

APPENDIX E



ALAMO AREA COUNCIL OF GOVERNMENTS
REGIONAL MITIGATION ACTION PLAN UPDATE

Meeting Documentation

Contents of this Section

- E.1 Kickoff Meeting Documentation
 - E.1.1 Invitation Letter
 - E.1.2 Attendees
 - E.1.3 Agenda
 - E.1.4 Meeting Notes
- E.2 Meeting #2 Documentation
 - E.2.1 Invitation Letter
 - E.2.2 Attendees
 - E.2.3 Agenda
 - E.2.4 Meeting Notes – July 29, 2010
 - E.2.5 Meeting Notes – July 30, 2010
- E.3 Meeting #3 Documentation
 - E.3.1 Invitation Letter
 - E.3.2 Attendees
 - E.3.3 Agenda
 - E.3.4 Meeting Notes

This appendix contains information regarding the Executive Committee meetings. For information regarding the local Hazard Mitigation Team meetings, please see Appendix G.

Prior to the commencement of the plan development meetings, the 2005 planning process was analyzed and discussed by the consultants and AACOG. It was determined that the process to develop the Plan Update would be designed to be as similar to the 2005 process as possible, to ensure continuity and familiarity among the participants. However, this process also considered that future updates to this Plan Update would require that the participant data be separated, and tried to ease this process wherever possible.

Wherever possible and practical, discussion, exercises and decisions were held or made using comparative information from the 2005 Plan with the results of the Plan Update development process. These discussions and their outcome are described in Section 5. The meeting notes contained in this appendix provide the record of consideration for information and data found in the 2005 Plan, and how it was or was not incorporated into this Plan Update.

E.1 Kickoff Meeting Documentation

This section contains documentation related to the Kickoff Meeting, held June 18, 2010.

E.1.1 Invitation Letter

This invitation letter was sent to the complete list of participants prior to the Kickoff Meeting, held June 18, 2010.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

Kelly George

From: Alessandra Jerleman
Sent: Tuesday, June 15, 2010 3:57 PM
To: Matt Stanley; Kelly George
Subject: FW: Invitation to AACOG's Hazard Mitigation Plan Update Kickoff Meeting--

[P]

From: Adrienne Cohen [mailto:arcohen@AACOG.com]
Sent: Tuesday, June 15, 2010 2:53 PM
To: HLS
Cc: Alessandra Jerleman; Vincent Velasquez
Subject: Invitation to AACOG's Hazard Mitigation Plan Update Kickoff Meeting--

June 15, 2010

Re: Invitation to AACOG's Hazard Mitigation Plan Update Kickoff Meeting

Dear Colleagues, Elected Officials, EMC's, POC's

The Alamo Area Council of Governments (AACOG) is preparing to update our current Multi-Jurisdictional Hazard Mitigation Plan, and needs your assistance with the evaluation of hazards and risks, as well as the updating of the plan. Made possible by a grant provided through the Texas Division of Emergency Management (TDEM), the plan update will build upon existing data and will address the hazards, risks and vulnerabilities that are specific to our area. AACOG has contracted the services of a consulting firm, James Lee Witt Associates, to assist with the planning process.

As with our previous plan, this plan update will identify and document potential mitigation opportunities within the AACOG planning area, focusing on the reduction of the risks of loss of life, injury, and property damage from natural or human-caused disaster events. The plan update also will provide a foundation for identifying mitigation projects suitable for future federal funding and will address past issues caused by natural and human-caused hazards.

We invite you (or your designee) to join us at all our Executive Mitigation Committee meetings. You are receiving this invitation to participate in our hazard mitigation plan update process because we have identified your agency or office as one that has both information and an interest that would be beneficial to the plan update process. We ask that you or your designee plan to participate in the update of this plan by attending and participating in Committee meetings. We hope to move forward with a high level of attendance and participation in the planning process, as the plan is intended to address hazard vulnerability and mitigation issues within AACOG's planning area.

The timeline for this process is greatly condensed. The final draft plan must be submitted to TDEM in August 2010, where it will be reviewed and approved by both TDEM and FFMA. We anticipate the need for 3-4 Steering Committee meetings, some of which will require in-person attendance. Other meetings will be held virtually, and will not require in-person attendance.

The Kickoff Meeting will be held on **Friday, June 18, 2010, from 1 pm – 3 pm**. The meeting will be held via WebEx and conference call. Please ensure that you are able to participate in this meeting via phone and internet, as you will need to login to the website to view the presentations. Instructions for the WebEX are at end of this invitation.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

Please provide the WebEx information to your Hazard Team members who participated in 2005 and any others since then about this kick off meeting. If there are any other individuals who you feel should also be on this WebEx meeting, please provide them with the information so they can participate in the Kickoff Meeting on Friday.

If you have questions regarding the planning process or the meeting, or if you have information that you feel would be beneficial to the planning process, please contact Alessandra Jerolleman of James Lee Witt Associates at 504-914-6648 or ajerolleman@jwittassociates.com.

Thank you for your help, and for your commitment to making the AACOG area more disaster resistant.

Thanks,

Adrienne

*Adrienne R. Cohen
Homeland Security Specialist
Alamo Area Council of Governments
8700 Jurgens Dr., Suite 700
San Antonio, TX 78217
210-362-5236 (phone)
210-822-6217 (fax)*

Here is the information for the WebEx:

Topic: AACOG Meeting 1
Date: Friday, June 18, 2010
Time: 1:00 pm, Central Daylight Time (Chicago, GMT-05:00)
Meeting Number: 556 904 886
Meeting Password: Global1

To join the online meeting (Now from iPhones too!)

1. Go to

<https://globaloptions.webex.com/globaloptions/j.php?ED=118092342&UID=1049060242&RW=NM-TN&QDOUNTY5&RT=M3>

2. If requested, enter your name and email address.

3. If a password is required, enter the meeting password: Global1

4. Click "Join".

To join the audio conference only

Call-in toll free number (US/Canada): 1-866-469-3239

Call-in toll number (US/Canada): 1-650-429-3300

Global call-in numbers:

<https://globaloptions.webex.com/globaloptions/globalcallin.php?serviceType=MC&ED=118092342&tollFree=1>

Toll-free dialing restrictions: http://www.webex.com/pdf/tollfree_restrictions.pdf

Access code: 556 904 886

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

E.1.2 Attendees

The following table lists the attendees to the Kickoff Meeting, held June 18, 2010.

