

Minutes
Alamo Area Council of Governments
Executive Committee Meeting
June 18, 2014

MEMBERS PRESENT

Commissioner Jim Wolverton - Chair
Commissioner Kevin Wolff – Vice Chair
Judge James Barden
Judge Richard Evans
Trustee Katie Reed
Mayor Tom Schoolcraft
Mayor Ruby Vera
Thomas Weaver

MEMBERS ABSENT

Judge Diana Bautista
Mayor A. David Marne

GENERAL COUNCIL'S OFFICE

Clarissa Rodriguez - Attorney

GUESTS

Doris Griffin, Jefferson Co-Op
Pat Ogle, Northeast Senior
Assistance
Joan Fisher, SW Outreach for
Older People

STAFF PRESENT

Jeri Rainey
Tim Trevino
Blanca Tapia
Sherrie Huckabay
Gloria Vasquez
Bill Moseley
Tiffany Harris
and other staff

1. The meeting was called to order at 10:04 a.m. by Chairman Wolverton.
2. Roll call was taken and a quorum was established.
3. Citizens to be Heard

Doris Griffin, Executive Director of Jefferson Outreach, TSHL Member and member of CARS spoke to the 5310 Grant. Pat Ogle and Joan Fisher also spoke on the same subject.

4. Consider and act upon the minutes from the May 21, 2014 meeting.

A motion was made by Judge Barden, seconded by Mayor Schoolcraft, to approve the minutes from the May 21, 2014, with corrections. The motion carried unanimously.

EXECUTIVE

5. Discussion and appropriate action on the recommendation from the Interim Co-Executive Directors to execute the payment to Frank Garza for legal services rendered to the Committee of Six, on behalf of the Alamo Area Judges, in the amount of \$4,262.70.

A motion was made by Judge Evans, seconded by Mayor Schoolcraft to postpone action indefinitely until more information (previous minutes, documentation of agreement, and request asking AACOG to pay one-third of the bill) is presented to the Executive Committee. The motion carried unanimously.

6. Discussion and appropriate action on the recommendation from the Interim Co-Executive Directors to adopt the proposed Executive Director Search process.

A motion was made by Judge Barden, seconded by Judge Evans to recommend amending the guidelines to post the Executive Director position on June 25th instead of June 23rd and forward this item to the Board of Directors regular agenda. The motion carried unanimously.

FINANCIAL

7. Discussion and appropriate action on the recommendation regarding the following Draft April 2014 financial reports:

- A. Grants
- B. Recoveries
- C. Balance Sheet
- D. Income Statement
- E. Board Expenditures

A motion was made by Judge Evans, seconded by Mayor Schoolcraft to recommend approval of the draft April 2014 financial reports Item #7.A-E and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

8. Presentation, discussion and appropriate action on AACOG's 2013 Annual Audit, prepared by Weaver and Tidwell, LLP.

Victor Perello of Weaver and Tidwell, made a presentation on the audit to the Committee. After discussion, a motion was made by Judge Barden, seconded by Mayor Schoolcraft, to recommend approving AACOG's 2013 Annual Audit and to forward this item to the Board of Directors regular agenda. The motion carried unanimously.

PROGRAMS

9. None.

EXECUTIVE SESSION convened at 11:10 a.m.

10. Chairman Wolverton announced that pursuant to Texas Government Code Section 551.071, Consultation with Attorney, the Board would convene in closed

session to receive information on the resolution of an EEOC Charge of Discrimination.

REGULAR SESSION was re-convened at 11:53 a.m.

11. Update by AACOG Board Chairman and Co-Interim Executive Directors.

AACOG Board Chairman Wolff reviewed actions taken recently: a) the grant approval process, which is currently in use; b) development of a Board orientation to include tours and training on AACOG financials; c) a 1-800 hotline number which is being established for employees; d) revising the organizational chart; and e) having a designated staff member, as well as the Executive Director, reporting directly to the Board.

12. Discussion and appropriate action on the modifications to the Executive Director Job description, as recommended at the May 28, 2014 Board of Directors meeting.

A motion was made by Mayor Vera, seconded by Judge Barden, to recommend approval of the modifications to the Executive Director Job description, as recommended at the May 28, 2014 Board of Directors meeting and to forward this item to the Board of Directors regular agenda. The motion carried unanimously.

13. Other items to be place on the Board of Directors meeting agenda from the Executive Committee.

- A. 5310 Urban Transportation Grant
- B. Relocation Committee Report

14. Discussion of items to be placed on the agenda for the next Executive Committee meeting.

Support of the 5310 Urban Transportation Grant.

15. Chairman Wolverton stated that the next meeting date will tentatively be held on Wednesday, July 16, 2014, at 10:00 a.m. in the Al J. Notzon III Board Room.

16. Chair Wolverton adjourned the meeting at 12:18 p.m.

Approved: _____


Jim Wolverton
AACOG Executive Committee Chair
AACOG Board of Directors Vice-Chair

8/20/14
Date