

Advanced Transit Management

Dates: June 20-21, 2019

Location: AACOG-SA

Time: 8:00am -4:30 pm

Cost: \$400.00

This **2-day course** is designed for seasoned managers looking for new and improved approaches to managing their transit programs. It is a follow-up course to the Fundamentals of Transit Management. This course will challenge you to rethink some of the principles you thought you already knew. It will help you look at things from a number of different perspectives and provide you with hands-on activities and take-home resources that will enable you to implement what you learn in your own agency.

Modules for Advanced Transit Management include:

- Human Resources – Stay Out of Court Hiring; Retaining Good Employees; Stay Out of Court Policies and Procedures (i.e., Discrimination; Exempt vs. Non-exempt Employees; Alternate Work Periods; Comp Time, etc.); Performance Appraisals; Resolving Workplace Conflict (i.e., Managing Employee Conflict; Managing Difficult Employees; etc.)
- Financial Management – Evaluating Financial Capacity and Decision-Making
- Strategic Management – Benefits of Strategic Management; Process; Links to Stakeholders, Budget, Service Deployment, Performance Measurement, and Organizational Development; and Best Practices
- Emergency Management – Planning; Execution; Recovery; and Reintegration
- Leadership Skills and Development

This workshop includes scenario-based exercises, valuable group discussions; hands-on training; best practices; and resources.

Registration link will be posted by February 15, 2019