

**MINUTES
MANAGEMENT / AUDIT COMMITTEE MEETING
FEBRUARY 15, 2012**

MEMBERS PRESENT

Judge Diana Bautista-Chair
Judge James Barden
Judge Richard Evans
Mayor David Marne
Judge Marvin Quinney
Katie Reed
Mayor Tom Schoolcraft
Mayor Don Tymrak

ALTERNATES PRESENT

Veronica Gonzalez for
Commissioner Rodriguez

MEMBERS ABSENT

Linda Rivas

STAFF PRESENT

Dean Danos
Mike Quinn
Susan Lodge
Blanca Tapia
Mario Gutierrez
Tim Treviño
Peter Bella
Sherrie Huckabay
Julie Sakelakos
Tiffany Harris
Deedra Johnson

1. The meeting was called to order at 10:00 a.m. by Chair Bautista.
2. Roll Call was taken and a quorum was established.
3. There were no citizens to be heard.
4. Consider and act upon approving the January 18, 2012 Minutes.

A motion was made by Mayor Tymrak, seconded by Mayor Schoolcraft to approve the January 18, 2012 minutes and placed on the Board of Directors Consent Agenda. The motion carried unanimously.

EXECUTIVE

5. Discussion and appropriate action on the recommendation regarding the following policies:

Personnel Policy 3.015.1, Employee Use of Social Media

Tim Trevino stated that staff recommends the Personnel Policy 3.015.1, Employee Use of Social Media. After a discussion and suggested revised language, a motion was made by Mayor Schoolcraft, seconded by Judge Evans to approve the recommended Personnel Policy 3.015.1 and place on the Board of Directors Agenda as an individual item with the revisions in red. The vote was 8 ayes and 1 nay. The motion carried.

FINANCIAL

6. Discussion and appropriate action on the recommendation regarding the following:
 - A. Grants.
 - B. Recoveries.
 - C. Balance Sheet.
 - D. Income Statement.
 - E. Board Expenditures.
 - F. 2011 AACOG Audit Status.
 - 1) Agency
 - 2) Alamo Local Authority

Blanca Tapia discussed the above items. A motion was made by Mayor Schoolcraft seconded by Judge Evans to approve the above items and place on the Board of Directors consent agenda. The vote was 8 aye and 1 nay. The motion carried.

7. Discussion and appropriate action on the recommendation authorizing the Executive Director to submit AACOG's 2012 cost allocation plan.

A motion was made by Judge Evans seconded by Mayor Tymrak to authorize the Executive Director to submit AACOG's 2012 cost allocation plan and place on the Board of Directors consent agenda. The motion carried unanimously.

PROGRAMS

8. Discussion and appropriate action on the recommendation regarding the following from the Weatherization Assistance Program (WAP):
 - A. Update on the WAP January 2012 Production Schedule.

No action was needed.

- B. Status of the ARRA Weatherization grant and the regular 2012-2013 DOE and LIHEAP Weatherization grants.

No action was needed.

- C. Ratify the amendment to extend the ARRA grant contract to February 28, 2012.

A motion was made by Mayor Schoolcraft, seconded by Judge Evans to approve the ratification of the amendment to extend the ARRA grant contract to February 28, 2012 and place on the Board of Directors consent agenda. The motion carried unanimously.

9. Discussion and appropriate action on the recommendation regarding the following from the Resource Recovery Program:
 - A. Ratify the contract the Texas Commission on Environmental Quality (TCEQ) has awarded the Alamo Area Council of Governments for \$758,030.00 to operate the Alamo Area Solid Waste Program for FY2012-2013.
 - B. Resolution approving the application for the AACOG Solid Waste Program for FY2012-2013 program funding for an amount of \$758,030.00.

Georgia Zannaras stated that staff recommends the ratification of the TCEQ contract and the resolution approving the application for the AACOG Solid Waste Program. A motion was made by Mayor Tymrak, seconded by Judge Evans to approve the ratification of Item 9A and approve the resolution with the corrections of "whereas; and" in Item 9B and place on the Board of Directors consent agenda. The motion carried unanimously.

10. Discussion and appropriate action on the recommendation regarding the following from the Natural Resources Program:
 - A. Authorize the Executive Director to execute an FY 2012 contract or to extend the existing FY 2011 contract between AACOG and the TCEQ for air quality work in an amount not to exceed \$364,672.00.
 - B. Authorize the AACOG Executive Director to negotiate and enter into a contractual agreement for air quality grant research funding in a total amount not to exceed \$150,000.00 over three years and to submit a letter of support for Advanced Analytics Roundtable associated with the research grant application.

Peter Bella stated that staff recommends that the Executive Director be authorized to execute an FY 2012 contract or extend the existing FY 2011 contract between AACOG and TCEQ and also negotiate and enter into a contractual agreement for air quality grant research funding as stated above. A motion was made by Judge Evans, seconded by Judge Barden to approve the above recommendations and place on the Board of Directors consent agenda. The motion carried unanimously.

11. Discussion and appropriate action on the recommendation regarding the following grant applications:
 - A. Ratify the submittal of a grant application for the Texas Veterans' Commission Veterans' Assistance funding opportunity in the amount of \$999,168.00.
 - B. Authorizing the Executive Director to submit a grant application for the Texas Department of Transportation General Traffic Safety Grant program for an amount up to \$26,000.00.
 - C. Authorize the Executive Director to submit a grant application for the Texas Department of Transportation Selective Traffic Enforcement Program (STEP) for an amount up to \$450,000.00.

Item 11C was pulled.

After discussion, a motion was made by Mayor Schoolcraft seconded by Judge Quinney to approve Items 11A and 11B with a correction to 11B language "expected to be \$35,000" instead of "for an amount up to \$26,000" and place on the Board of Directors consent agenda. The motion carried unanimously.

12. Other items to be placed on the Board of Directors meeting agenda from the Management / Audit Committee.

None.

13. Discussion of items to be placed on the agenda for the next Management / Audit Committee meeting.

None.

14. Chair Bautista announced that the next meeting will be held on Wednesday, March 21, 2012, 10:00 a.m.

15. The meeting was adjourned at 11:28 a.m.