

**Minutes**  
**Alamo Area Council of Governments**  
**Management / Audit Committee Meeting**  
**Wednesday, May 16, 2012**

**MEMBERS PRESENT**

Judge James Barden  
Judge Richard Evans  
Judge Marvin Quinney  
Mayor David A. Marne  
Linda Rivas  
Mayor Tom Schoolcraft  
Mayor Don Tymrak

**ALTERNATES PRESENT**

Veronica Gonzalez for  
Commissioner Rodriguez

**MEMBERS ABSENT**

Judge Diana Bautista-Chair  
Katie Reed – Vice Chair

**STAFF PRESENT**

Dean Danos  
Blanca Tapia  
Amy Guerra  
Tim Treviño  
Peter Bella  
Brenda Williams  
Mary Ruiz  
Deedra Johnson

1. The meeting was called to order at 10:05 a.m. by Judge Evans.
2. Roll Call was taken and a quorum was established.
3. There were no citizens to be heard.
4. Consider and act upon approving the April 18, 2012 minutes.

A motion was made by Mayor Marne, seconded by Mayor Schoolcraft to approve the April 18, 2012 minutes with corrections made on Item #6, 9 and 10 to reflect the following change “to place on the Board of Directors Agenda”. The motion carried unanimously.

**EXECUTIVE**

5. Discussion and appropriate action on making recommendations regarding the following Personnel policies:
  - A. Personnel Policy 3.052.01 – Weapons and Firearms Prohibited on AACOG Premises (revision);
  - B. Personnel Policy 3.045 – Types of Employment (rescission and move to definitions)

After discussion, a motion was made by Mayor Tymrak and seconded by Judge Barden to recommend Personnel Policy 3.052.01 – Weapons and Firearms Prohibited on ACOG Premises; and Personnel Policy 3.045 – Types of Employment with the following change “regular-part time employee participate in the retirement program” and to place on the Board of Directors Consent Agenda”. The motion carried unanimously.

6. Executive Session

*In accordance with Chapter 551 of the Texas Government Code, Subchapter D, Section 551.074, of the Texas Government Code, the Management / Audit Committee may meet in Executive Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; any final action or vote taken will be in public, specifically:*

Deliberate the 2011 Performance Evaluation for Dean J. Danos, ACOG Executive Director.

7. Discussion and appropriate action regarding the 2011 Performance Evaluation for ACOG’s Executive Director, Dean J. Danos.

After discussion, Item 6 and 7 - Executive Session, Deliberate the 2011 Performance Evaluation for Dean J. Danos, ACOG Executive Director, were pulled from the Agenda.

**FINANCIAL**

8. Discussion and appropriate action regarding the following March 2012 financial reports:

- A. Grants.
- B. Recoveries.
- C. Balance Sheet.
- D. Income Statement.
- E. Board Expenditures.

After discussion, a motion was made by Judge Barden, seconded by Mayor Tymrak to recommend the financial reports be placed on the Board of Directors Consent Agenda with the following change “to include status reports highlights and major deviations from the budget on the memo portion of the report. The motion carried unanimously.

9. Presentation of the *Draft 2011 Audit Report*, by the firm of Weaver and Tidwell LLP.

Blanca Tapia, reported the firm Weaver and Tidwell, LLP had not completed their review of 2011 Draft Audit Report. This item was pulled from the Agenda.

### **PROGRAMS**

10. Discussion and appropriate action authorizing AACOG's Executive Director, on behalf of the Homeland Security and 9-1-1 programs, to submit a grant proposal to State Farm Insurance for a State Farm Safety Grant, for an estimated amount of \$16.22 million.

After discussion, a motion was made by Mayor Tymrak, seconded by Linda Rivas to recommend authorizing AACOG's Executive Director, on behalf of the Homeland Security and 9-1-1 programs, to submit a grant proposal to State Farm Insurance for a State Farm Safety Grant, for an estimated amount of \$16.22 million, and to place on the Board of Directors Consent Agenda. The motion carried unanimously.

11. Discussion and appropriate action on the following recommendations from the Natural Resources Program:
  - A. Authorize the Executive Director to execute the FY 2012 contract between AACOG and the TxDOT for Commute Solutions program work in an amount estimated to be \$213,600.00.
  - B. Approve a resolution in support of the FY 2012 Commute Solutions work plan.

After discussion, a motion was made by Mayor Marne, seconded by Mayor Schoolcraft to recommend (A) authorizing the Executive Director to execute the FY 2012 contract between AACOG and the TxDOT for Commute Solutions program work in an amount estimated to be \$213,600.00; (B) Approve a resolution in support of the FY 2012 Commute Solutions work plan, and to place on the Board of Directors Consent Agenda. The motion carried unanimously.

12. Discussion and appropriate action on the recommendation from the Natural Resources Program to ratify the May 1, 2012 execution of the AACOG/Dios Dado monitoring contract for an amount not to exceed \$85,000.00.

After discussion, a motion was made by Judge Barden, seconded by Mayor Schoolcraft to recommend ratifying the May 1, 2012 execution of the AACOG/Dios Dado monitoring contract with the following change to reflect “up to \$47,395.00”, and to place on the Board of Directors Consent Agenda. The motion carried unanimously.

13. Other items to be placed on the Board of Directors meeting agenda from the Management / Audit Committee.

None.

14. Discussion of items to be placed on the agenda for the next Management / Audit Committee meeting.

None.

15. Judge Evans announced the next meeting date as Wednesday, June 20, 2012, 10:00 a.m.

16. Meeting adjourned at 11:16 a.m.