

Minutes
Alamo Area Council of Governments
Executive Committee Meeting
2700 NE Loop 410, Suite 101
San Antonio, TX 78217
October 20, 2021

The Alamo Area Council of Governments will be conducting this hybrid meeting in accordance with the Open Meeting Act, as defined by section 551.001 (4) (F) (2) and Texas Government Code Section 551.127, for virtual attendance, and pursuant to the AACOG Bylaws Article 4, Item 4 - temporary amendment, permitting public bodies to meet in person, virtually and telephonically. The Chair of the Executive Committee will preside, in person, at the physical location indicated above.

Please note the following important Open Meeting Act rule:

If attending virtually, you must keep audio and video communication open at all time, such that video communication is of sufficient quality so that members of the public at each location can observe your demeanor and hear your voice during the open portion of the meeting. A black video screen will nullify your attendance and voting privilege.

- (1) Attendance in person will be at the physical location indicated above
 - (2) Attendance virtually by using the hyperlink indicated below or
 - (3) by calling the (Toll Free) phone* number indicated below
- *Please note - anyone attending by phone only will be in "listen only" mode

If accessing virtually, please join the meeting from your computer, tablet or smartphone at:

<https://global.gotomeeting.com/join/746766677>

You can also dial in using your phone. United States (Toll Free):
 1-877-309-2073 enter Access Code: 746-766-677

Public Comments Instructions:

Members of the public who would like to address the Executive Committee
 (Item 4) may register and attend the meeting:

- (1) in person at the physical location indicated above or
- (2) virtually using the hyperlink indicated above or
- (3) by calling the (Toll Free) number indicated above.

All registration for public comments will conclude by 10:00 a.m.

To register for public comment virtually, please call (210) 608-1524 or email info@aacog.com by 10:00 a.m. on the day of the meeting. Late registration may result in you missing the opportunity to provide comment.

MEMBERS PRESENT

Judge James Teal, Board Vice Chair
 Mayor Suzanne de Leon - Board Chair
 Judge Richard Evans
 Mayor Robert Gregory (listen only mode)
 James "Jimmy" Hasslocher
 Judge Robert Hurley
 Judge Rob Kelly
 Judge Chris Schuchart

ALTERNATES PRESENT

Amy Putney for
 Commissioner Tommy Calvert
 Steve Peterson for
 Councilman Clayton Perry

MEMBERS ABSENT

Mayor James Danner

STAFF PRESENT

Diane Rath
 Cliff Herberg
 Jemise Diaz
 Julio Elizondo
 Susie Ernst
 Deedra Johnson
 Miguel Segura
 Blanca Tapia
 and Other Staff

Request All Electronic Devices Be Silenced

1. **Vice Chair Teal called the meeting to order at 10:02 a.m.**
The AACOG Executive Committee is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Executive Committee reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.
2. Roll Call was taken a a quorum was established.
3. **Public Comments**
This time is for anyone to comment to the Executive Committee on issues and items of concern. There will be no Executive Committee deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.
4. Consider and act upon the recommendation to approve the July 21, 2021 Executive Committee Meeting Minutes.

Moved by Judge Richard Evans, seconded by Judge Chris Schuchart, to approve the July 21, 2021 Executive Committee Meeting Minutes. The motion carried unanimously.

Vote: 9 - 0

Executive Director

5. **Executive Director Rath presented the following Agency updates to the Executive Committee Members:**
 - A. **Staffing Updates:**
 - Tom Logan started as Director of Transportation on October 4th
 - Dr. Paul Scholl is now Director of Military & Veterans Affairs which includes TVN and Veterans Direct
 - Jacob Ulczynski attended the Judicial Summit on Mental Health this month and will be trained as a Sequential Intercept Mapping (SIM) Facilitator in December 2021 through the Judicial Commission on Mental Health
 - B. **Program Status and Operational Updates:**
 - Area Agencies on Aging**
 - The Texas Tall Tales COVID-19 Vaccination campaign is live, and airing on KSAT 12 and Spanish Radio – KLEY 95.7FM and KSAH 104.1FM. Will be running for the next 2 months
 - Medicare Open Enrollment Period begins October 15th thru December 7th. Benefits Counselors are available to assist with questions about the Medicare service plans

- Our counselors also have multiple outreach events scheduled, to help educate the public about their options
- Received \$120,000 in collaboration with IDDS to create the Community Volunteer Program.
 - This program will match volunteers to older adults and adults with disabilities that need assistance to perform tasks such as yard work or transportation to doctor appointments.
- An additional \$100,000 was received to continue providing information and resources regarding the COVID-19 vaccine

Alamo Regional Transit

External Affairs & Communications

- 2021 ACOG Regional Award winners were selected – a summary of the winners and categories can be found inside your packet
- ‘Save the Dates’ for our December Annual Meeting are being sent out – reminder that this year we are meeting on the second Wednesday of the month, December 8th

