

**Minutes
Alamo Area Council of Governments
Executive Committee Meeting
Wednesday, July 18, 2012**

MEMBERS PRESENT

Judge Diana Bautista-Chair
Judge James Barden
Mayor David A. Marne
Judge Richard Evans
Katie Reed - Vice Chair
Linda Rivas
Mayor Tom Schoolcraft
Mayor Don Tymrak

ALTERNATES PRESENT

Veronica Gonzalez for
Commissioner Rodriguez

MEMBERS ABSENT

Judge Marvin Quinney

STAFF PRESENT

Dean Danos
Susan Lodge
Joe Ramos
Tim Treviño
Anthony Jalomo
Beverly Lutz
Amy Guerra
Stan Livengood
Sienna Lindeman
Rene Chadick
Deedra Johnson

1. The meeting was called to order at 10:00 a.m.
2. Roll Call was taken and a quorum was established.
3. There were no citizens to be heard.
4. Consider and act upon approving the June 20, 2012 minutes.

A motion was made by Judge Barden, seconded by Judge Evans to approve the June 20, 2012 minutes. The motion carried unanimously.

EXECUTIVE

5. Discussion and appropriate action upon the recommendation regarding the following Personnel policy:

Personnel Policy 3.008.01 - Reporting Fraud or Other Illegal Acts.

After discussion, a motion was made by Judge Evans, seconded by Katie Reed to postpone Personnel Policy 3.008.01 - Reporting Fraud or Other Illegal Acts until the next Executive Committee meeting. The motion carried unanimously.

FINANCIAL

6. Discussion and appropriate action regarding the following May 2012 financial reports:

- A. Grants
- B. Recoveries
- C. Balance Sheet
- D. Income Statement
- E. Board Expenditures
- F. TexPool Quarterly

A motion was made by Judge Barden, seconded by Linda Rivas to recommend approving financial items 6.A-F and place on the Board of Directors Consent Agenda. The motion carried unanimously.

PROGRAMS

7. Weatherization Assistance Program (WAP) 2012-2013 Contracts and 2010-2012 Program Status Report.

Discussion and appropriate action authorizing the Executive Director to:

- A. Ratify the 2012-2013 TDHCA Low Income Housing Energy Assistance Program Weatherization (LIHEAP WAP) Contract in the amount of \$2,281,802.

A motion was made by Judge Barden, seconded by Judge Evans to recommend authorizing the Executive Director to ratify the 2012-2013 TDHCA Low Income Housing Energy Assistance Program Weatherization (LIHEAP WAP) Contract in the amount of \$2,281,802.00 and place on the Board of Directors Consent Agenda. The motion carried unanimously.

- B. Execute the 2012-2013 TDHCA Department of Energy Weatherization Assistance Program (DOE WAP) Contract in an amount estimated to be \$280,000.

A motion was made by Judge Evans, seconded by Mayor Marne to recommend authorizing the Executive Director to Execute the 2012-2013 TDHCA Department of Energy Weatherization Assistance Program (DOE WAP) Contract in an amount estimated to be \$280,000.00 and place on the Board of Directors Consent Agenda. The motion carried unanimously.

- C. Program Status Report
 - 1) 2009-2012 TDHCA American Recovery and Reinvestment Act

- (ARRA)
- 2) 2011-2012 TDHCA DOE WAP Program
 - 3) 2011-2012 TDHCA LIHEAP WAP Program

Rene Chadick, Weatherization Assistance Program Manager, provided a status report on (1) The American Recovery & Reinvestment Act (ARRA) WAP Program. The total contract expenditure was \$13,495,534.53 including direct house expenditures and overhead costs. A total of 2,868 homes were weatherized with ARRA WAP funds. (2) Department of Energy (DOE) WAP - Final reports have been submitted to TDHCA. A total of \$517,211.41 was expended on the weatherization of 119 homes, and (3) Low Income Housing Energy Assistance Program (LIHEAP WAP) - A presentation detailing the distribution of the expended Weatherization funding in the 12-County region was provided to the Executive Committee members.