Name	Title	Agency/Organization	Jurisdiction
Adrienne Cohen	Homeland Security Specialist	AACOG	AACOG
Mary Ruiz	Homeland Security Manager	AACOG	AACOG
Mike Quinn	Public Safety Director	AACOG	AACOG
Gary Woppert	Emergency Management Coordinator	Live Oak Emergency Management	City of Live Oak
James Mendoza	Assistant Emergency Management Coordinator	City of San Antonio Emergency Management	City of San Antonio
Scott Lampright	Assistant Emergency Management Coordinator	Bexar County Emergency Management	Bexar County
Carol Edgett	Emergency Management Coordinator	Comal County Emergency Management	Comal County, Communities of Bulverde, Garden Ridge, New Braunfels
Vince Velasquez	Project Manager	Witt Associates	
Matt Stanley	Senior Planner	Witt Associates	
Alessandra Jerolleman	Senior Planner	Witt Associates	

E.1.3 Agenda

The following is the agenda used to facilitate the Kickoff Meeting, held June 18, 2010.

Agenda:

- Introductions
- Benefits of Participation
- Hazard Mitigation Planning Overview
- Hazard Overview
- Data Requests
- Mitigation Project Types
- Next Steps

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS
REGIONAL MITIGATION ACTION PLAN UPDATE

E.1.4 Meeting Notes

The following are the meeting notes from Kickoff Meeting, held June 18, 2010.

AACOG Hazard Mitigation Plan Update
Steering Committee Meeting #1
June 18, 2010 1pm

- Mary Seguin Ruiz introduced the consulting team and facilitated the introductions on the WebEx-based meeting.
- Alessandra Jerolleman began the meeting at 1:10 PM with the PowerPoint presentation. She discussed:
 - the benefits of participating in the plan and planning process,
 - the definition of hazard mitigation, and
 - mitigation measures.
- Alessandra then discussed the plan update process:
 - organizing resources,
 - risk assessments,
 - mitigation opportunities and priorities,
 - development of the plan, and
 - implementation plan.
- Committee members requested that the presentation be available to them after the meeting, and were assured that they would have access to it. (Note: *The presentation is available for additional information*).
- The Hazard Identification Worksheet was then presented to the committee.
- The hazards were profiled in a handout/worksheet that was emailed to the committee. Those hazards were compared to the State Plan.
- Alessandra suggested that previously included hazards not be excluded from the update, but that there may be new hazards to add. She asked that recommendations be submitted as soon as possible because of a compressed deadline.
- Human-Caused Hazards: It has been suggested that “hazmat” and “pandemic” be added to the plan.
- Adrienne Cohen suggested adding “high-wind” as a hazard
- Gary Woppert (Live Oak): Hazmat, structural collapse, terrorism, and civil disorder are potential hazards that were not looked at in the previous plan.
- James Mendoza (San Antonio) re: hazmat and pandemic (flu) - I understand that this plan will cover natural disasters only. Also... landslide became a real threat in the past year... would like to see it added
- Scott Lampright, Bexar county... would it be subsidence or landslide?
- Alessandra defined subsidence for the purposes of the plan. Some discussion followed. No determinations were made whether to add subsidence or landslide.
- Carol Edgett (Comal County) suggested we look at pandemic; also look at transportation incidents because of railroad and transportation incidents. Does a hazard have to be identified in the plan to qualify for PDM funds? Alessandra - that is correct
- Scott Lampright - what is required in the plan to gain FEMA approval? Are we going to run out of funds? Alessandra: FEMA advocates all-hazards planning but currently will not review human-caused hazards. Sometimes dam and levee failure are required. There are also “2 actions per hazard” and “2 actions per jurisdiction” requirements. You will be required to explain the status of all previously identified hazards and justify any reasons that they have been deferred or deleted. The cost is associated with the depth of the plan.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

- The committee was reminded that they have already received requests for data including NCDC data. Samples of worksheets were presented to the group in the WebEx presentation. Please complete and return by June 21.
- The participants were also presented with requests for Presidential Declaration data. Please return the completed data by June 30.
- The planners will also be looking for other data and will send those requests to you.
- Please start thinking about your communities and facilities, and where there may be project needs in the community.
- Alessandra then began to provide an overview of mitigation project types including acquisition, hardening and retrofitting facilities, drainage improvements, wet/dry flood-proofing, and community shelters.
- The meeting wrapped up with an opportunity for participants to ask questions:
 - James w/ San Antonio:
 - Q- Are you planning on individual meetings or group sessions?
 - A- We are still fleshing out the details, but they will be public meetings.
 - Q- So there will be an opportunity for public meetings?
 - A- Yes, we are required to make some meetings open to the public, and will do that through phone in opportunities on web meetings and in the jurisdictional meetings.

E.2 Meeting #2 Documentation

This section contains documentation related to Meeting #2, held July 29 and 30, 2010. Two identical meetings were held on two different days, to allow for maximum participation in the plan development process.

E.2.1 Invitation Letter

This invitation letter was sent to the complete list of participants prior to Meeting #2, held July 29 and 30th, 2010.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

Kelly George

From: Adrienne Cohen [acohen@AACOG.com]
Sent: Thursday, July 15, 2010 5:54 PM
To: HLS
Cc: Alessandra Jerolleman; mstanley@staff.jlwhitt.com; Vincent Velasquez; Kelly George
Subject: MITIGATION WORKSHOP INVITATION for UPDATE to AACOG Regional Hazard Mitigation Action Plan

July 15, 2010

TO: Elected Officials, Emergency Management Coordinators and POC's

We invite you to participate in an upcoming meeting to help us address the issues impacting our community and to be involved in the planning process for the update to the AACOG Regional Hazard Mitigation Plan. We encourage you to invite the public within your community and encourage residents to attend the meeting. A Public Notice will be placed in the various newspapers of the region.

We would like each jurisdiction's hazard mitigation team and the SARA team to attend the meeting together. We will facilitate a large group meeting and then provide break-out sessions for each attending jurisdiction and SARA.

We ask that you and your local mitigation team attend only one of two meetings that are scheduled.

The first meeting will take place from 9:00 AM -1:00 PM, Thursday, July 29, 2010 in the Courtroom of the Wilson County Justice Center located at 800 10th St., Floresville, TX.

The other meeting is scheduled the next day from 1:00 PM – 5:00 PM, Friday, July 30, 2010 at AACOG in the Al. J. Notzon III Board Room at 8700 Tesoro Drive, San Antonio.

It is not necessary to attend both meetings. Choose the one most convenient for you. Your team's participation in one is appreciated.

