

**Minutes**  
**Alamo Area Council of Governments**  
**Board of Directors Meeting**  
**Al J. Notzon III Board Room**  
**8700 Tesoro Drive, Suite 100**  
**San Antonio, TX 78217**  
**June 24, 2020**

**MEMBERS PRESENT**

Judge Robert Hurley, Chair  
Mayor Suzanne de Leon, Vice Chair  
Councilman James Blakey  
Mayor James Danner  
Cris Eugster  
Judge Richard Evans  
Councilwoman Adriana Rocha Garcia  
Mayor Robert Gregory  
Mayor Tim Handren  
Mr. James Hasslocher  
Judge Richard Jackson  
Judge Sherman Krause  
Judge Darrel Lux  
Senator Jose Menendez  
Councilman Clayton Perry  
Trustee Katie Reed  
Mayor Tom Schoolcraft  
Judge Chris Schuchart  
Judge James Teal  
Mayor John Williams  
Commissioner Kevin Wolff  
Commissioner Jim Wolverton  
COL. Peter Velesky - Ex officio, non voting

**ALTERNATES PRESENT**

Amy Putney for  
    Commissioner Tommy Calvert  
Commissioner Jose Ansucion for  
    Judge Arnulfo Luna  
Sylvia Mendelsohn for  
    Commissioner "Chico" Rodriguez  
Robert McVey for - Ex officio, non voting  
    Representative Ryan Guillen

**MEMBERS ABSENT**

Luana Buckner - excused  
Judge Rob Kelly - excused  
Judge Wade Hedtke  
Representative Andy Murr  
Judge Mark Stroehrer - excused  
Councilman Roberto Trevino

**EX OFFICIO MEMBERS ABSENT**

Representative Kyle Biedermann  
Representative John Kuempel  
Senator Judith Zaffirini

**GUESTS PRESENT**

Todd Pruitt, CPA

**STAFF PRESENT**

Diane Rath  
John Clamp  
Stella Garcia  
Cliff Herberg  
Jacob Ulczynski  
Susie Ernst  
Lyle Hufstetler  
Deedra Johnson  
Christopher Moken  
Sean Scott  
Miguel Seguara  
Gloria Vasquez  
    other staff members

1. **Chairman Hurley called the meeting to order at 10:04 a.m.**  
*The AACOG Board of Directors is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Board of Directors reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.*
2. Roll Call was taken and a quorum was established.

3. The United States Pledge of Allegiance and the Texas Pledge of Allegiance were recited.

4. No Public Comments were given.

*This time is for anyone to comment to the Board of Directors on issues and items of concern. There will be no Board of Directors deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.*

5. Declarations of Conflict of Interest

Commissioner Jim Wolverton declared he would abstain from discussion and voting for Item 25.

### **Announcements**

6. Recognition of Outgoing Board Member:

1. The Honorable Justin Meadows, Councilman, City of New Braunfels, Board Member representing Urbanized Cities
2. The Honorable Leah Garcia, Councilwoman, City of New Braunfels, Board Member Alternate representing Urbanized Cities

Introduction of Incoming Board Member

1. The Honorable James Blakey, Councilman, District 6, City of New Braunfels, Board Member representing Urbanized Cities
2. The Honorable Matthews Hoyt, Councilman, District 4, City of New Braunfels, Board Member Alternate representing Urbanized Cities

### **Presentation**

7. Toros Motorcycle Club of San Antonio presented a \$500 donation to TXServes Veteran Network - Wick 'Chief' Toliver, President, San Antonio Chapter

### **Executive Director**

8. Update on the AACOG move to the Titan Building, 2700 NE Interstate 410 Loop, San Antonio, TX 78217. - Diane Rath

9. Executive Director Rath presented the Board of Directors with the following Agency updates:

#### **A. Staffing Updates:**

- Kimberly Beasley, Alamo Health & Wellness Specialist, was asked by HHSC to conduct an interview for Texercise Select, and created a virtual class for our Texercise Select course
- New staff for Texas Veterans Network:
  - Beatriz Berry, Program Specialist in San Antonio
  - Katrina Cromwell—Veteran Coordinator in Corpus Christi
  - Victor Salazar—Veteran Coordinator in Laredo
- Homeland Security Planner, James Ziehl, started on June 8th

