

Minutes  
Alamo Area Council of Governments  
Executive Committee Meeting  
Al J. Notzon III Board Room  
8700 Tesoro Drive, Suite 100  
San Antonio, TX 78217  
Wednesday, April 15, 2020

**MEMBERS PRESENT**

Mayor Suzanne de Leon - Board Vice Chair  
Judge Robert Hurley - Board Chair  
Judge Richard Evans  
Mayor Robert Gregory  
James "Jimmy" Hasslocher  
Councilman Clayton Perry  
Trustee Katie Reed  
Judge Chris Schuchart  
Judge James Teal  
Commissioner Jim Wolverton

**STAFF PRESENT**

Diane Rath  
John Clamp  
Stella Garcia  
Cliff Herberg  
Jacob Ulczynski  
Julio Elizondo  
Susie Ernst  
Miguel Segura  
and Other Staff

**MEMBERS ABSENT**

Commissioner Kevin Wolff

1. **Mayor Suzanne de Leon, Vice Chair, called the meeting to order at 10:05 a.m.**  
**NOTE: EXECUTIVE COMMITTEE MEMBERS, PLEASE REFER TO THE VIDEO/AUDIO CONFERENCING INSTRUCTIONS IN THE EMAIL SENT ALONG WITH YOUR AGENDA PACKET.**  
*The AACOG Executive Committee is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Executive Committee reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.*
2. Roll Call was taken and a quorum was established.
3. No Public Comments were given.  
*This time is for anyone to comment to the Executive Committee on issues and items of concern. There will be no Executive Committee deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.*
4. Consider and act upon the recommendation to approve the January 15, 2020 Executive Committee Meeting minutes.

Moved by Judge Chris Schuchart, seconded by Commissioner Jim Wolverton, to approve the January 15, 2020 Executive Committee Meeting Minutes. The motion carried unanimously.

**Vote:** 10 - 0

**Executive Director**

5. Update on the AACOG move to the Titan Building, 2700 NE Interstate 410 Loop, San Antonio, TX 78217. - Diane Rath

6. Executive Director Rath presented the following Agency updates to the Executive Committee members:

A. Staffing Updates

B. Program Status and Operational Updates:

It has been a very difficult time since we are operating 100% remote except for our ART drivers and occasional visits by IDD to consumers. Many of our programs are receiving additional Families First and CARES Act funding and many programs are receiving waivers to better respond to these challenging circumstances.

We will be bringing two new grants to you today for ratification. Since it is emergency funding for the crisis, I have executed the grants and am asking for ratification. These are both for Aging nutrition services.

1. Area Agencies on Aging

- May is Older Americans Month
- The Volunteer Appreciation Luncheon has been postponed for a later date
- Requesting assistance in referring individuals to the ASC and AAA Masonic Widows program
- HHSC authorized more than \$1.5 million (between Bexar and Alamo) for nutrition services – staff is working with our nine nutrition partners to provide meals to more older adults than ever before since all congregate meal sites closed in mid-March. We are in discussions with the San Antonio Food Bank to see how we can collaborate to assist more folks that are eligible for our services.
- ASC has received more than 800 calls in the past two weeks; we have been managing these well and are ready to serve additional residents
  - Some of the calls are from older adults who just want to connect with staff and give them tips on how to stay healthy and safe.
  - Managers at senior facilities are reaching out for resources for their residents - ASC usually has individuals calling them, but having these facilities call us means they know ASC is here to assist during this crisis
- AACOG's Senior Demonstration Program volunteers are making sure their Veterans have food, by shopping for themselves and the Veteran and leaving groceries at their front door.
  - One volunteer is helping with his veteran's laundry – she picks up and drops off at his door
  - One volunteer goes by and sits in her car and the veteran sits on the door step to chat
  - Another volunteer is cooking for her Veteran and dropping off complete meals
  - They call their Veterans each day to help alleviate isolation. One volunteer is praying with her Veteran, also a Chaplain, on a daily basis

2. Alamo Regional Transit

- Assisting Bexar County Office of Emergency Management by providing two Twelve- Passenger buses to transport staff and supplies to their emergency centers
- Staff are working remotely and returning calls/messages from riders; over 300 messages or calls returned to riders and over 140 messages returned to drivers in a one week period (March 30 through April 3)

3. External Affairs & Communications

- Working to promote our public services and remind residents that we are still

accepting requests for service

- Using program specific flyers on social media and OpEd pieces in rural newspapers
- Will also be highlighting some of the heartwarming stories we're hearing from staff and volunteers on our social media platforms
- Outreach events and Roadshows have been postponed until our communities lift restrictions on public spaces
- For our members who have been using Zoom for their virtual meetings, please consider the recent privacy concerns
  - After several discussions, AACOG decided to use GoToMeeting; and we can provide you with a comparison chart if you need guidance