Please RSVP the date and number from your jurisdiction that are attending to kgeorge@witassociates.com by July 26, 2010. Please copy HLS@aacog.com with your RSVP.

The Mitigation Workshop will be a working session to formulate goals and objectives to mitigate the hazards identified in the risk assessment, and develop a preliminary list of mitigation actions and action plans for the area as a whole and for each participating jurisdiction. **It is critical that those jurisdictions participating in the development of the plan be represented at the Workshop.** We are encouraging participation by local elected officials, City Managers, Floodplain Administrators, Public Works Directors, planners, Emergency Management Coordinators, Fire Marshals, Police Chiefs, Sheriffs, County Engineers, Building Officials and Inspectors, and local health officials.

The meeting will include a qualitative risk assessment exercise, a preliminary overview of quantitative risk assessment results, and review of the status of existing mitigation actions. Note that the Consultant will be conducting break-out sessions so group attendance is important. We need everyone's cooperation throughout this process so that the needs of your jurisdiction will be addressed and you'll be eligible for future hazard mitigation grant funding.

Your continued participation and support is greatly appreciated, as is any information you can add to the planning process.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS
REGIONAL MITIGATION ACTION PLAN UPDATE

E.2.2 Attendees

The following table lists the attendees to the first session of Meeting #2, held July 29, 2010.

Name	Email	Phone	Jurisdiction / Agency
Adrienne Cohen	acohen@aacog.com	210.362.5256	AACOG
Mike Quinn	mquinn@aacog.com	210.362.5216	AACOG
R. David Tillery	davidtillery@live.com	830.996.3120	City of Stockdale
Harold Gleinsen	hgleinsen@goliadcountytexas.gov	361.645.3337	Goliad County
Harold Schott	hschott@lavernia-tx.gov	830.779.4541	City of La Vernia
Bobby Hyatt	bhyatt@lavernia-tx.gov	830.770.2113	City of La Vernia
Richard Fryer	rfryer@lavernia-tx.gov	830.779.4541	City of La Vernia
Jimmy Harless	jimmyh@co.guadalupe.tx.us	830.303.8858	Guadalupe County, Communities of Cibolo, Marion, New Berlin, Santa Clara, Staples
John Culpepper	jculpepper@fbgtx.org	830.990.2033	City of Fredericksburg & Gillespie County
Greg Dreiss	gdreiss@sequintexas.gov	830.401.2312	City of Seguin
(Illegible)		830.583.3776	City of Karnes & Karnes County
Homer Rios		830.583.5950	City of Runge & Karnes County
Rafael Arias, Jr.	rarias@sara-tx.org	210.302.3650	San Antonio River Authority
Homer Lutt, Jr.	homerlutt@elosowater.com	830.299.2500	City of Runge
Larry Timmermaw	larry@co.guadalupe.tx.us	830.379.9721	Guadalupe County, Communities of Cibolo, Marion, New Berlin, Santa Clara, Staples
Shelby Dupnik	sdupnik@sbcglobal.net	830.299.1824	Karnes County, Community of Falls City
Larry Wiley	Wileyforwilson@gmail.com	830.996.3300	Wilson County
Dan Kinsey	dkinsey@co.guadalupe.tx.us	830.303.8856	Guadalupe County, Communities of Cibolo, Marion, New Berlin, Santa Clara, Staples
Edward R. Maldonado	ermaldonado@att.net	830.334.2154	Frio County, Communities of Dilley and Pearsall
Jim Boeck	jboeck@sequintexas.gov	830.379.2123	City of Seguin PD
Tom (illegible)		830.379.1224	Guadalupe County Sheriff's Office
Jesse Evins	Jesse.evins@cityoffloresville.org	830.395.4055	City of Floresville Police Department

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS
REGIONAL MITIGATION ACTION PLAN UPDATE

Name	Email	Phone	Jurisdiction / Agency
Andy Joslin	citymanager@cityoffloresville.org	830.303.3105	City of Floresville
W Gibbs	wgibbs@wcn-online.com	830.216.4519	Wilson County News
Vince Velasquez	vvv@wittassociates.com	713.818.5738	Witt Associates
Matt Stanley	mstanley@staff.jlwitt.com	912.655.4809	Witt Associates
Alessandra Jerolleman	ajerolleman@wittassociates.com	504.914.8842	Witt Associates

The following table lists the attendees to the second session of Meeting #2, held July 30, 2010.

Name	Email	Phone	Jurisdiction / Agency
Adrienne Cohen	acohen@aacog.com	210.362.5256	AACOG
Mike Quinn	mquinn@aacog.com	210.362.5216	AACOG
Mary Ruiz	mruiz@aacog.com	210.362.5296	AACOG
Reha Cimen	rcimen@sara-tx.org	210.302.9246	San Antonio River Authority
Joe Fernandez	josef@sarat-tx.org	210.302.3675	San Antonio River Authority
Carlos A. Garcia	frijudge@hotmail.com	830.334.2154	Frio County, Communities of Dilley and Pearsall
Richard Gonzales	Fcemsmedic2@sbcglobal.net	210.394.8811	Frio County EMS / Sheriff's Office
Carol Edgett	cctcjc@co.comal.tx.us	830.221.1108	Comal County, Communities of Bulverde, Garden Ridge, and New Braunfels
Roger Pollok	Roger.pollok@sanantonio.gov	210.207.8752	San Antonio Metropolitan Health District
Ross Wallace	firechief@universalcitytexas.com	210.659.0333	City of Universal City
John Hatzel	firemarshall@universalcitytexas.com	210.659.0333	City of Universal City
Gary Woppert	gwoppert@liveoaktx.net	210.653.9140	City of Live Oak
Patrick Lewis	fireresources@universalcitytexas.com	210.659.0333	City of Universal City Fire Department
Justin Seibert	jseibert@terrell-hills.com	210.824.7401	City of Terrell Hills
Columbus Stutes	cstutes@terrell-hills.com	210.824.7401	City of Terrell Hills
Gary Hunter	Ghunter@terrell-hills.com	210.824.7401	City of Terrell Hills
Joe Chapa	jchapa@nbtexas.org	830.221.4338	City of New Braunfels
Greg Goodrich	ggoodrich@saws.org	210.233.3889	San Antonio Water System
Henry Martinez	hmartinez@cityofpearsall.org	830.334.4169	City of Pearsall Police Department
Lorenzo Sanchez	Lorezo.sanchez@sanantonio.gov	210.206.8580	San Antonio Office

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS
REGIONAL MITIGATION ACTION PLAN UPDATE