**B. Program Status and Operational Updates:** Busy time - complex agency – 22 different funding sources

#### **Area Agencies on Aging**

- A photo of our Senior Demonstration Program won this year's NARC Photo Contest – the image was of our 93 year old veteran celebrating his birthday party, which was coordinated by his companion, all while practicing safe social distancing
- Still requesting your assistance in making referrals to the ASC and AAA and Masonic Widows program

### **Alamo Regional Transit**

- Cowboy Connect (Atascosa) starts on July 1, 2020
- Compatible Use Study – See Attachment

### **External Affairs & Communications**

- Working with Spectrum Reach and Univision Communications on a video PSA to promote our agency's supplemental funding to provide public services – commercials should be airing July-August
- Outstanding Member Dues: City of Christine, Pearsall, and Windcrest

### **Intellectual & Developmental Disability Services**

- Continuing to provide essential case management services to the community through the use of 'telehealth' and phone contacts
- Direct Care services continue to be limited due to the COVID-19 pandemic
- Planning is occurring at HHSC and locally for the reopening of congregate care settings, including: Nursing Facilities, Intermediate Care Facilities, Group Homes, and Day Habilitation sites
- Received the final HHSC monitoring report and it is excellent:
  - HCS – 95.74%
  - PASSR – 94.35%
  - QA – 100%
  - TxHL – 93.27%

### **Natural Resources**

- Updates provided during Air Quality Committee/Report

### **Public Safety**

- Our first-ever Alamo Area Victims Services Workshop is scheduled for July 17th
- HLS Coordinator continues to disburse appropriate information regarding COVID to regional partners
- Critical Match Rate as of mid-June is 2 Critical Errors and 99.12% match rate

### **Regional Services**

- Economic Development Workshop will be converted into a virtual series of programs from our state and federal partners; the series will begin later this month and feature a partner agency and their services. The series will be posted on the AACOG website
- Planning & Zoning Workshop is scheduled for Friday, July 31st via GoToWebinar. More information on the P&Z Workshop will be sent out to all the members and posted on the AACOG website at the end of June
- Grants Workshop was converted into a video, outlining the various grants available. The video will be posted on the website. It features the Texas General Land Office CDBG Mitigation grant programs, the Texas Department of Agriculture TxCDBG grant programs, the USDA Rural Grant Programs, and the EDA CARES Act Recovery Assistance grant program

### **Resource Recovery**

- Recycling Assistance Training webinar intended for local officials and city/county staff is

scheduled for June 30th

- Medication collection event for Medina Country residents is scheduled for June 29th

### **Veterans**

- Rides4Texas Heroes starts up July 1, 2020 (formerly CARV) funded by Texas Veterans Commission—will operate from the Texas Veterans Network coordination center with ART providing the transportation
- Texas Veterans Network kick off in Coastal Bend (Corpus Christi area) in July

### **Weatherization Assistance Program**

- Homes4Texas Heroes refunded for another year; new grant period starts July 1, 2020

## **C. Organizational and General Administration Updates:**

1. Administration
2. Policy Review
3. Chief Financial Officer
4. General Counsel

### **Consent Agenda**

*The consent agenda consists of items considered being of a routine nature and contains items recommended for approval by the Executive Committee or by the Board Chair and the minutes from previous Board of Directors meetings. These items will be enacted in one motion, or any member of the Board may request that items be removed from the consent agenda and considered separately for purposes of discussion and voting.*

10. Consider and act upon the recommendation to approve the May 27, 2020 Board of Directors meeting minutes.
11. May 2020 Financial Summary - John Clamp
  - A. Financial Dashboard
  - B. Combined Balance Sheet
  - C. Combined Revenue & Expenditures
  - D. Administrative Budgets

12. Agency Contract Performance Report - Diane Rath

Moved by Judge Richard Evans, seconded by James Hasslocher, to approve the Consent Agenda Items 10 through 12. The motion carried unanimously.

