

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Wednesday, October 19, 2016 – 1:30 p.m.
Al J. Notzon III Board Room
8700 Tesoro Drive, Suite 100, San Antonio, Texas 78217-6228**

MEETING MINUTES

MEMBERS PRESENT:

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| <ol style="list-style-type: none">1. Manuel Casarez2. Kyle Coleman3. Steve Olfers for John Culpepper4. Chief Walton Daugherty5. Chief Duane DuBose6. Shelby Dupnik7. Tommy Cavazos for Frank Galvan8. Robert Adelman for Chief Joe Hamilton9. Sammy Sikes for DSHS10. Cindy Stafford for Leann Hosek11. Ray Kallio12. Jeff Kelley13. Kade Long14. Keith Lutz | <ol style="list-style-type: none">15. William “Vance” Meade16. Carey Reed17. Lt. Braxton Roemer18. Roger Lampman for Dannie Smith19. Chief Edwin Baker for Mayor Johnny Stahl20. Danny Taylor21. William Thomas22. Chief Lawrence Trevino23. Rachelle Littlefield for Shaun Ury24. Luis Valdez25. Brian Valenzula26. Scott Lampright for Judge Nelson Wolff27. Derek Wrenn |
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MEMBERS ABSENT:

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| <ol style="list-style-type: none">1. Dr. Charles Bauer2. Jason Cooper3. Eric Epley4. Christopher Filline5. Jeffery Fincke | <ol style="list-style-type: none">6. Kyle Kutscher7. Mark Mattick8. David Prasifka9. Chief Dan Pue |
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STAFF PRESENT:

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| Marcela Medina- Public Safety Director Laura Richardson- Public Safety Administrative Assistant |
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1. Opening

Chairman Kyle Coleman called the meeting to order at 1:30 p.m.

2. Roll Call

A quorum was established with Twenty Seven (27) members present.

3. Citizens to be Heard

There were no citizens to be heard.

4. Consider and act upon approval of minutes for September 22, 2016.

A motion was made by **Mr. Ray Kallio** and seconded by **Ms. Cindy Stafford** to approve the minutes.

All Approved, Motion Carried.

5. Discussion and appropriate action on sub-committee reports:

A: Strategic Planning sub-committee report:

i. Strategic Planner monthly update

Jeffrey Dean- Leigh is at a conference this week. We are working on items and will have updates for the next meeting. We are in the process of looking at projects at our sub-committee meetings.

B: IT/Fusion Center sub-committee report-N/A

C: Inter-Op Communications sub-committee report-

Jeff Wendling- We are in Final stage of Wave Twisted Pair project. We are working on Karnes, McMullen, Comal & Frio. We identified two counties that had gaps and we are doing things to improve that. Getting all dispatch consoles set up.

D: Emergency Management and Community Preparedness sub-committee report-N/A

E: Regional Response sub-committee report-

1. Fire- **Walton Daugherty**- We are progressing with the HAZMAT.

2. Police-N/A

3. EMS-N/A

F: Public Health and Agriculture sub-committee report-

Sammy Sikes- We have not had a chance to meet yet.

G: CI/KR sub-committee report-

Chris Stokes- Our deadline is Oct 31st. We should have things wrapped up. Live Oak & New Braunfels testing an API.

6. Discussion and appropriate action on nominations for Chair and Vice-Chair:

There was discussion about nominations.

Keith Lutz nominated Kyle Coleman for Chair. He stated that he would agree to another year but was open to letting someone else do it if they wanted to. No other nominations for Chair were made.

Jeff Kelley nominated Jeffery Fincke for Vice Chair.

There was a nomination made for Jeff Kelley for Vice Chair. No other nominations were made for Vice Chair.

7. AACOG Homeland Security Planning Report

A. Homeland Security Update:

Marcela Medina- There was a decision made to eliminate the Homeland Security/9-1-1 Manager position. We will be opening a Homeland Security Coordinator position instead. Shane Jenkins last day will be Nov 15th. Anyone is free to apply for the Coordinator position which will be posted after Nov 15th. This will better serve our Public Safety Department.

Kyle Coleman- If anyone in your county is thinking about spending money on radios then please contact Jeff Wendling first.

8. Next Meeting Date: November 16, 2016

9. Adjournment: A MOTION was made by **Mr. Keith Lutz** and SECONDED by **Mr. Danny Taylor** to adjourn.

All Approved, The meeting adjourned at 2:15pm.