Name	Email	Phone	Jurisdiction / Agency
			of Emergency Management
James Mendoza	James.mendoza@sanantonio.gov		San Antonio Office of Emergency Management
Patrick Middleton	Patrick.middleton@sanantonio.gov	210.215.3301	San Antonio Office of Emergency Management
Pat Dunlap	Pat.dunlap@kerrvilletx.gov	830.257.8449	City of Kerrville Fire Department
Mark Beavers	Mark.beavers@kerrvilletx.gov	830.257.8449	City of Kerrville Fire Department
Richard Graf	ddpsgraf@yahoo.com	830.719.2715	Frio County, Communities of Dilley and Pearsall
Johnny Rodriguez		830.334.0085	Frio County, Communities of Dilley and Pearsall
Andrew Winter	awinter@bexas.org	210.335.6700	Bexar County
Rolando Martin	Rolando.martin@sanantonio.gov	210.206.8456	City of San Antonio Public Works
Diana J. Bautista	atascosacountyjudge@yahoo.com	830.769.3039	Atascosa County, Communities of Charlotte, Christine, Jourdanton, Lytle, Pleasanton, Poteet
Scott Lampright	slampright@bexar.org		Bexar County Office of Emergency Management
Clay Barton	cbarton@co.kerr.tx.us	830.896.1216	Kerr County Sheriff's Office
Rowan Zachry	rzachry@ingramtx.com	830.367.2636	City of Ingram
Carey Reed	banderaeoc@indian-creek.net	830.796.8343	Bandera County, City of Bandera
Anthony B. Ortiz, Sr.	Anthony.ortiz@sanantonio.gov	210.207.5608	City of San Antonio Public Works
Garland "Tony" Gross	Garland.gross@sanantonio.gov	210.908.8568	City of San Antonio Public Works
Duane Du Bose	ddkcc@yahoo.com	830.583.2984	City of Kenedy
Stephen Gladstone	Stephen.gladstone@txdps.state.tx.us	210.206.8737	RLO DPS
Kelly George	kgeorge@wittassociates.com	813.810.5429	Witt Associates
Vince Velasquez	vvv@wittassociates.com	713.818.5738	Witt Associates
Matt Stanley	mstanley@staff.jlwitt.com	912.655.4809	Witt Associates
Alessandra Jerolleman	ajerolleman@wittassociates.com	504.914.8842	Witt Associates

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS
REGIONAL MITIGATION ACTION PLAN UPDATE

E.2.3 Agenda

The following is the agenda used to facilitate both sessions of Meeting #2, held July 29 and 30, 2010.

Agenda:

- Introductions
- Progress to Date
 - Plan Reformat
 - Summary of Meeting #1
 - Hazard List
 - Historical Data Submitted and Incorporated to Date
 - Base Maps
 - Future Development
 - Social Vulnerabilities
- Risk Assessment Exercise
 - Quantitative vs. Qualitative Risk Assessments
 - Qualitative Risk Assessment Exercise
- Capability Assessments
- Next Steps
 - Required Data for Quantitative Assessments
 - Overview of Jurisdictional Meetings
 - Important Dates

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS
REGIONAL MITIGATION ACTION PLAN UPDATE

E.2.4 Meeting Notes – July 29, 2010

The following are the meeting notes from Meeting #2 (session #1), held July 29, 2010.

Second AACOG Executive Mitigation Committee Meeting Minutes
July 29, 2010

Introductions

Mike Quinn (MQ), Public Safety Director, with the Alamo Area Council of Government (AACOG) kicked off the meeting. He stated that the update is really more of a re-write, and asked that the group introduce themselves.

Matt Stanley (MS) reviewed the meeting agenda. He described the process to be followed at the meeting, the initial group meeting and individual county meetings as well as meeting protocols.

Progress to Date

Plan Reformat

MS mentioned that the 2005 Plan has been reformatted so that it flows a bit better and also to assist FEMA reviewers. He noted that the mitigation plan is a federal requirement in order to maintain eligibility for certain federal funds in the event of a disaster. MS noted that the Hazard Profiles and Risk Assessment were the two sections in which the majority of the work was completed. He reviewed each of the ten sections with the group including a brief overview of the contents of each section, noting that they would be asked to review the draft plan in the future and would need to know the basic organization. MS added that all parties are required to adopt the plan in order to be eligible for funding. He also noted that the next update would probably require that counties have their own plans of collaborate in groups of no more than two counties.

Summary of Meeting #1

MS described the initial meeting which was done remotely. He mentioned that it was the first meeting and noted the value of holding a web based meeting. MS asked the group to indicate how many folks had attended the prior meeting. A few individuals noted that they had attended. He then described the SharePoint site and noted that meeting information is available on the SharePoint site for those who were unable to attend that meeting. MS wrapped up the discussion by reminding the group that the 2005 plan is expired and must be updated as soon as possible.

Hazard List

MS shared the hazard list that was decided upon following Meeting #1:

- Flood (flash and riverine)
- Flood (levee and dam failure)
- Tornado
- Tropical systems and hurricanes
- Thunderstorms

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

- Drought
- Hail
- Wildfire
- Winter Storms
- Earthquakes and Sinkholes
- Energy Pipeline Failures
- Hazardous Materials Incidents (Fixed Site and Transportation)
- Pandemic (Human and Animal)

He then asked meeting participants if they had any final questions or comments on the list. The group was in agreement regarding the hazard list, and MS added that the group could elect to add further hazards in the future. Vince Velasquez (VV) interjected a request to the group to please ensure that they participate in this process and this meeting.

MS briefly discussed the current FEMA policy regarding man-made, technological, and biological hazards.

A participant commented on the lack of local capability to respond to a hazardous materials incident. Another noted that San Antonio has a regional haz mat response team. The need to do a commodity flow study was quickly identified. The participant suggested talking with the Railroad Commission and TXDOT regarding the materials that are being transported. He also expressed concern that there be funding available if FEMA did not fund this kind of thing.

MS noted that this is a work in progress. MQ, MS and Alessandra Jerolleman (AJ) discussed some possible alternate funding sources.

HL inquired what types of scenarios would be run and how communities might be able to use them. MQ discussed what the AACOG sees as the next steps following the adoption of this plan. He described a process to identify projects and then pursue funding. HL noted that local end users are not always aware of what happens beyond the planning process. MQ described a scenario from the past plan. He described the development of a Regional HAZ MAT response team as a result, adding that the relationships built throughout the process help for responding to future events. MQ added that there is value in being able to approach legislative bodies for funding as a result of having needs identified.