**Vote:** 25 - 0

### **Committee Reports**

13. Air Quality Committee Update - Lyle Hufstetler

### **New Business**

14. Consider and act upon on the recommendation to authorize the Executive Director to apply for and accept funding in the approximate amount of \$350,000 for the Alamo Area Regional Target Range Planning Grant through the Texas Parks and Wildlife Division (TPWD) and adopt a resolution in support of the project. This item will require an amendment to the 2020 budget. – Cliff Herberg

Moved by Judge Chris Schuchart, seconded by James Hasslocher, to approve authorizing the Executive Director to apply for and accept funding in the approximate amount of \$350,000 for the Alamo Area Regional Target Range Planning Grant through the Texas Parks and Wildlife Division (TPWD) and adopt a resolution in support of the project. This item will require an amendment to the 2020 budget. The motion carried unanimously.

**Vote:** 25 - 0

15. Consider and act upon on the recommendation to authorize the Executive Director to purchase IT network equipment in the approximate amount of \$242,000. – Cliff Herberg

Moved by Mayor John Williams, seconded by Mayor James Danner, to approve authorizing the Executive Director to purchase IT network equipment in the approximate amount of \$242,000. The motion carried unanimously.

**Vote:** 25 - 0

16. Consider and act upon the recommendation to release a Request for Qualifications (RFQ) and negotiate the contract for an Electronic Health Record consultant in an amount not to exceed \$150,000.00 for the development of additional system enhancements. - Jacob Ulczynski

Moved by Trustee Katie Reed, seconded by Councilman James Blakey, to approve the release of a Request for Qualifications (RFQ) and negotiate the contract for an Electronic Health Record consultant in an amount not to exceed \$150,000.00 for the development of additional system enhancements. The motion carried unanimously.

**Vote:** 25 - 0

17. Consider and act upon the recommendation to ratify an application to the Texas Department of Housing and Community Affairs (TDHCA) to serve rural residents experiencing a housing crisis for an amount of \$1.1 million from July 15, 2020 through June 15, 2021. This grant, if awarded, would require a budget amendment.--Gloria Vasquez

Moved by James Hasslocher, seconded by Commissioner Jim Wolverton, to ratify an application to the Texas Department of Housing and Community Affairs (TDHCA) to serve rural residents experiencing a housing crisis for an amount of \$1.1 million from July 15, 2020 through June 15, 2021. This grant, if awarded, would require a budget amendment. The motion carried unanimously.

**Vote:** 25 - 0

18. Consider and act upon the recommendation to authorize AACOG's Executive Director to execute an Interlocal Agreement (ILA) with Texas State University (TSU) for services related to AACOG's Resource Recovery program. This does not require a budget amendment. -- Christopher Moken

Moved by Judge Chris Schuchart, seconded by Mayor Robert Gregory, to authorize AACOG's Executive Director to execute an Interlocal Agreement (ILA) with Texas State University (TSU) for services related to AACOG's Resource Recovery program. This does not require a budget amendment. The motion carried unanimously.

**Vote:** 25 - 0

19. Consider and act upon the recommendation to authorize the Executive Director to apply for and accept the 5311 Rural Transportation State funding in an amount up to \$1,400,000. This is annual recurring funding and does not require a budget amendment to the FY20 budget.-- Sean Scott

Moved by Judge Richard Evans, seconded by James Hasslocher, to authorize the Executive Director to apply for and accept the 5311 Rural Transportation State funding in an amount up to \$1,400,000. This is annual recurring funding and does not require a budget amendment to the FY20 budget. The motion carried unanimously.

