

Agenda
Alamo Area Council of Governments
Area Council/Board of Directors Meeting
Wednesday, December 1, 2010 – 10:30 a.m.
Sheraton Gunter Hotel
Bluebonnet & Magnolia Ballrooms
205 East Houston Street
San Antonio, TX 78205

1. Meeting called to Order.
2. Roll Call.
3. Honors to the Nation and State.
 - A. Posting of the Colors.
 - B. National Anthem.
 - C. Pledge of Allegiance and Texas Pledge of Allegiance.
 - D. Retirement of the Colors.
4. Citizens to be heard.
5. Executive Director's Report.
 - A. Anniversaries.
 - B. Annual Report.
 - C. Holiday Closures.
6. Consent Agenda.

Items on the consent agenda are considered being of a routine nature and may require only limited discussion. Any member of the Board may request that items be removed from the Consent Agenda and considered separately for purpose of discussion and voting.

- A. Consider and act upon the following minutes:
 1. October 27, 2010; and
 2. November 22, 2010.
- B. Consider and act upon approving the following:
 1. Grants.
 2. Recoveries.
 3. Balance Sheet.
 4. Income Statement.
 5. Board Expenditures.
 6. ALA FY2009 Lapsed Funds.

7. State Auditor's Office review of reports submitted by Regional Planning Commissions.
- C. Consider and act upon proposed insurance rates for AACOG employees effective March 1, 2011.
 1. Health.
 2. Dental.
 3. Vision.
 4. Disability (short and long-term) / Life Insurance.
 - D. Consider and act upon a lump sum contribution, not to exceed \$75,000.00, in 2010 to TCDRS which would reduce AACOG's liability.
 - E. Consider and act upon authorizing the Executive Director to enter into a three (3) year contract with Weaver and Tidwell LLP for Financial and Compliance Audit Services for fiscal years ending December 2011, 2012 and 2013.
 - F. Discussion and appropriate action regarding policy amendments suggested by the Texas Department of Transportation regarding the following AACOG policies:
 1. Personnel Policies
 - a) Fraud - 3.008.01
 - b) Conflict of Interest - 3.021
 - c) Code of Ethical Conduct - 3.022
 2. Records Management Policies and Procedures
 - d) Retention Policies - 5.001
 - G. Consider and act upon authorizing the Executive Director to release a Request for Proposals for a consultant to perform an Agency-wide automation study and provide recommendations on Agency critical systems.
 - H. Consider and act upon authorizing the Executive Director to contract for an Electronic Mail Archival System through *Computer Generated Systems (CGS)* for an amount not to exceed \$9,478.00.
 - I. Consider and act upon 2011 dues for *The Corporation on Texas Regionalism*, in the amount of \$5,000.00.
 - J. Consider and act upon the following for the 2011 Board of Directors Retreat.
 1. Dates for retreat.
 2. Location.
 3. Facilitator.

- K. Consider and act upon the following from the Weatherization Program:
1. A one year contract extension, beginning November 15, 2010, for the Weatherization Assessment / Inspection Contractors:
 - a) Institute for Building Technology and Safety (IBTS); and
 - b) Advanced Applied.
 2. Approve new rates for single family unit test in and test out services for both Assessment/Audit/Inspection Contractors *Institute for Building Technology and Safety* and *Advanced Applied Construction*.
- L. Consider and act upon approving the proposed new and continuing vendors for the Alamo Area Agency on Aging for FY11 as recommended by the Alamo Senior Advisory Committee.
- M. Consider and act upon amending the contract with L.R. Kimball, in the amount of \$127,578.00, to provide a Regional Interoperability Communication Plan (RICP) and to facilitate the regional demonstration exercise to meet National Emergency Communications Plan (NECP) Goal 2 objectives.
- N. Consider and act upon the following from the Alamo Regional Transit Program:
1. Authorize the Executive Director to enter into a six-month contract extension with the Texas Department of Transportation (TxDOT) - American Recovery and Reinvestment Act of 2009 (ARRA). Contract agreement extended until June 30, 2011. All other contract terms remain the same.
 2. Authorize the Executive Director to enter into a contract for an amount not to exceed \$33,120.00, with Radio Engineering Industries (REI) for professional services to purchase and install vehicle security camera systems onto sixteen (16) ART vehicles.
 3. Authorize the Executive Director to accept and contract with potential vendor, up to an amount not to exceed \$206,000.00, in accordance with AACOG Request for Proposal (RFP) – Number 2010-011 - Bus Stop items for bus routes. The RFP due date is November 30, 2010. All submitted vendor bids will be evaluated and the award made in December. The contract to purchase the bus stop items will be made immediately following.
- O. Consider and act upon the following TRACS Review from the San Antonio – Bexar County Metropolitan Planning Organization:

Roadway and Transit Amendments to the FY 2011-2014 Transportation Improvement Program.