Historical Data Submitted and Incorporated to Date

MS described that some data requests had been made through the AACOG, and shared a list of current data requests.

AJ spoke on reported climatic events, either damage or experiences. What was affected, how and why? Some of that data helps to recognize needs and mitigation actions. When did the event happen? What were the affects? The projects are ongoing and continual because of growth and development.

AJ reviewed NCDC data and PDDs for the counties attending the meeting. Looking back on what has happened helps to see what can happen. Neighboring counties can learn from other counties that have had experience with certain hazards.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

Tropical Storm Erin needs to be added to Gillespie County.

Base Maps

AJ showed the base map that was available. There will be county maps and COG maps.

Future Development

AJ displayed and discussed a set of sample future development maps. Maps and data will be collected for each county.

Q: Is there a COG-wide standard that designates what is and isn't a standard for an event (such as snow storms, severe ex, etc)

A: There is and isn't. The data comes up from the local level, but it is only as good as the one's reporting it and the local entities that validate the data. A lot of the standards come from national sources, but how you track it locally, is up to you. You may decide to establish definitions and standards that can be shared with the rest of the COG. MS advised that hazard event data helps you realize the potential threat and that damage doesn't have to occur for it to be a threat. Alessandra further advised that the more data you have, the better your knowledge of what can and does happen in your area.

This is a federally mandated and designed process that will help you define projects and could help you be "shovel ready" in the event of funding availability.

Q: In your data, you don't collect drought.

A: Local data is going to be far better than any national data. NCDC data is often weak because droughts are usually protracted events.

Sometimes it is cheaper to repair the damage than to mitigate it. However, the standard BCA figures for mitigation are \$1 for every \$4 in response/recovery efforts.

If you have a drought, you increase your risk of wildfire and flashflood.

Q: How can we mitigate water availability during a drought?

A: Sometimes the best way to address a concern is through a study. The STAPLEE process helps to identify how to make things happen.

Q: (from SARA) The level of GIS work...in the SARA we have a lot of GIS data for flooding. Wilson, Karnes, and Goliad have data, photos, response actions, etc. There may be mitigation actions already identified by the counties. How detailed will you be in the geocoding of those hazards and identified actions.

A: AACOGs Timothy Zimmer will be working on the GIS/Geocoding of data. His contact information was shared with the group by Mike. Timothy is doing the technical support for the plan but we are working very closely with him.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

Risk Assessment Exercise

VV handed out two worksheets as MS began describing the process.

Quantitative vs. Qualitative Risk Assessments

MS described what a qualitative risk assessment is. He noted that it is based on personal knowledge and experience. He noted that one of the handouts lists the previous L/M/H designations from the current plan. MS suggested that the group discuss what is really meant by L/M/H and shared a sample three part methodology. He described the impacts to people, buildings and infrastructure from the sample methodology. AJ added that participants may choose to look at an “average” event of a worst-case scenario.

Qualitative Risk Assessment Exercise

The group was asked to consider the definition of L/M/H, and to look at the previous rankings from the 2005 plan. MS asked the participants to determine if they’d like to break the designations apart into people/buildings/infrastructure or use one designation. Another participant suggested a lump sum approach given the rural nature of many of the counties in the region. The group agreed that this would be the best approach.

MS asked that the group determine what L/M/H might be. He initiated a discussion using flood as an example hazard due to the prevalence of that hazard. MS requested that the group begin by considering a moderate impact. The group agreed that a 2-3 day impact might be an average. Some folks noted that flooding in higher counties also affected them, while others noted that these events can be very localized and not impact county operations as a whole.

MS then shifted the discussion over to Tornados. He asked if 2 or three days of downtime might be average, noting that loss of power or road closures due to downed tree limbs. A participant noted that certain areas experience more long term effects, but that three days down time might be about the average. MS summarized the discussion to date.

Another participant observed that some hazards impact different size areas than others. He inquired how to look at pinpoint vs. general. MQ noted that the group seems to be focused on the severity of the event and not the question at hand.

The group agreed that 3 days marked the high line, for loss of function. VV brought up the recent flooding in Comal County to ask the group whether they would consider that event L/M/H. A participant described a tornado that crossed I-35 and caused several deaths.

The group agreed that the sample worked. A participant noted that likelihood of events plays into this. Another participant noted that the area sits on an active fault line.

MS asked that each person fill out their sheet with their rankings for their particular municipality or county. He added that the group had discussed staying focused primarily on LOF.

Several participants requested that all presentation slides be made available on the internet.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

Next Steps

MS ran through the existing goals and requested that folks keep them in mind moving forwards.

Required Data for Quantitative Assessments

Reminder of the need for data to be submitted to us, and a request that people mention any data they are aware of and provide the information.

Capability Assessments

MS told participants that they would receive handouts to take home and please fill out, regarding local level capabilities.

Overview of Jurisdictional Meetings

MS noted that what we'd talk about was historical events, local resources for information and existing mitigation actions.

Important Dates

MS summarized important dates moving forward in the process. He mentioned that another meeting would take place in a month or so and might have to be web-based due to the geography. He requested that everyone please make sure that we have everyone's email address. MS then reminded participants that they would be asked to review the initial draft, noting that the Plan will belong to the AACOG and must speak to local needs.

He reminded the group that the SharePoint site is for us to share drafts with participants, but that any information sent to us needs to be submitted via email so that the AACOG can have a copy. Power Point Presentations and minutes will also be made available via the SharePoint site.

E.2.5 Meeting Notes – July 30, 2010

The following are the meeting notes from Meeting #2 (session #2), held July 30, 2010.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

Second AACOG Region Executive Mitigation Committee Meeting Notes July 30, 2010 1pm

- Introductions
 - Adrienne Cohen welcomed the group and introduced JLWA.
 - Matt Stanley welcomed the group. Gave brief summary of why we're all here (update process). Discussed need for data collection for risk analyses for use in plan update. Discussed mitigation actions and updating of existing actions/addition of new actions. Matt introduced JLWA team and explained why there was so many JLWA staff involved in this project.
 - Mike Quinn arrived and welcomed the group. Mike explained that the current plan is expired and that's why this process is so critical and time compressed.
 - Matt asked the group to introduce themselves and what jurisdiction they represent.
- Progress to Date
 - Plan Reformat
 - Matt discussed the reformat of the plan to meet current FEMA preferences. He reviewed the make-up of the 10 sections.
 - Summary of Meeting #1
 - WebEx based meeting. Matt discussed use of SharePoint for data and information viewing.
 - Hazard List
 - Matt reviewed hazard list determined at previous meeting. He asked if there were any thoughts or additions to this listing.
 - Question as to why terrorism wasn't included; Matt discussed that historically these plans addressed natural hazards only, but that terrorism could be added. Discussed lack of FEMA funding for such, but that other funding was available. Mike Quinn suggested that it needed to be included in overarching discussion, but not as a separate hazard to be profiled.
 - Historical Data Submitted and Incorporated to Date
 - Requests have been sent out from AACOG regarding data needed for incorporated. Matt discussed the types of data requests that have been made, and the types of data that are useful. Matt reviewed the data received from participants to date.
 - Matt discussed the use of NCDC data in the plan, and how it helps define high risk and repetitive risk. Matt discussed data limitations of NCDC data.
 - Matt reviewed presidential declarations from 2004-2009. Bexar County asked about their sheltering and economic injury data which was submitted.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

Alessandra answered that this was a summary of national data, not submitted data.