8. Discussion and appropriate action authorizing the Executive Director to submit a grant application to the Centers for Disease Control & Prevention Community Transformation Grant program on behalf of the Alamo Area Agency on Aging's Alamo Regional Food Security Network (ARFSN) for an amount estimated at \$2.5 million.

A motion was made by Mayor Schoolcraft, seconded by Katie Reed to recommend authorizing the Executive Director to submit a grant application to the Centers for Disease Control & Prevention Community Transformation Grant program on behalf of the Alamo Area Agency on Aging's Alamo Regional Food Security Network (ARFSN) for an amount estimated at \$2.5 million and place on the Board of Directors Consent Agenda. The vote was 8 ayes and 1 nay. The motion carried.

9. Discussion and appropriate action authorizing the Executive Director to accept the Veterans Transportation and Community Living Initiative grant from the Federal Transit Authority in the amount of \$841,120.00.

A motion was made by Katie Reed, seconded by Linda Rivas to recommend authorizing the Executive Director to accept the Veterans Transportation and Community Living Initiative grant from the Federal Transit Authority in the amount of \$841,120 and place on the Board of Directors Consent Agenda. The vote was 8 ayes and 1 nay. The motion carried.

10. Discussion and appropriate action authorizing the Executive Director to contract with three (3) new agencies for the provision of Community Safety Net services to the Alamo Local Authority (ALA), for the biennium

contract period beginning September 1, 2012, and ending August 31, 2013.

A motion was made by Mayor Schoolcraft, seconded by Mayor Tymrak to recommend authorizing the Executive Director to contract with three (3) new agencies for the provision of Community Safety Net services to the Alamo Local Authority (ALA), for the biennium contract period beginning September 1, 2012, and ending August 31, 2013 and place on the Board of Directors Consent Agenda. The motion carried unanimously.

11. Discussion and appropriate action authorizing the Executive Director to:
 - A. Execute the TxDOT 5311 Federal Grant Agreement for Fiscal Year 2012 starting on September 1, 2012 in the amount of \$959,473.00.

A motion was made by Mayor Tymrak, seconded by Judge Barden to recommend authorizing the Executive Director to Execute the TxDOT 5311 Federal Grant Agreement for Fiscal Year 2012 starting on September 1, 2012 in the amount of \$959,473.00 and place on the Board of Directors Consent Agenda. The motion carried unanimously.

- B. Release a Request for Proposal (RFP) to engage professional services for facilitating and assisting ART and the City of New Braunfels in the transition from a rural area to a Large Urbanized designation as define by the final 2010 U.S. Census in the amount of \$60,000 to cover this project, with a local cash match of \$20,000.

After discussion, a motion was made by Judge Evans, seconded by Judge Barden to postpone the Release a Request for Proposal (RFP) to engage professional services for facilitating and assisting ART and the City of New Braunfels in the transition from a rural area to a Large Urbanized designation as define by the final 2010 U.S. Census in the amount of \$60,000 to cover this project, with a local cash match of \$20,000 until the next Executive Committee meeting. The motion carried unanimously

12. Executive Session - Time in: 11:32 a.m.

In accordance with Chapter 551.071 of the Texas Government Code, the Executive Committee of the Board of Directors will meet in executive session to consult with their Attorney regarding legal issues associated with the Texas Open Meetings Act.

13. In accordance with Chapter 551.074 of the Texas Government Code, the Executive Committee of the Board of Directors will meet in executive session to discuss the 2011 Performance Evaluation for AACOG's Executive Director.

End of Executive Session - Time out: 11:51 a.m.

14. Discussion and appropriate action regarding the 2011 Performance Evaluation for AACOG's Executive Director.

A motion was made by Judge Barden, seconded by Mayor Schoolcraft to place the 2011 Performance Evaluation for AACOG's Executive Director on the Board of Directors Agenda for discussion and appropriate action. The motion carried unanimously.

15. Other items to be placed on the Board of Directors meeting agenda from the Executive Committee.

None.

16. Discussion of items to be placed on the agenda for the next Executive Committee meeting.

None.

17. Judge Bautista-Chair announced the next meeting date: Wednesday, August 22, 2012, 10:00 a.m.
18. Judge Bautista-Chair adjourned the meeting at 11:54 a.m.