

**Minutes**  
**Alamo Area Council of Governments**  
**Executive Committee Meeting**  
**June 19, 2013**

**MEMBER PARTICIPANTS**

Commissioner Jim Wolverton - Chair  
Judge Richard Evans  
Mayor A. David Marne  
Linda Rivas  
Mayor Tom Schoolcraft  
Thomas Weaver

**ALTERNATE PARTICIPANTS**

Ana Ramirez for Councilman Lopez

**MEMBERS ABSENT**

Commissioner Kevin Wolff – Vice Chair  
Judge James Barden  
Judge Diana Bautista  
Katie Reed

**GUESTS**

None

**STAFF PARTICIPANTS**

Dean Danos  
Mike Quinn  
Jeri Rainey  
Susan Lodge  
Blanca Tapia  
Sherrie Huckabay  
Marcela Medina  
Anthony Jalomo  
Siena Lindemann  
Rene Chadick  
Brenda Williams  
Tiffany Harris

1. The meeting was called to order at 10:00 a.m. by Chairman Wolff.
2. Roll call was taken and a quorum was established.
3. There were no citizens to be heard.
4. Consider and act upon approving the May 15, 2013 minutes.

A motion was made by Mayor Schoolcraft, seconded by Judge Evans, to approve the May 15, 2013 minutes. The motion carried unanimously.

**EXECUTIVE**

5. Report on the Editorial Board Meeting regarding Weatherization Program.

Dean Danos stated that he, Commissioner Wolff, Judge Barden and Katie Reed met with the Editorial Board at San Antonio Express News. They updated SA News on the “good news” story on the Weatherization program receiving additional ARRA funds from the state. Commissioner Wolff discussed how Bruce Davidson and Josh Waznozowski, the new editor and publisher, asked them questions regarding the Eagle Ford Shale and Veterans program.

6. Presentation on the newly formed Veterans Council.

Dean Danos stated that we will be forming a Veterans program here at AACOG. We are currently involved with a newly formed Veterans Council made up of many different entities and are working together for the good of the all Veterans in our region.

## **FINANCIAL**

7. Discussion and appropriate action on the recommendation regarding the following Draft April 2013 financials report:
  - A. Grants
  - B. Recoveries
  - C. Balance Sheet
  - D. Income Statement
  - E. Board Expenditures
  - F. Purchasing Credit Card Update (no attachment)
  - G. Cost Allocation Update (no attachment)

Blanca Tapia discussed Items #7 A-G and handed out the Cost Allocation document. A motion was made by Thomas Weaver, seconded by Judge Evans, to approve the recommendation regarding the Draft March 2013 financial reports Items #7A-G and move to the Board of Directors consent agenda. The motion carried unanimously.

8. Discussion and appropriate action on AACOG's Investment Policy.

Jeri Rainey presented the AACOG Investment Policy. After several questions, a motion was made by Judge Evans, seconded by Linda Rivas, to approve AACOG's Investment Policy and move to the Board of Directors consent agenda. The motion carried unanimously.

9. Discussion and appropriate action authorizing the Executive Director to extend the current auditing services contract with Weaver and Tidwell, LLP, for a period of one year (December 2013 fiscal year)

After discussion, a motion was made by Linda Rivas, seconded by Mayor Marne, to approve the extension of the current AACOG auditing services contract with Weaver and Tidwell, LLP for a period of one year (December 2013 fiscal year) and move to the Board of Directors consent agenda. The motion carried unanimously.

10. Discussion and appropriate action authorizing the Chief Financial Officer (CFO) to negotiate an agreement to extend the current banking services contract with JP Morgan Chase Bank for a period of one year beginning January 1, 2014 and ending December 31, 2014 and for the Executive Director to execute the contract.

The Committee asked CFP to bring the fee structure to the Board of Directors meeting. A motion was made to authorize the CFO to negotiate an agreement to extend the current banking services contract with JP Morgan Chase Bank for a period of one year beginning January 1, 2014, and ending December 31, 2014, and postpone authorizing the Executive Director to execute the contract until the fee structures are finalized and move to the July Board of Directors regular agenda. The motion carried unanimously.

## **PROGRAMS**

11. Discussion and appropriate action on the recommendation from the Alamo Local Authority authorizing the Executive Director to release a Request for Proposals (RFP) for Crisis Respite Services, for an annual estimated amount of \$300,000. The RFP will be for a four-year service contract to cover FY2013-2018 for a total estimated cost of \$1,200,000 over four years.

Anthony Jalomo discussed this contract. A motion was made by Thomas Weaver, seconded by Linda Rivas, to authorize the Executive Director to release a Request for Proposals (RFP) for Crisis Respite Services, for an annual estimated amount of \$300,000. The RFP will be for a four-year service contract to cover FY2013-2018 for a total estimated cost of \$1,200,000 over four years and move to the Board of Directors consent agenda. The motion carried unanimously.

12. Discussion and appropriate action upon ratification of a grant application submitted, in partnership with United Way of Tarrant County (UWTC) and the AACOG Area Agencies on Aging, to Support Navigators in Federally Facilitated and State Partnership Exchanges for an amount not to exceed \$830,785. As requested by UWTC, the Alamo and Bexar Area Agencies on Aging will provide services for CAPCOG's 10-county area, due to that agency's not submitting a bid. No local match is required for the one-year grant.

A motion was made by Thomas Weaver, seconded by Judge Evans, to approve the ratification of a grant application submitted, in partnership with United Way of Tarrant County (UWTC) and the AACOG Area Agencies on Aging to Support Navigators in Federally Facilitated and State Partnership Exchanges for an amount not to exceed \$830,785, and move this item to the Board of Directors as a regular agenda item. Linda Rivas abstained and the motion carried.

13. Discussion and appropriate action upon the following recommendations from the Natural Resources Program to:
  - A. Authorize the Executive Director to execute the FY 2013 contract between AACOG and TxDOT for Commute Solutions program work in an amount estimated to be \$213,600. The contract's 20% cash match requirement of \$53,400 will be provided using transportation development credits. The credits were authorized by the Texas Transportation Commission for

AACOG's Commute Solutions program in Minute Order #112895 dated October 27, 2011, and made available at an annual level of \$53,400 for grant years 2011 through 2014.

- B. Approve a resolution in support of the FY 2013 Commute Solutions work plan.

A motion was made by Mayor Marne, seconded by Thomas Weaver, to approved Item #13.A-B and move to the Board of Directors consent agenda. The motion carried unanimously.

- 14. Discussion and appropriate action upon the following recommendation from the Public Safety Department to ratify the submission for the contract for 2013 WebEOC Training with the Southwest Texas Regional Advisory Council (STRAC) in the amount of \$90,000.

A motion was made by Thomas Weaver, seconded by Judge Evans, to ratify the submission for the contract for 2013 WebEOC Training with the Southwest Texas Regional Advisory Council (STRAC) in the amount of \$90,000, and move to the Board of Directors consent agenda. The motion carried unanimously.

- 15. Other items to be placed on the Board of Directors meeting agenda from the Executive Committee.

Vice-Chair Wolff stated that he will bring a list of appointees to the Bylaws and Community Affairs Committees.

- 16. Discussion of items to be placed on the agenda for the next Executive Committee meeting.

No items were noted.

- 17. Vice-Chair Wolff stated that the next meeting date will be Wednesday, August 14, 2013, at 10:00 a.m. in the Al J. Notzon III Board Room.

- 18. There being no further business, Vice-Chair Wolff adjourned the meeting at 11:17 a.m. The motion carried unanimously.

**Approved: September 18, 2013**