- Base Maps
 - Matt showed the base map currently in development, and discussed how the base map would be used and added to.
- Future Development
 - Matt discussed the inclusion of future development trends, and showed an example of the map currently in development. Matt stated that JLWA would ask for local review of these maps as they were developed, to verify correctness.
- Social Vulnerabilities
- Risk Assessment Exercise (2 handouts – summary of 2005 RA and 2010 RA worksheet)
 - Quantitative vs. Qualitative Risk Assessments
 - Matt discussed what was contained in the handouts. Matt discusses limitations of ranking data from 2005, as it wasn't defined in the plan, so we don't know what the rankings were based on. Matt discussed sample methodology for the 2010 rankings. Matt asked the group for their thoughts on this methodology, and if it was acceptable to them.
 - Mike Quinn discussed TDEM's recent ruling that no more than 2 county plans will be allowed in the future, and that this plan would be the last regional plan. The update will be no more than 2 counties per plan. Mike discussed that this plan would be set up to more easily extract data for future updates.
 - Alessandra asked if taking a few recent hazard events would be helpful to the group in getting the exercise started. The group determined they were content with the sample methodology, and that they were in agreement. Matt emphasized that the qualitative exercise was to determine the hazard's impact, not its probability, and that it was a small piece of the overall plan. Matt discussed that the previous group (on Thursday) opted to use a single ranking, based on the hazard's impact to critical facilities and loss of government functions. The group had discussion of different participants using different methodologies. Finally, the group determined to follow the previous group's lead, and use a single ranking for each hazard.
 - Qualitative Risk Assessment Exercise
 - The group completed the worksheet for their jurisdiction.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

- Hazard Mitigation Goals
 - Goals, objectives and actions were identified in the 2005 plan. Matt reviewed the 2005 goals with the group. Matt asked Alessandra to discuss the value of mitigation.
 - Alessandra discussed what mitigation is, and the dollar values associated with it, and the idea that it was more cost-effective to prevent damages than to repair and recover from them. Alessandra also discussed the idea that some of the projects that will be included in the plan may not be eligible for FEMA funding, but would potentially be eligible for other funding sources. Alessandra discussed brick-and-mortar projects and other types of projects, such as data gathering and studies.
- Next Steps
 - Matt discussed the next steps after this meeting:
 - Required Data for Quantitative Assessments – Matt discussed that there may be additional data requests coming to the participants.
 - Overview of Jurisdictional Meetings – Matt briefly discussed what would be discussed in the county groups later this afternoon.
 - Important Dates – Matt discussed that there would be at least one more meeting, and that the participants would be asked to review the draft when it was prepared and provide feedback on the draft.
 - Participants discussed things they liked and disliked about the former plan's format.
 - They liked having the actions as a playbook, and liked having a table of contents (former plan didn't have a TOC)
 - Alessandra announced groups and staff assigned to the groups.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS
REGIONAL MITIGATION ACTION PLAN UPDATE

E.3 Meeting #3 Documentation

This section contains documentation related to Meeting #3, held October 18, 2010.

E.3.1 Meeting Invitation

This invitation letter was sent to the complete list of participants prior to Meeting #3, held October 18, 2010.

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

Kelly George

From: Adrienne Cohen [acohen@AACOG.com]
Sent: Wednesday, September 08, 2010 4:21 PM
To: HLS
Cc: Vincent Velasquez; Kelly George; Alessandra Jurellman; Kelly George; Matt Stanley
Subject: Third Regional Mitigation Plan Meeting

September 8, 2010

TO: Elected Officials, Emergency Management Coordinators, and POC's

We invite you to participate in our third meeting to help us address the issues impacting our community and to continue to be involved in the planning process for the update to the AACOG Regional Hazard Mitigation Plan. We encourage you to invite the public within your community and encourage residents to attend the meeting. A Public Notice will be placed in the various newspapers of the region.

We ask that you and your local mitigation team attend only **one** of two meetings that are scheduled for Monday, October 18, 2010.

The meetings will take place at AACOG in the Al. J. Notzon III Board Room at 8700 Tesoro Drive, San Antonio.

The first meeting is scheduled from 9:00 AM - 12:00 PM.
The second meeting is scheduled from 1:30 PM - 4:30 PM.

It is not necessary to attend both meetings. Choose the one most convenient for you. Your team's participation in one is appreciated.

The breakdown of the meeting agenda is below:

- 1) Risk Assessment results
- 2) Preparation for local reviews and team meetings
- 3) Timeline and responsibilities for project completion
- 4) Information still missing from each participant

It is critical that those jurisdictions participating in the development of the plan be represented at the Workshop. We are encouraging participation by local elected officials, City Managers, Floodplain Administrators, Public Works Directors, planners, Emergency Management Coordinators, Fire Marshals, Police Chiefs, Sheriffs, County Engineers, Building Officials and Inspectors, and local health officials.

Your continued participation and support is greatly appreciated, as is any information you can add to the planning process.

If you have questions regarding the plan update process or the meeting, and if you have information that you feel would be beneficial to the planning process, please contact Matt Stanley of James Lee With Associates at 812-855-4800 or mstanley@slaffjwilt.com.

*Adrienne R. Cohen
Homeland Security Specialist
Alamo Area Council of Governments
8700 Tesoro Dr., Suite 700*

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS
REGIONAL MITIGATION ACTION PLAN UPDATE

E.3.2 Attendees

The following table lists the attendees to the first session of Meeting #3, held October 18, 2010.