7. Consider and act upon the following Committee Reports:

Board Action

- A. Alamo Area Development Corporation

Consider and act upon recommended changes to the Alamo Area Development Corporation Bylaws.

- B. Area Judges Committee

- C. Management / Audit Committee

Area Council / Board Action

- D. Consider and act upon approval of the 2010 Final Projected Annual Budget and the 2011 Proposed Annual Budget.

8. Consider and act upon Criminal Justice Advisory Committee members and alternates' reversal change, reappointments and appointments for a two-year term to end November 2012 as stated in the CJAC Bylaws section 4.1.4.
9. Consider and act upon officers and members for the Alamo Senior Advisory Committee (ASAC) as stated in the ASAC Bylaws; Article IV, Membership; Section A – Composition; and Article V, Officers.
10. Consider and act upon the following from the Bexar Senior Advisory Committee:
- A. Consider and act upon Bexar Senior Advisory Committee reappointments, reversal change, appointments as new members, and appointments as new alternates, for a three-year term, ending December 2013.
- B. Consider and act upon approving the appointment of officers for 2011.
11. Consider and act upon the following from the Regional Emergency Preparedness Advisory Committee:
- A. Consider and act upon approving of the Public Safety Interoperability Communications projects, pending release of funds in the amount of \$810,000.00.
- B. Consider and act upon approving Mr. Wesley Beck, Medina County Emergency Management Coordinator (EMC), to the Regional Emergency Preparedness Advisory Committee (REPAC).

- C. Consider and act upon selection of a Chairperson and Vice Chairperson for REPAC.
12. Consider and act upon approval of the following Texas Review and Comment System (TRACS) as recommended by the Economic Development and Environmental Review Committee:
 - A. ACCION Texas, Inc.; “Construction of Building to Serve as Headquarters”; Economic Development Administration; Bexar County, City of San Antonio; \$2,000,000.00; New; Favorable Review.
 - B. Medina County; Disaster Relief; “County Road Restoration”; Office of Rural Community Affairs; Medina County; \$350,000.00; New; Favorable Review.
 - C. City of Marion; Community Development; “Comprehensive Planning Studies”; Texas Department of Rural Affairs; City of Marion; \$38,765.00; New; Favorable Review.
 - D. City of Runge; Community Development; “Comprehensive Planning Studies”; Texas Department of Rural Affairs; City of Runge; \$38,765.00; New; Favorable Review.
 - E. City of Seguin; Infrastructure; “Replacement of Seguin Water Tower”; Economic Development Administration; City of Seguin; \$1,099,075.61; New; Favorable Review.
 - F. Frio Regional Hospital; Equipment Replacement; “Purchase of GE Ultrasound Unit”; United States Department of Agriculture, Rural Development; Frio County; \$122,910.00; New; Favorable Review.
 13. Consider and act upon appointments to AACOG Board Subcommittees.
 14. Consider and act upon selection of a member for the Alamo Area Development Corporation Board of Directors, replacing Judge Diana Bautista.
 15. Consider and act upon adopting a Resolution in memoriam of former Frio County Commissioner and AACOG Board of Directors Chairman, Jose Humberto Berrones.
 16. Recognition and Awards:
 - A. 2010 AACOG Board of Directors, Chair
The Honorable Jay P. Millikin – Comal County Commissioner.
 - B. AACOG Board of Directors, Member
The Honorable Alger H. Kendall, Jr. – Karnes County Judge.
 - C. AACOG Regional Emergency Preparedness Advisory Committee, Chair
The Honorable Danny Scheel – Comal County Judge

17. Consider and act upon the installation of the 2011 AACOG Board of Directors Officers:
 - A. Chair – The Honorable Marvin C. Quinney – Wilson County Judge ;
 - B. Vice Chair – The Honorable Katie N. Reed – Northside I.S.D. Board of Trustees; Member.
18. Next Meeting Date: Wednesday, January 26, 2011 at 1:00 p.m.
19. Adjournment.

Luncheon will follow Board of Directors meeting.

NOTE: *The AACOG Board of Directors reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act (Chapter 551 of the Texas Government Code).*

This meeting is wheelchair accessible. The accessible entrance is located at the rear entrance of 205 East Houston Street (*off of St. Mary's Street*). Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 362-5200 or by calling Texas Relay at 7-1-1 for assistance.