

**Alamo Area Council of Governments
Regional Emergency Preparedness Advisory Committee Meeting
Wednesday, January 20, 2016 – 10:00 a.m.
Garden Room 104-105
New Braunfels Civic/Convention Center
375 S Castell Ave, New Braunfels, Texas 78130**

MEETING MINUTES

MEMBERS PRESENT:

<ol style="list-style-type: none"> 1. Dr. John Herbold for Dr. Charles Bauer 2. John Culpepper 3. Mark Montgomery for Eric Epley 4. Chief Ken Evans 5. Robert Adelman for Chief Joe Hamilton 6. Steve Hannemann 7. Jeff Kelley 8. Shelby Dupnik for Susanna Koliba 	<ol style="list-style-type: none"> 9. Nathan Taylor for Mark Mattick 10. David Prasifka for Todd Perna 11. Mayor Jack Pratt 12. Carey Reed 13. Danny Taylor 14. Chief Lawrence Trevino 15. Kyle Coleman for Judge Nelson Wolff 16. Derek Wrenn
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MEMBERS ABSENT:

<ol style="list-style-type: none"> 1. Erwin Brown 2. Chief Walton Daugherty 3. Chief Duane DuBose 4. Jeffery Fincke 5. Frank Galvan 6. Leann Hosek 	<ol style="list-style-type: none"> 7. Keith Lutz 8. William « Vance » Meade 9. David Padula 10. Lt. Braxton Roemer 11. Lorenzo Sanchez 12. Mayor Johnny Stahl
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STAFF PRESENT:

<p>Marcela Medina-Public Safety Director Shane Jenkins- Homeland Security/9-1-1 Manager Laura Richardson- Public Safety Administrative Assistant James Minze- Homeland Security GIS Planner</p>

1. Opening

Chairman Kyle Coleman called the meeting to order at 10:00 a.m.

2. Roll Call

A quorum was established with Sixteen (16) members present.

3. Citizens to be Heard

There were no citizens to be heard.

4. Consider and act upon approval of minutes for December 16, 2015.

A motion was made by **John Culpepper** and seconded by **Derek Wrenn** to approve the minutes as above.

All Approved, Motion Carried.

5. Discussion and appropriate action on sub-committee reports:

A: Strategic Planning sub-committee report:

Jeffrey Dean- We posted the strategic planner position. We are on track with everything.

B: IT/Fusion Center sub-committee report-N/A

Mark Montgomery- Nothing to report at this time.

C: Inter-Op Communications sub-committee report-

Robert Adelman-

Bexar County will equip vehicles to have tactical capability.

They also want to Re-program \$20,000 from a 2015 SHSP project to be used for contract services. They want to submit for a communications coordinator. Robert will put something in writing and send it to AACOG so it can be sent out with the agenda for the Feb meeting.

D: Emergency Management and Community Preparedness sub-committee report- N/A

Kyle Coleman- The regional position specific training is going on. The dates for the classes have been sent out but may change a little. You have to take all of them. Kyle will talk with STRAC about putting a board together to show who completes them all.

E: Regional Response sub-committee report-

1. Fire-

*Walton Daugherty-*We will meet this Wed at the Wetmore location.

2. Police-

Ken Evans- We had quite a few meetings. We are setting up meetings to start working on rescue task forces. We want everyone working together correctly in a critical incident. We had a conference call on the planning side with Jim Baker and it went well. It was a brainstorming phone call. We have received all projects and will look at them next week.

3. EMS-

*Mark Montgomery-*No new changes with EMS as a whole. On the IT side: there was a request to put all regional assets into Web EOC which they have done. There has been an uptake in Web EOC use.

F: Public Health and Agriculture sub-committee report-

Steve Hannemann- We have been busy with the conference and haven't met this month. We will have a regular meeting next month. He will get some information on the mosquito born disease that has been in the news recently.

G: CI/KR sub-committee report-

Jeffrey Dean- All projects have been identified.

Shane Jenkins- *We only had 1 project (La Vernia) that has come up that hasn't gone through the workshop which I got yesterday.*

Kyle Coleman- He wanted an Outlook invite sent out to everyone for the rest of the meetings this year so everyone would have it on their Outlook calendar that wanted it. Marcela will send these out. She let everyone know that she would have to send out multiple e-mails.

We will have to look at replacing some of the Chair people who don't make it to the meetings since we need people who will show up and participate in the majority of them. We seem to miss some of the same people every time.

Ken Evans- He wanted to know if AACOG could put together a distribution list for each of the working groups so we can send items to them when needed.

6. Discussion and appropriate for Change of Representation for Atascosa County:

A. New Primary- David Prasifka, Atascosa County's Emergency Management Coordinator and
New Alternate- Todd Perna, Atascosa County's Fire Marshal.

A Motion was made by **Carey Reed** and seconded by **Steve Hanneman** to approve the above changes.

All Approved, Motion Carried.

7. 2016 SHSP Updates:

Shane Jenkins-There is one point of confusion with the grants. The state is referring to the grants by the state's financial year and the federal grant year in the same e-mail so it may have two different years. Just pay attention to the federal grant year only.

If we do an exercise or training then all participants have to be NIMS compliant. This is straight from a Federal bulletin. It used to be just regional. We are working with the state on clarification right now.

The working group Chairs who haven't set up a time for their meetings next week need to get with Shane and let him know which day and time you want. All working group prioritization meetings will be next week at the Wetmore location.

8. Announcements:

Derek Wrenn- They brought their new dive boat that was purchased with grant funds to the conference for people to see. Please go check it out and they will answer any questions you have about the equipment.

Chief Lawrence Trevino- They are working on an app for smartphones which will be called the Great South Texas. It will have information on terrorists, flooding, active shooter, etc...

Eric Epley- Talked about the state and national launch of the "Stop the Bleed" program.

9. Next Meeting Date: February 17, 2016- Scoring & Prioritization

10. Adjournment: A **MOTION** was made by **Chief Lawrence Trevino** and **SECONDED** by **Nathan Taylor** to adjourn.

All Approved, The meeting adjourned at 11:10 a.m.