Name	Agency/Organization	Jurisdiction
Chuck Garris	Atascosa County Emergency Management	Atascosa County, Communities of Charlotte, Christine, Jourdanton, Lytle, Pleasanton, and Poteet
Buddy Kuhn	Alamo Heights Emergency Management	City of Alamo Heights
Beverly Todd	City of Schertz Fire Marshal's Office	City of Schertz
James A. Hook	City of Schertz	City of Schertz
Sam Willoughby	City of Schertz	City of Schertz
John Culpepper	Fredericksburg / Gillespie County Emergency Services	City of Fredericksburg and Gillespie County
Ross Wallace	Universal City Fire Department	City of Universal City
Patrick Lewis	Universal City Fire Department	City of Universal City
Duane DuBose	Karnes Police Department	City of Karnes
Shelby Dupnik	Karnes County Emergency Management	Karnes County, Community of Falls City
Lorenzo Sanchez	City of San Antonio Office of Emergency Management	City of San Antonio
Philip Prince	Balcones Heights Fire Department	City of Balcones Heights
Carey Reed	Bandera County Emergency Management	Bandera County, City of Bandera
Clay Barton	Kerr County Sheriff's Office	Kerr County
Carol Edgett	Comal County Emergency Management	Comal County, City of Bulverde, City of Garden Ridge
Lori Seawald	City of Fredericksburg	City of Fredericksburg
Susann Baker	City of Saint Hedwig City Council	City of Saint Hedwig
Charles Lackey	City of Windcrest	City of Windcrest
Julian Flores	Goliad County	Goliad County
Justin Seibert	City of Terrell Hills Fire Department	City of Terrell Hills
Ric Brown	City of Selma Fire Department	City of Selma
Gary Spear	City of Universal City Fire Department	City of Universal City
James Ladewig	City of Olmos Park Fire Department	City of Olmos Park
Edward Maldonado	City of Pearsall Emergency Management	City of Pearsall
Carlos Garcia	Frio County Judge	Frio County, Communities of Dilley and Pearsall
Walton Daugherty	City of Helotes	City of Helotes
Rick Wall	City of Helotes Emergency Management	City of Helotes
Jim Shipley	City of Olmos Park Emergency Management	City of Olmos Park

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS
REGIONAL MITIGATION ACTION PLAN UPDATE

Name	Agency/Organization	Jurisdiction
Rowan Zachry	City of Ingram	City of Ingram
Pat Dunlap	City of Kerrville	City of Kerrville
Greg Dreiss	City of Seguin	City of Seguin
Abigayle Frautschi	City of Somerset	City of Somerset
Miguel Cantu	City of Somerset	City of Somerset
Rafael Arias	San Antonio River Authority	San Antonio River Authority
Randy Luensmann	City of Universal City	City of Universal City
Bryce Holton	City of Kirby Fire Department	City of Kirby
Reha Cimen	San Antonio River Authority	San Antonio River Authority
Miki Townsend	Guadalupe County Emergency Management	Guadalupe County, Communities of Cibolo, Marion, New Berlin, Santa Clara, Staples
Dan Kinsey	Guadalupe County Emergency Management	Guadalupe County, Communities of Cibolo, Marion, New Berlin, Santa Clara, Staples
Jim Boeck	City of Seguin Sheriff's Office	City of Seguin
Janet Thelen	City of LaVernia Code Enforcement	City of LaVernia
Edwin Baker	City of Stockdale Fire Department	City of Stockdale
Banks Akin	City of Stockdale	City of Stockdale
Jimmy Harless	Guadalupe County	Guadalupe County, Communities of Cibolo, Marion, New Berlin, Santa Clara, Staples
Gerald Bodin	City of Seguin	City of Seguin
Kim Turner	City of Universal City	City of Universal City
Adrienne Cohen	AACOG Homeland Security	AACOG
Mary Ruiz	AACOG Homeland Security	AACOG
Vincent Velasquez	Witt Associates	
Kelly George	Witt Associates	
Alessandra Jerolleman	Witt Associates	
Matt Stanley	Witt Associates	

The following table lists the attendees to the second session of Meeting #3, held October 18, 2010.

Name	Agency/Organization	Jurisdiction
Gary Woppert	City of Live Oak Emergency Management	City of Live Oak
Arthur Carroll	City of Elmendorf Police Department	City of Elmendorf
Jesse Evins	City of Floresville Police Department	City of Floresville
Scott Lampright	Bexar County Emergency Management	Bexar County
Arturo Villarreal	Bexar County	Bexar County
Diana Bautista	Atascosa County Judge	Atascosa County, Communities of Charlotte, Christine, Jourdanton, Lytle, Pleasanton, and Poteet

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

Name	Agency/Organization	Jurisdiction
Gerald Rieder	City of Castle Hills Fire Department	City of Castle Hills
Darrell Rawlings	City of Devine Code Enforcement	City of Devine
Ricardo Harada	City of Castle Hills	City of Castle Hills
Greg Goodrich	San Antonio Water System	City of San Antonio
Raymond Christian	City of Converse Fire Department	City of Converse
Cody Dailey	City of Elmendorf	City of Elmendorf
LeAnn Hosek	Wilson County Office of Emergency Management	Wilson County
Jacqueline Silva	City of Von Ormy Emergency Management	City of Von Ormy
Gary Brennan	Bexar County Public Works	Bexar County
Rob Flores	City of Devine Police Department	City of Devine
Adrienne Cohen	AACOG Homeland Security	AACOG
Mary Ruiz	AACOG Homeland Security	AACOG
Vincent Velasquez	Witt Associates	
Kelly George	Witt Associates	
Alessandra Jerolleman	Witt Associates	
Matt Stanley	Witt Associates	

E.3.3 Agenda

The following is the agenda used to facilitate Meeting #3, held October 18, 2010. The same agenda was used for both sessions of the meeting.

- Risk Assessment results
- Preparation for local reviews and team meetings
- Timeline and responsibilities for project completion
- Information needed from participants
- Capability Assessment

E.3.4 Meeting Notes

The following are the meeting notes from Meeting #3, held October 18, 2010. The notes from the first session are presented first, followed by the notes from the second session.

AACOG HMP Update
Meeting #3 Session 1
October 18, 2010
9am - 12pm

- Vince Velasquez (VV) welcomed the group and reviewed the agenda with the group. VV stressed the importance of the asset data for inclusion in the plan, in order to meet the minimum requirements.
- Alessandra Jerolleman (AJ) discussed the Risk Assessment and reviewed the qualitative exercise from previous meeting – she discussed that data collection has been on-going reviewed

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

the regulation regarding the RA, and how it is designed to look at the intersection of assets and hazards one participant requested that the presentation be made available to them after the meeting.

