homeland Security Planning Report

We just received the draft RFAs. They show the SHSP & LETPA specifics and prohibitions. We will release them when we are able to.

New Prohibitions under SHSP:

1. They clarified that general firefighter equipment and uniforms are not allowed. (We will get clarification on this one)
2. Legal fees and legal services for adult offenders.
3. Amateur radios and equipment, FMS radios, GMRS radios or other radio equipment that is not P25 compliant.

New Prohibitions under LEPTA:

1. Regular and/or preventative maintenance of communications equipment or infrastructure.

Another thing that raised discussion was in eligible activities. This created a lot of debate so they clarified it here:

1. Projects for the purchase of radios and similar equipment are only permitted under LETPA when the equipment is for members of special teams and the project narrative outlines how the teams will use the equipment for terrorism prevention/protection activities.

This created a lot of debate so they clarified it here.

A. Request for Applications:

The applications will be open as solicitations in eGrants Dec 16. The applications are due Feb 28th 2017. Please make sure everyone you have in eGrants is still current.

The Total submitted Projects for FY2018 were passed out showing the Submitted and Recommended amounts. Some of the amounts will be corrected and the final list will be sent out by email this week.

B. Mandatory eGrants Workshop

We will have this workshop as soon as we have the curriculum from the State. We expect this the first week in December. You have to document that you attended this workshop to receive funding.

C. REPAC Meeting Calendar

The 2017 calendar was passed out. It was noted that the times for Jan and Feb were backwards. The January meeting is the scoring meeting and will go until 5:00pm. The rest of the meetings will go to 3:00pm.

10. Next Meeting Date: January 18, 2017- NO DECEMBER MEETING.

11. Adjournment: A MOTION was made by **Mr. Keith Lutz** and SECONDED by **Mr. Danny Taylor** to adjourn.

All Approved, The meeting adjourned at 2:15pm.