



# AACOG Criminal Justice Advisory Committee Grant Application Guidelines



The purpose of the Grant Application Guidelines are to provide the Office of the Governor, Criminal Justice Department (CJD) grant applicants with a basic understanding of the regional expectations set by the Alamo Area Council of Governments (AACOG). Please note that all Criminal Justice Advisory Committee (CJAC) scores and budget recommendations are only used as regional reference by CJD for grant reviews and are not final decisions. All applications are subject to funding decreases including but not limited to CJAC recommendations, available funding, and final rankings. All funding is dependent on regional allocation of grant funds.

## Favorable Review:

In order for an application to receive favorable review by CJAC, applicants must:

- Attend a Mandatory Grant Workshop
- Complete and submit a Grant Summary Form
- Submit only one agency or department grant application per funding stream\*
- Attend and present at the CJAC Scoring and Prioritization meeting

## Scoring:

CJAC will score each application based upon the following areas:

- Budget
- Collaboration
- Narrative
- Presentation
- Regional Priorities
- Sustainability

## Recommended Budgets Caps:

CJAC recommends that application budget requests are below the following budget caps:

- JAG: \$75,000 maximum request from OOG; Non-profits \$50,000 maximum request from OOG
- JJDP: \$75,000 maximum request from OOG
- VAWA: \$75,000 maximum request from OOG
- VOCA: Continuation projects may not exceed last year's requests; No maximum for new projects\*\*

## Continuation Projects:

All continuation projects will not exceed last year's request. Projects requests that exceed last year's request will be decreased to match the previous year's request. Projects that request over \$150,000 for 4 or more years are subject to a percentage decrease up to 15%.

For projects funded consecutively for 5 or more years whose most recent annual budget request exceeds \$300,000, CJAC additionally reserves the option to reduce the requested OOG budget up to an additional 20% each year hereafter.

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\* Exceptions made for CJD requested or approved GVA applications

\*\* New projects must follow all eligibility requirements to qualify as a new projects. CJAC reserves the right to recommend a reduced budget for any project, including if the project does not readily meet eligibility for a new project.