- AJ reviewed the qualitative RA exercise that was performed at Meeting #2 (handouts Qualitative RA worksheet (not all participants were present at the last meeting) and table showing Qualitative RA comparison table between 2005 and current draft. AJ explained the handouts - AJ reviewed for the group the criteria that was determined at the previous meeting for defining the qualitative RA the group completed the qualitative RA for terrorism, and those that did not complete the exercise at the previous meeting completed the worksheet
- AJ then discussed the Quantitative RA and the differences between the two types of assessments the importance of the asset data was stressed possible sources for asset data were discussed
- Maps built to date were presented to the group the region-wide maps were presented first, followed by the individual county maps - AJ asked that reps from the individual counties ID themselves as the maps are presented, so that no time was spent discussing maps with a county that was not represented.
 - Region-wide maps - no comments
 - Atascosa County – maps illustrated need for:
 - asset data
 - dam failure inundation areas
 - hazmat buffer zones
 - Bandera County – maps illustrated need for:
 - asset data
 - dam failure inundation areas
 - hazmat buffer zones
 - Bexar County – maps illustrated need for:
 - asset data
 - dam failure inundation areas
 - Comal County – maps illustrated need for:
 - asset data
 - dam failure inundation areas
 - hazmat buffer zones
 - Frio County – maps illustrated need for:
 - asset data
 - dam failure inundation areas
 - hazmat buffer zones
 - Gillespie County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
 - Goliad County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
 - Guadalupe County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
 - Karnes County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

- Kerr County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
- Medina County - no representative
- Wilson County - maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
- Kelly George (KG) discussed the preparation for local reviews and team meetings, and an overview of regulations from 44CFR 206.1(b)(c)
 - Proposed Agenda
 - Review of mitigation action items from 2005 plan
 - Discussion of mitigation actions to be carried over overview
 - Identification of new mitigation actions overview
 - Responsible agency
 - Estimated cost
 - Timeline for completion
 - The hazard mitigated
 - Brief description of the actions
 - Overview of prioritization of ALL mitigation actions (new and previous)
 - Overview-Composition of the local team
 - Stakeholders involvement
 - Mitigation Actions overview and requirements
 - Local Meetings overview
 - Timeline and responsibilities for project completion
 - Need to be done by Nov 30th
 - Documentation be provided by Dec 3rd
 - Review of draft plan ready for comment by Mid-January
- KG passed out the AACOG Hazard Mitigation Plan monitoring and maintenance contact information form
- KG discussed information needed from participants
 - Overview for participation communities
 - Statement of importance participation
 - Call for assistance with Medina County
 - Overview of the Capabilities Assessment
 - Only 10 communities have provided their data
 - Possible that some municipalities are doing this under the counties
 - Statement of importance to have these done by 31OCT10
- Final Comments and Questions

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

AACOG HMP Update
Meeting #3 Session 2
October 18, 2010
1am 4pm

- KG welcomed the group and reviewed the agenda with the group. KG stressed the importance of the asset data for inclusion in the plan, in order to meet the minimum requirements and the necessity for submitting data to complete the plan.
- KG discussed the Risk Assessment reviewed qualitative exercise from previous meeting data collection has been on-going reviewed the regulation regarding the RA, and how it is designed to look at the intersection of assets and hazards KG reviewed the qualitative RA exercise that was performed at Meeting #2 (handouts Qualitative RA worksheet (not all participants were present at the last meeting) and table showing Qualitative RA comparison table between 2005 and current draft)
- KG explained the handouts - KG reviewed for the group the criteria that was determined at the previous meeting for defining the qualitative RA the group completed the qualitative RA for terrorism, and those that did not complete the exercise at the previous meeting completed the worksheet
- KG then discussed the Quantitative RA and the differences between the two types of assessments - the importance of the asset data was stressed - possible sources for asset data were discussed
- Maps built to date were presented to the group - the region-wide maps were presented first, followed by the individual county maps - KG asked that reps from the individual counties ID themselves as the maps are presented, so that no time was spent discussing maps with a county that was not represented.
 - Region-wide maps – no comments
 - Atascosa County - maps illustrated need for:
 - asset data
 - dam failure inundation areas
 - hazmat buffer zones
 - Bandera County – maps illustrated need for:
 - asset data
 - dam failure inundation areas
 - hazmat buffer zones
 - Bexar County – maps illustrated need for:
 - asset data
 - dam failure inundation areas
 - Eastern part of Kellyy AFB is now Port San Antonio (no longer a military installation)
 - New DFIRMS was adopted September 29, 2010 - SARA has shape file
 - Medina Dam affects Bexar and Wilson Counties tremendously
 - Comal County – maps illustrated need for:
 - asset data
 - dam failure inundation areas
 - hazmat buffer zones
 - Frio County – maps illustrated need for:
 - asset data
 - dam failure inundation areas
 - hazmat buffer zones

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

- Gillespie County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
 - Contour maps will be modified
- Goliad County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
- Guadalupe County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
- Karnes County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
- Kerr County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
- Medina County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
- Wilson County – maps illustrated need for:
 - asset data
 - dam failure inundation area
 - hazmat buffer zones
- Kelly George (KG) discussed the preparation for local reviews and team meetings, and an overview of regulations from 44CFR 206.1(b)(c)
 - Proposed Agenda
 - Review of mitigation action items from 2005 plan
 - Discussion of mitigation actions to be carried over overview
 - Identification of new mitigation actions overview
 - Responsible agency
 - Estimated cost
 - Timeline for completion
 - The hazard mitigated
 - Brief description of the actions
 - Overview of prioritization of ALL mitigation actions (new and previous)
 - Overview-Composition of the local team
 - Stakeholders involvement
 - Mitigation Actions overview and requirements
 - Local Meetings overview
 - Timeline and responsibilities for project completion
 - Need to be done by Nov 30th
 - Documentation be provided by Dec 3rd
 - Review of draft plan ready for comment by Mid-January
- KG passed out the AACOG Hazard Mitigation Plan monitoring and maintenance contact information form

APPENDIX E

ALAMO AREA COUNCIL OF GOVERNMENTS REGIONAL MITIGATION ACTION PLAN UPDATE

- KG discussed information needed from participants
 - Overview for participation communities
 - Statement of importance participation
 - Call for assistance with Medina County
 - Overview of the Capabilities Assessment
 - Only 10 communities have provided their data
 - Possible that some municipalities are doing this under the counties
 - Statement of importance to have these done by 31OCT10
- Final Comments and Questions