Intellectual & Developmental Disability Services

- Continuing to provide essential case management services through ‘telehealth’ and phone calls. HHSC has extended this flexibility through policy guidance and has allowed emergency rule waivers to expire. Rule changes will be forthcoming to formalize these flexibilities. However, staff continue to work with clients to conduct activities face-to-face where possible to do so
- Nursing Facilities, Day Habilitation sites, and Group Homes restricted access again during the most recent curve in local COVID numbers. We are currently working with all involved parties in increase access and service participation as local COVID numbers are dropping
- HHSC announced that the Bexar service delivery area has been selected for a pilot testing carve-in of the IDD population into managed Medicaid. IDD Services is beginning initial planning for this pilot, scheduled beginning September 1, 2023
- Received notice from the Bexar County Department of Behavioral Health of approval for Jail Liaison funding. Staff are currently negotiating the scope of work and contract language.

Military & Veterans Affairs – We have re-organized this department to include TVN and Veterans Directed Services

- DEAAG is on track; however, there are two concerns ACOG /CPS are working through:
 - Site #10 – NSA: CPS is having difficulty with access to the area. If they are unable to work this site within scheduling timeframes, CPS will move to a site that was listed as the 11th priority. This will continue the hardening of 10 sites supporting JBSA
 - The line burial project requires an easement from JBSA. ACOG and CPS are working with JBSA-Randolph to ensure that this requirement does not delay the completion of the project
- CUP 4: UAV/UAS requirements. With the passing of SB 149 in the 87th legislature, military facilities were added to critical infrastructure. Any flying over military facilities is a Class B misdemeanor with a fine of up to \$2,000 and 180 days in jail. Additionally, the Texas Privacy Act addresses surveillance over military facilities. The last portion to work is addressing

enforcement of these changes. AACOG will be working with law enforcement agencies to address this issue

- CUP 2: Spent to a zero balance. Working the closing paperwork for November
- CUP 3: Working to close grant at its scheduled timeframe at the end of the year
- Veteran Directed Care: VA had a backlog of 84 veterans requiring services.
 - AACOG cleared 27 of the 84 in September.
 - VDC has cleared an additional 23 in the first week in Oct.
 - VDC will clear the remaining 34 during Oct. giving us a caseload of 361.
 - The monthly average starting in Nov should be 30 new cases per month.

Natural Resources

- The EPA has begun their annual DERA School Bus Rebate program open to all districts in the US to replace their aging diesel buses with newer, cleaner models. We encourage as many applicants as possible as the rebate winners will be selected via lottery.

Public Safety

- Hosted the Texas Regional TNT/PET (Texas 9-1-1 Trainers and Public Education Trainers) this month (25th and 26th)

Regional Services

- Hosted the Brownfields Workshop with the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ) on October 13th
- Continuing to work on grants for the EDA American Rescue Plan Act Program. For more information please contact Claudia Mora at (210) 918-1284. The initial proposal was submitted October 14.

Environmental Conservation

- The Environmental Conservation Program RFA is out. Communities may apply for funds from the AACOG Region allocation to perform solid waste management projects in conformance with the current AACOG Solid Waste Management Plan.
 - Applications are due October 28th at 10AM. For more information or technical assistance, please contact Claudia Mora at (210) 918-1284

Weatherization Assistance Program

- October is Weatherization Month; we celebrated with social media posts and in-person events with City of San Antonio's District 3 office; in Karnes County (Karnes City); and Frio County (Pearsall)
- TDHCA is currently performing a monitoring review to ensure compliance with the requirements of the LIHEAP and DOE. Should be completed by mid-November.
- Received a letter of appreciation from the President, and client, of the 'Veterans for America' organization for the level of service he was provided

C. Organizational and General Administration Updates:

Building Update

- The main board room construction was completed on time and we are very pleased with the results.
 - All that remains is the installation of audio visual equipment, which is taking extra time due to supply chain issues and the delivery of furniture.
- The final work on the perimeter fencing continues, but has been slower than expected because of a lack of materials.
- We are very happy to have a new janitorial service, who we enjoyed back at the Tesoro building
- You may have noticed that after an extensive deep cleaning of the interior building, and the exterior of the building was power washed and all of the windows were cleaned.
- The wall covering in the lobby here in the Titan Building that was damaged by the burst pipe during the February freeze, and has been removed – and the walls textured and painted – giving the first floor a fresh new look
 - We also repaired some inoperable light fixtures in the lobby area to enhance visibility and appearances
- In the Plaza Building, the new tenant, Action Behavior Centers, is moving forward with their office design and will begin construction soon.
- The blue awnings have been completely installed along the plaza and have really given the building a face lift.
- We continue to work with the contractor referred by the State Office of Energy Conservation, although the progress is slower than we would like.
 - The contractor is currently in the process of doing a preliminary review of the energy consumption and utility expenses in preparation for a formal Investment Grade Assessment, in order to present to banks and other financial firms who could potentially finance the proposed projects

