

Minutes
Alamo Area Council of Governments
Executive Committee Meeting
May 15, 2013

MEMBER PARTICIPANTS

Commissioner Jim Wolverton - Chair
Judge James Barden
Judge Diana Bautista
Judge Richard Evans
Mayor A. David Marne
Katie Reed
Mayor Tom Schoolcraft
Thomas Weaver

ALTERNATE PARTICIPANTS

None

MEMBER REGRETS

Linda Rivas

MEMBERS ABSENT

Commissioner Kevin Wolff – Vice
Chair Councilman Ray Lopez

GUESTS

Brett Siegfried
Victor Perello
Steve Wilson
K. Farrimond
Gabriel Durand-Hollis
Mark Boyd

STAFF PARTICIPANTS

Dean Danos
Mike Quinn
Jeri Rainey
Susan Lodge
Blanca Tapia
Sherrie Huckabay
Martha Spinks
Gloria Vasquez
Bill Moseley
Mark Mueller
Julie Sakelakos
Tiffany Harris

1. The meeting was called to order at 10:00 a.m. by Chairman Wolverton.
2. Roll call was taken and a quorum was established.
3. There were no citizens to be heard.
4. Consider and act upon approving the April 17, 2013 minutes.

A motion was made by Thomas Weaver, seconded by Judge Evans, to approve the April 17, 2013 minutes. The motion carried unanimously.

EXECUTIVE

5. None

FINANCIAL

6. Discussion and appropriate action on the recommendation regarding the following Draft March 2013 financials report:

- A. Grants
- B. Recoveries
- C. Balance Sheet
- D. Income Statement
- E. Board Expenditures

A motion was made by Judge Barden, seconded by Mayor Schoolcraft, to approve the recommendation regarding the Draft March 2013 financial reports Items #6A-E and move to the Board of Directors consent agenda. The motion carried unanimously.

7. Presentation and appropriate action on the 2012 Audit.

Victor Perello, Auditor from Weaver and Tidwell, L.L.P., made a presentation on the 2012 Single Audit. There were no findings, so 2013 will be a "low risk" audit. After discussion, a motion was made by Judge Barden, seconded by Mayor Schoolcraft, to approve the 2012 Single Audit and move to the Board of Directors agenda as a regular item. The motion carried unanimously.

Brett Siegfried, Auditor from Weaver and Tidwell, L.L.P., made a presentation on the 2012 Financial Audit. There were no findings, so 2013 will be a "low risk" audit. After discussion, a motion was made by Mayor Marne, seconded by Katie Reed, to approve the Financial Audit and move to the Board of Directors agenda as a regular item. The motion carried unanimously.

8. Discussion and appropriate action on the recommendation from the Accounting department, regarding the purchased of the Accounting/Purchasing/Human Resource system, to authorize the Executive Director to:

- A. To execute the license agreements with Mitchell Humphrey and Personnel Data Systems, Inc. for accounting, purchasing and human resource systems.
- B. Purchase up to \$75,000 for the supporting hardware and software necessary to support the new systems.

After discussion, a motion was made by Judge Barden, seconded by Judge Evans, to approve the recommendation from the Accounting department to authorize the Executive Director to execute the license agreements with Mitchell Humphrey and Personnel Data Systems for accounting, purchasing, and human resource systems, and

to purchase up to \$75,000 for the supporting hardware and software necessary to support the new systems and move to the Board of Directors consent agenda with the recommendation to revise the item wording to clearly define the request. The motion carried unanimously.

PROGRAMS

9. Discussion and appropriate action upon the recommendation from the Alamo Regional Transportation program to authorize the Executive Director to enter into a contract with the Texas Department of Transportation (TxDOT) for Federal Funds for FY 2014 for an estimated amount not to exceed \$777,766.

A motion was made by Mayor Marne, seconded by Mayor Schoolcraft, to authorize the Executive Director to enter into a contract with TxDOT for Federal Funds for FY 2014 for an estimated amount not to exceed \$777,766 and move to the Board of Directors consent agenda. The motion carried unanimously.

10. Discussion and appropriate action upon the recommendation from the Bexar Area Agency on Aging (BAAA) authorizing the Executive Director to negotiate with and enter into an agreement with Nix Health for BAAA to provide Care Transitions services to patients discharged from Nix Health Care System who are at risk of readmission.

Martha Spinks made a presentation on this project. After discussion, a motion was made by Katie Reed, seconded by Judge Barden, to authorize the Executive Director to negotiate with and enter into an agreement with Nix Health for BAAA to provide Care Transitions services to patients discharged from Nix Health Care System who are at risk of readmission for a fee of not less than 75% of the cost of providing the service and move this item to the Board of Directors as a regular agenda item. The motion carried unanimously.

11. Discussion on the status of the Area Agencies on Aging Federal funding.

Martha Spinks and Gloria Vasquez made a presentation on the status of the Federal funding for the Area Agencies on Aging. A formalized resolution will be drawn up and taken to the Board of Directors next meeting.

12. Other items to be placed on the Board of Directors meeting agenda from the Executive Committee.

No items were noted.

13. Discussion of items to be placed on the agenda for the next Executive Committee meeting.

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No items were noted.

14. Chairman Wolverton stated that the next meeting date will be Wednesday, June 19, 2013, at 10:00 a.m. in the Al J. Notzon III Board Room.
15. There being no further business, Chairman Wolverton adjourned the meeting at 11:23 a.m. The motion carried unanimously.

Approved: _____