

**Agenda**  
**Alamo Area Council of Governments**  
**Management / Audit Committee Meeting**  
**Wednesday, June 20, 2012 – 10:30 a.m.**  
**Al J. Notzon III Board Room**  
**8700 Tesoro Drive, Suite 100**  
**San Antonio, TX 78217**

***Request All Electronic Devices Be Silenced***

1. Meeting called to Order.
2. Roll Call.
3. Citizens to be heard.

This time is for citizens to address the Management / Audit Committee on issues and items of concern. There will be no Management / Audit Committee action at this time.

4. Consider and act upon approving the May 16, 2012 Minutes.

**EXECUTIVE**

5. Discussion and appropriate action upon the recommendation regarding the following Personnel policy:  
  
Personnel Policy 3.049.06 – Family and Medical Leave (revision).
6. Update on the state and federal funding for the Public Safety programs.
7. Discussion and appropriate action from the Management/Audit Committee's subcommittee on performance evaluation regarding the 2011 Performance Evaluation instrument for AACOG's Executive Director.
8. Discussion and appropriate action on the execution of a *Memorandum of Understanding* with Capital Area Council of Governments; Coastal Bend Council of Governments; Golden Crescent Regional Planning Commission; Lower Rio Grande Valley Development Council; Middle Rio Grande Development Council; and South Texas Development Council for Eagle Ford Shale activities.

**FINANCIAL**

9. Discussion and appropriate action regarding the following April 2012 financial reports:

- A. Grants.
  - B. Recoveries.
  - C. Balance Sheet.
  - D. Income Statement.
  - E. Board Expenditures.
  - F. Cost Allocation.
10. Presentation of the *Draft 2011 Audit Report*, by the firm of Weaver and Tidwell LLP.
11. Discussion and appropriate action on the *DRAFT 2011 Audit Report*.

**PROGRAMS**

12. Discussion and appropriate action on the recommendation from the Natural Resources Program to authorize the Executive Director to execute contract change-orders on the previously authorized \$47,395.00 AACOG/Dios Dado monitoring contract, for any changes up to an aggregate amount not exceeding \$85,000.00.
13. Discussion and appropriate action upon recommendations from the Natural Resources department regarding the following:
- A. Authorize the Executive Director to allow the Alamo Area Clean Cities Coalition (AACCC) to partner with other Central Texas organizations and benefit as a sub-recipient to a grant application that will be submitted to the U.S. Department of Energy in response to their funding opportunity announcement (FOA-708), "Implementation Initiatives to Advance Alternative Fuel Markets." The total value of the grant to AACOG's Clean Cities program is a maximum of \$325,000.00 over the two-year grant period.
  - B. Authorize the Executive Director to enter into an agreement with Austin Energy – the primary applicant for the DOE grant – in an amount not to exceed \$325,000.00.
14. Discussion and appropriate action upon a recommendation from the Natural Resources Department to authorize the Executive Director to amend the existing FY 2011 contract between AACOG and the TCEQ to accept full FY 2012-2013 funding and to execute a contract amendment for FY 2012-2013 air quality work in a total amount estimated to be \$1,399,540.33.
15. Other items to be placed on the Board of Directors meeting agenda from the Management / Audit Committee.

16. Discussion of items to be placed on the agenda for the next Management / Audit Committee meeting.
17. Next Meeting Date: Wednesday, July 18, 2012, 10:00 a.m.
18. Adjournment.

**NOTE:** *The AACOG Management / Audit Committee reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Open Meetings Act (Chapter 551 of the Texas Government Code).*

This meeting is wheelchair accessible. The accessible entrance is located at the front entrance of 8700 Tesoro Drive. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 362-5200 or by calling Texas Relay at 7-1-1 for assistance.