**Administration
Policy Review
Chief Financial Officer
General Counsel**

Financial

6. Discussion and appropriate action upon the recommendation to approve the 3rd Quarter 2021 financial report. - Jenise Diaz/Julio Elizondo
- A. Dashboard
 - B. Balance Sheet
 - C. Revenue and Expenditures
 - D. Administrative Budgets
 - E. Quarterly Investment Report

Moved by Judge Richard Evans, seconded by Judge Chris Schuchart, to approve the 3rd Quarter 2021 financial report as presented and to be placed on the Oct. 27, 2021 Board of Directors agenda for consideration and approval. The motion carried unanimously.

Vote: 9 - 0

7. Discussion and appropriate action upon the recommendation to approve the proposed 2022 AACOG Budget as follows: - Jenise Diaz/Julio Elizondo

- A. AACOG Organizational Chart
- B. 2022 Annual Budget Summaries and Spreadsheets
 - 1. 2022 Agency Roll Up
 - 2. 2022 Program and Titan Complex Budgets
 - 3. 2022 Administrative Budgets (Indirect)
 - 4. 2022 General Fund/Unrestricted Budgets

Moved by Judge Chris Schuchart, seconded by Judge Richard Evans, to approve the proposed 2022 AACOG Budget as presented and to be placed on the Oct. 27, 2021 Board of Directors agenda for consideration and approval. The motion carried unanimously.

Vote: 9 - 0

- 8. Discussion and appropriate action upon the recommendation from the Chief Financial Officer to approve AACOG's 2022 Public Investment Policy - Jenise Diaz

Moved by Judge Chris Schuchart, seconded by James Hasslocher, to approve AACOG's 2022 Public Investment Policy as presented and to be placed on the Oct. 27, 2021 Board of Directors agenda for consideration and approval. The motion carried unanimously.

Vote: 9 - 0

- 9. Progress update on the 2020 Comprehensive Annual Audit Corrective Action Plan. - Jenise Diaz

The Executive Committee recommended this item be placed on the Oct. 27, 2021 Board of Directors agenda as an update. No action was needed nor taken for this item.

- 10. Discussion and appropriate action upon the Internal audit update on 2021 completed activities and projects and the internal audit plan for 2022. - Jhoan Torres

Item # 10 was approved along with Item #11 as one vote.

- 11. Discussion and appropriate action upon the approval of the Quality Assurance update on 2021 completed activities and reports and the 2022 Quality Assurance Plan. - Bryn Herrera

Moved by Judge Chris Schuchart, seconded by James Hasslocher, to approve Item 10 - Internal Audit Update on 2021 completed activities and projects and the 2022 Internal Audit Plan, and Item 11 - Quality Assurance update on 2021 completed activities and reports and the 2022 Quality Assurance Plan as presented, and to be placed on the Oct. 27, 2021 Board of Directors agenda for consideration and approval. The motion carried unanimously.

Vote: 9 - 0

Administration

- 12. Discussion and appropriate action to authorize the Executive Director to grant employees who have reached the maximum salary for their pay grade a Cost of Living increase. - Deedra Johnson

Moved by Judge Richard Evans, seconded by Steve Peterson, Alt. for CM Perry, to

authorize the Executive Director to grant employees who have reached the maximum salary for their pay grade a Cost of Living increase and to be placed on the Oct. 27, 2021 Board of Directors agenda for consideration and approval. The motion carried unanimously.

Vote: 9 - 0

13. Agency Contract Performance Report - Diane Rath

The Executive Committee recommended this item be place on the Oct. 27, 2021 Board of Directors agenda. No action needed nor taken for this item.

14. Items to be placed on the Board of Directors meeting agenda from the Executive Committee.

The Executive Commiittee requested an Item be place on the October 27, 2021 Board of Directors Agenda regarding a recommendation to modify the 2022 COLA adjustment for staff. Items # 6, 7, 8, 9, 10, 11, 12 and 13 will also be placed on the Oct. 27th Board agenda.

15. Items to be placed on the agenda for the next Executive Committee meeting.

None

16. Next meeting is scheduled for Wednesday, January 19, 2022 at 10:00 a.m. at AACOG.

17. There being no further business to discuss, Vice Chair Teal adjourned the meeting at 11:22 a.m.

Approved: _____



Jim Teal
County Judge, McMullen County
AACOG Executive Committee Chair
AACOG Board of Directors - Vice Chair

01/19/2022

Date