#### 4. Intellectual & Developmental Disability Services

- Close communication continues with HHSC, Nursing Facilities, Intermediate Care Facilities, the State Supported Living Center, and community-based provider agencies to maintain the health and safety of persons with IDD during the current pandemic
- Essential case management services have been continuing through the use of 'telehealth' and phone contacts with consumers and family members

#### 5. Natural Resources

- Waiting for the final Rider 7 Statement of Work from TCEQ, to begin our monitoring and emission inventories
- There is a new TERP program for large fleets of 74 or more: Upgrade at least 10 large diesel vehicles to cleaner alternative fuel or hybrid vehicles – ends June 30, 2020

#### 6. Public Safety

- Governor Abbott proclaimed April 12th - 18th as Public Safety Telecommunicators Week
  - We highlighted on social media our work with our 911 program
- Our Criminal Justice Planner has coordinated a virtual review and ranking process for our grant applications
  - Reviews took place April 15th – 17th, and the CJAC April 20th meeting was to review and approve the rankings
- BPOC 2019 Charlie had their final exam on April 9th, and was able to complete their course virtually. They need about two weeks of practical training and to take the TCOLE exam.
- BPOC 2020 Alpha began their Live online classes April 13th
- Our Homeland Coordinator is continuing to distribute information – daily – to regional partners
  - The Homeland Coordinator is also scheduling regional Emergency Management calls to aide our rural jurisdictions and collect COVID- related materials that can be distributed if necessary
- 911 is continuing to monitor Critical Error & Match Rate: As of early April, we had 44 Critical Errors and 99.12% match rate

#### 7. Regional Services

- Economic Development Week; recommend local proclamations passed at city and county level
- CEDS Committee is meeting on April 29th
- Planning & Zoning Workshop has been moved to July 31st
- Newly Elected Officials Workshop has been postponed to a later date
- Economic Development Workshop is scheduled for June 26th

## 8. Resource Recovery

- Launching a Solid Waste Community Survey in Atascosa, Frio, and Medina counties as part of the USDA Grant activities
  - Using a mobile app to collect illegal dumping site data – will use images and GPS coordinates to map dumping sites within these counties
  - Requesting assistance to identify volunteers to collect data for individual dumping sites
- Recycling Workshop is scheduled for June 30th – this is targeted to City/County officials and staff; the goal is assist in keeping your respective recycling programs despite the current ‘recycling market conditions’

## 9. Veterans

- MVCC awarded \$22,000 to TXServes SanAntonio
- On April 9 we were notified we were selected for a \$2 million award that will fund TxServes through March 2023 and expand our services to include the Corpus Christi and Laredo regions.

## 10. Weatherization Assistance Program

- Staff are beginning to contact rural Housing Authorities for potential DOE projects

## C. Organizational and General Administration Updates:

1. Administration
2. Policy Review
3. Chief Financial Officer
4. General Counsel

## **Financial**

7. Discussion and appropriate action on the recommendation regarding the 1st Quarter 2020 financial report. - John Clamp

- A. Dashboard
- B. Balance Sheet
- C. Revenue and Expenditures
- D. Administrative Budgets

Moved by Councilman Clayton Perry, seconded by Judge Chris Schuchart, to approve the recommendation regarding the 1st Quarter 2020 financial report as presented. The motion carried unanimously.

**Vote:** 10 - 0

## **Administration**

8. Agency Contract Performance Report - Diane Rath

No action was needed or taken for this item.

Executive Committee Chair de Leon made the recommendation to forward both Agenda Item 7 and Item 8 to the April 22, 2020 Board of Directors Meeting for approval.

## **Programs**

9. Items to be placed on the Board of Directors meeting agenda from the Executive Committee.

Items 7 and 8 will be placed on the next Board of Directors meeting agenda.

10. Items to be placed on the agenda for the next Executive Committee meeting.

None

11. Next meeting is scheduled for Wednesday, July 15, 2020 at 10:00 a.m. at AACOG in the Al J. Notzon III Board Room.

12. There being not further business to discuss, Chair de Leon adjourned the meeting at 10:46 a.m.



July 15, 2020

Approved: \_\_\_\_\_

Suzanne de Leon  
MAYor, City of Balcones Heights  
AACOG Executive Committee Chair  
AACOG Board of Directors - Vice Chair

\_\_\_\_\_  
Date