**Vote:** 25 - 0

20. Consider and act upon the recommendation to authorize the Executive Director to accept additional awarded 5311 Federal funds from the Vehicle Revenue Miles (VRM) program in the amount of \$650,000 and to amend the 5311 Federal grant agreement to reflect the additional funds. This is annual recurring funding and does not require a budget amendment to the FY20 budget. --Sean Scott

Moved by Judge Darrel Lux, seconded by Commissioner Jim Wolverton, to authorize the Executive Director to accept additional awarded 5311 Federal funds from the Vehicle Revenue Miles (VRM) program in the amount of \$650,000 and to amend the 5311 Federal grant agreement to reflect the additional funds. This is annual recurring funding and does not require a budget amendment to the FY20 budget. The motion carried unanimously..

**Vote:** 25 - 0

21. Consider and act upon the recommendation from the Executive Director to approve AACOG's Annual Audit Report for year ended December 31, 2019. - John Clamp

Moved by Commissioner Jim Wolverton, seconded by Mayor James Danner, to approve AACOG's Annual Audit Report for year ended December 31, 2019, as presented by Todd Pruitt, CPA, Patillo, Brown & Hill, L.L.P. The motion carried unanimously.

**Vote:** 25 - 0

### **Executive Session**

22. The Board of Directors convened into Executive Session at 11:10 a.m. to deliberate and receive advice regarding:

The purchase, exchange, lease, or value of real property in accordance with Section 551.072, Texas Government Code, Deliberations about Real Property. - John Clamp

23. Consider and act upon on the recommendation to authorize the Executive Director to negotiate and enter into a contract with a general contractor to perform the remodeling of AACOG's Titan and Titan Plaza lease space. – Cliff Herberg

Moved by Commissioner Jim Wolverton, seconded by James Hasslocher, to authorize the Executive Director to negotiate and enter into a contract with Metro (aka Metropolitan Contracting) to perform the remodeling of AACOG's Titan and Titan Plaza lease space. The motion carried unanimously.

**Vote:** 25 - 0

24. Consider and act upon on the recommendation to authorize the Executive Director to negotiate and enter into a contract for architectural services at the Titan and Titan Plaza buildings in the approximate amount of \$146,000. – Cliff Herberg

Moved by James Hasslocher, seconded by Commissioner Jim Wolverton, to authorize the Executive Director to negotiate and enter into a contract with Insite Architects, Inc. for architectural services at the Titan and Titan Plaza buildings in the approximate amount of \$146,000. The motion carried unanimously.

**Vote:** 25 - 0

25. Consider and act upon the recommendation to authorize the Executive Director to enter into negotiations with one or more approved financial institutions for the purpose of financing the purchase of the Titan Complex. - John Clamp

Moved by Judge Chris Schuchart, seconded by James Hasslocher, to authorize the Executive Director to enter into negotiations with Schertz Bank & Trust as the approved financial institution for the purpose of financing the purchase of the Titan Complex. The motion carried.

**Vote:** 24 - 0

Other: Commissioner Jim Wolverton (ABSTAIN)

26. Consider and act upon on the recommendation to authorize the Executive Director to exercise the option to purchase the Titan and Titan Plaza Buildings at the earliest opportunity. – Cliff Herberg

Moved by Judge Richard Evans, seconded by Trustee Katie Reed to authorize the Executive Director to exercise the option to purchase the Titan and Titan Plaza Buildings at the earliest opportunity. The motion carried unanimously.


**Vote:** 25 - 0

27. Consider and act upon the items discussed in executive session. - Chairman Hurely

The Board of Directors recovered into Regular Session at 11:34 a.m. to consider and act upon the above items 23, 24, 25 and 26 as shown above.

28. Next meeting is scheduled for Wednesday, July 22, 2020 at 10:00 a.m. at AACOG in the Al J. Notzon III Board Room.

29. There being no further business to discuss, Chairman Hurley adjourned the meeting at 11:57 a.m.

Approved:   
\_\_\_\_\_  
Robert Hurley  
Chairman, AACOG Board of Directors  
County Judge, Atascosa County

July 22, 2020

\_\_\_\_\_  
Date