

**ALA  
PLANNING & NETWORK ADVISORY COMMITTEE  
MINUTES  
March 17, 2015**

**MEMBERS PRESENT**

Irma Canfield, Chair  
Mary Hanlon-Hillis, Vice Chair  
John Evans, Parliamentarian  
Pam Stephens, Community Member  
Cara Magrane, Community Member  
Debby Valdez, Family Member  
Sandra Iracheta-Cruz, Community Member  
Jennifer Tarr, Community Member  
Virginia Burns, Community Member  
Martha Moyer, Family Member  
Ronald E. Moore, Family Member

**MEMBERS ABSENT**

None

**STAFF PRESENT**

Virginia Charles, Services Manager – GR  
Sara Sobieski, Services Manager – HCS  
Lona Carter, Services Manager - HCS  
Lupe G. Abundis, Enrollment and Eligibility Manager  
Jacob Ulczynski, IDD QA Program Manager  
Teresa S. Kolenda, Administrative Assistant

1. Ms. Hanlon-Hillis called the meeting to order at 1:12 pm.
2. Welcome and Hospitality  
Ms. Hanlon-Hillis welcomed everyone and allowed everyone to introduce themselves to our new PNAC member, Mr. Moore.
3. Roll call by Ms. Kolenda.
4. Citizens to be Heard
  - There were no citizens to be heard.
  - Discussion followed as Ms. Valdez inquired how information is disseminated and opportunities for public to be heard.
  - The information is posted on AACOG website, Bexar County Court, State Website, on 7<sup>th</sup> floor and on the 1<sup>st</sup> floor, front door of AACOG for public viewing.
  - Ms. Stephens suggests that during enrollments, service coordinators can provide families with a flyer announcing the PNAC meetings.
  - Ms. Valdez also suggested that a flyer be given to providers prior to PNAC meetings so they can inform families.
  - Mr. Evans asked members to also inform the public when out in the community.
  - Ms. Hanlon-Hillis requested that discussion of public awareness of PNAC meetings be placed on the meeting agenda for the next scheduled PNAC meeting.

It is noted that Ms. Magrane, Ms. Canfield and Ms. Itracheta-Cruz arrived at 1:31.

5. Consider and act upon approval of the December 9, 2014 minutes.
  - A motion was made by Ms. Magrane to accept the minutes, seconded by Ms. Valdez, the motion carried unanimously.
6. Consider and act upon approval of the Special Called Meeting, February 3, 2015.
  - A motion was made by Ms. Stephens to accept the minutes, seconded by Ms. Tarr, the motion carried unanimously.
7. Consider and act upon recommendations of PNAC Applicants: Ms. Eula Walton, Mr. James Meadours and Mr. William Robinson
  - Mr. Ulczynski announced the applicants for consideration of PNAC membership and referred to the PNAC By-Laws allowing 13 members. There are 2 positions vacant, one family member and a community member.
  - Discussion on all applicants ensued with members providing good information on the candidates and determining which ones will be a good addition in providing assistance in decisions and availability.
  - A motion was made by Ms. Magrane to recommend Mr. Meadours for Family Member, seconded by Ms. Stephens, the motion carried unanimously.
  - A motion was made by Ms. Magrane to recommend Mr. Robinson for Community Member, seconded by Ms. Valdez, the motion carried unanimously.
  - Discussion followed with consideration of updating the PNAC By-Laws to include non-voting members in attending meetings and have input on items of interest.
  - Mr. Ulczynski identifies that historically a sub-committee was formed to further discuss revising the PNAC By-Laws.
  - A motion was made by Ms. Magrane to form a sub-committee to discuss updating PNAC By-Laws with John Evans, Debby Valdez and Ronald Moore; meeting date on April 21, 2015 at 1:00 pm, seconded by Ms. Stephens, the motion carried unanimously.
8. Discussion and update on update on ALA Programs.
  - Ms. Abundis reports an overview of Intake & Eligibility Program
    - >Intake & DID totals – 829 unduplicated individuals served
    - >Eligibility Determinations - 380
    - >Consumer Benefits – 324
    - >Intake – 371
    - >Intermediate Care Facilities (ICF/IID) - 125
    - >Community Outreach – 4
    - >HCS Interest List – 4531
  - Ms. Charles gave an overview FY 2015 Service Authorizations- \$989,547.37; current census in GR program – 571 active and 162 closed.
    - >Overview of FY 2015 GR Obligations \$1,347,883.12 and Utilization of \$391,109.28
    - >Census in PASRR – 224 active; 49 closed
    - >Continuity of Services (COS) – Permanency Plans completed 52
    - >SSLC Community Referrals in process – 4
  - Ms. Sobieski presented an overview of TxHmL program
    - Census in TxHmL – 494 Individuals, enrolled into HCS 22 and pending enrollments into HCS 62
    - >HCS offers received since December 2014 – 59
    - >TxHmL offers received since December 2014 – 305
  - Ms. Carter presented an overview of HCS program

- >Beginning with April 2010, HCS 1516 Enrolled and 32 SC. The program has expanded currently HCS 1921 enrolled, 44.5 SC, 6 mentors, 6 Team Leaders and 2 administrative assistants.
- >New PDP version effective Sept. 2013
- >Expanded CDS Options April 2014
- >Manage Care Expansion September 2014
- >Community First Choice coming soon

It is noted Ms. Magrane left at 3:05 pm, no action item.

- Mr. Ulczynski presented an overview of Quality Management with the following items of interest:
  - >Statewide release of TxHmL slot offers – 1500 (ALA averaging 120 per month)
  - >Statewide release of HCS slot offers – 700 (ALA averaging 50-60 per month)
  - >On the five reportable items include – the number of individuals through General Revenue, Permanency Planning completed within timeframe, TxHmL/HCS time, Interest Bi-annual Contact notification, ALA met Matrix 100% Performance Contract.

It is noted Ms. Stephens and Ms. Tarr left at 3:13 pm, no action item.

9. Discussion and update on Community First Choice Program and other initiatives
  - Mr. Ulczynski briefly discussed the CFC with 2 primary services (Personal Attendant and Habilitation/training). Program authorized by HHSC but due to the care expansion it was delayed from implementation on March 1, 2015. Notification received that the Federal approval to begin on June 1, 2015. No additional information on start of program.
10. Discussion and update on 84<sup>th</sup> Legislative Sessions
  - Mr. Ulczynski touched on some items:
    - >Deadline for filing on new legislation on 3/13/15
    - >HB/SB 200 – reorganization of Health and Human Services to a mega organization
    - >Eliminate advisory committees
    - >House appropriation funding requests additional HCS/GR/PASRR
11. Next meeting scheduled for June 9, 2015 at 1:00 pm.
12. Adjournment
  - A motion to adjourn at 3:37 pm was made by Ms. Iracheta-Cruz, seconded by Ms. Moyer, the motion carried unanimously.