

**Minutes**  
**Alamo Area Council of Governments**  
**Executive Committee Meeting**  
**April 16, 2014**

**MEMBERS PRESENT**

Commissioner Jim Wolverton - Chair  
Commissioner Kevin Wolff – Vice Chair  
Judge James Barden  
Judge Diana Bautista  
Judge Richard Evans  
Mayor A. David Marne  
Katie Reed  
Mayor Tom Schoolcraft  
Mayor Ruby Vera  
Thomas Weaver

**MEMBERS ABSENT**

None

**GUESTS**

Mel Feldman – City-County Joint  
Elderly Comm.  
Michael Defrees – SERS Jobs for  
Progress

**STAFF PRESENT**

Charles Zech  
Jeri Rainey  
Tim Trevino  
Joe Ramos  
Julie Sakelakos  
and other staff

1. The meeting was called to order at 10:00 a.m. by Chairman Wolverton.
2. Roll call was taken and a quorum was established.
3. Citizens to be Heard  
  
None
4. Consider and act upon the minutes from the following dates:
  - A. February 19<sup>th</sup>
  - B. March 6<sup>th</sup>
  - C. March 24

A motion was made by Judge Barden, seconded by Ms. Reed to approve the minutes from February 19<sup>th</sup>, March 6<sup>th</sup> with corrections and March 24<sup>th</sup> with corrections. The motion carried unanimously.

5. Discussion and appropriate action regarding closing of dormant Wells Fargo Bank Account.

A motion was made by Judge Barden, seconded by Judge Bautista to recommend approval of closing the dormant Wells Fargo Bank Account and

forward this item to the Board of Directors Consent Agenda with additional wording. The motion carried unanimously.

6. Discussion and update regarding Requests for Proposal for a depository contract in compliance with Texas Local Government Code Chapter 105 for the protection of AACOG agency funds.

Suggestions were given to staff; however, the Committee took no action on this item.

7. Discussion and appropriate action on the recommendation regarding the following Draft February 2014 financial reports:

- A. Grants
- B. Recoveries
- C. Balance Sheet
- D. Income Statement
- E. TexPool Quarterly

A motion was made by Mayor Vera, seconded by Judge Barden to recommend approval of the draft February 2014 financial reports Item 7.A-E and forward this item to the Board of Directors Consent Agenda. The motion carried unanimously.

## **PROGRAMS**

8. Discussion and appropriate action on the recommendation from the Bexar Senior Advisory Committee to authorize the Bexar Area Agency on Aging to release a Request for Proposal for congregate meals, home delivered meals, transportation, and legal assistance services for the FY 2015-2016 time frame.

Martha Spinks introduced Jim Jonson to the Committee. A motion was made by Judge Barden, seconded by Judge Bautista to recommend approval for Bexar Area Agency on Aging to release a Request for Proposal for congregate meals, home delivered meals, transportation, and legal assistance services for the FY 2015-2016 time frame and to forward this item to the Board of Directors agenda. The motion carried unanimously.

9. Discussion and appropriate action on the following recommendation from the Alamo Local Authority:
  - A. Authorizing the Acting Co-Executive Directors to contract with Austin Integral Care for a one year term in the estimated amount of \$5,500, to perform extended Community Living Options and Information Process

services for Bexar County residents residing at Austin State Supported Living Center.

A motion was made by Judge Evans, seconded by Judge Barden to recommend approval of authorizing the Acting Co-Executive Directors to contract with Austin Integral Care for a one year term in the estimated amount of \$5,500, to perform extended Community Living Options and Information Process services for Bexar County residents residing at Austin State Supported Living Center and forward this item to the Board of Directors Consent Agenda. Motion carried unanimously.

- B. Authorizing the Acting Co-Executive Directors to contract with Jennifer Garret, Board Certified Behavioral Analyst, for the provision of Community Safety Net Services to the Alamo Local Authority, for the biennium contract period beginning September 1, 2013 and ending August 31, 2015.

A motion was made by Judge Bautista, seconded by Mr. Weaver to recommend approval of authorizing the Acting Co-Executive Directors to contract with Jennifer Garret, Board Certified Behavioral Analyst, for the provision of Community Safety Net Services to the Alamo Local Authority, for the biennium contract period beginning September 1, 2013 and ending August 31, 2015 and forward this item to the Board of Directors Consent Agenda. Motion carried unanimously.

**EXECUTIVE SESSION convened at 10:51 a.m. by Chair Wolverton**

- 10. Chairman Wolverton announced that pursuant to Texas Government Code Section 551.07, Consultation with Attorney, the Board would convene in closed session to deliberate and receive advice regarding the following legal matters:
  - A. Rent collection and cancelled checks for lease agreement from TriHM Foundation.
  - B. *Lawson v. Alamo Area Council of Governments*, No. 5:14-CV-182, in the United States District Court, Western District of Texas, and San Antonio Division: Potential third party actions in *Lawson v. Alamo Area Council of Governments* suit regarding other potential entities that may have liability.

**Open Regular Session was re-convened at 11:35 a.m.**

- 11. Discussion and review of job description for Executive Director position.

Chairman Wolverton stated that he has been working on the Executive Director and Deputy Executive Director's job descriptions and will do a comparative

analysis and bring it back to the committee. When a consensus has been reached the document will be given to a firm to handle the nationwide search.

12. Other items to be place on the Board of Directors meeting agenda from the Executive Committee.

None were noted.

13. Discussion of items to be placed on the agenda for the next Executive Committee meeting.

None were noted.

14. Chairman Wolverton stated that the next meeting date will tentatively be held on Wednesday, May 21, 2014, at 10:00 a.m. in the Al J. Notzon III Board Room.

15. Adjournment

Chair Wolverton adjourned the meeting at 11:46 a.m.

Approved:

  
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Jim Wolverton  
Executive Committee Chair  
AACOG Board of Directors Vice-Chair

5/28/2014  
\_\_\_\_\_  
Date