

Minutes  
Alamo Area Council of Governments  
Executive Committee Meeting  
Al J. Notzon III Board Room  
8700 Tesoro Drive, Suite 100  
San Antonio, TX 78217  
October 16, 2019

**MEMBERS PRESENT**

Judge Robert Hurley - Board Vice Chair  
Judge Richard Evans  
Mayor Robert Gregory  
Councilman Clayton Perry  
President Katie Reed  
Judge Chris Schuchart  
Judge James Teal  
Mayor John Williams  
Commissioner Kevin Wolff  
Commissioner Jim Wolverton

**MEMBERS ABSENT**

James "Jimmy" Hasslocher - Board Chair

**STAFF PRESENT**

Diane Rath  
John Clamp  
Stella Garcia  
Cliff Herberg  
Jacob Ulczynski  
Larry Dotson  
Julio Elizondo  
Susie Ernst  
Deedra Johnson  
Blanca Tapia  
and Other Staff

**Request All Electronic Devices Be Silenced**

1. Vice Chairman Hurley called the meeting to order at 10:00 a.m.  
*The AACOG Executive COmmittee is meeting in accordance with Chapter 551 of the Texas Government Code (Open Meetings Act). As such, the Executive Committee reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered necessary and legally justified under the Texas Open Meetings Act.*
2. Roll Call was taken and a quorum was established.
3. **Public Comments**  
*This time is for anyone to comment to the Executive Committee on issues and items of concern. There will be no Executive Committee deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary*
4. Consider and act upon the recommendation to approve the July 17, 2019 meeting minutes.

Moved by Mayor John Williams, seconded by President Katie Reed, to approve the July 17, 2019 Executive Committee meeting minutes. The motion carried unanimously.

**Vote:** 10 - 0

**Executive Director**

5. Executive Director Rath gave a brief update on a few of the items below:
  - A. Staffing Updates
  - B. Program Status and Operational Updates:
    1. Area Agencies on Aging
      - Sponsoring chartered transportation for over 20 veterans to/from the annual John Wayne

Veterans Appreciation Day, scheduled on Nov 9<sup>th</sup>

- Medicare Open Enrollment began October 15<sup>th</sup> and runs through December 7<sup>th</sup>. Benefits Counselors are in the region, providing information at various events
- Ombudsman staff are conducting Resident Rights activities during the month of October to honor residents living in long-term care facilities
- 2019 Caregiver Summit: The Empowered Caregiver, Friday, November 1, from 8:00 AM to 3:30 PM, Whitley Theological Center, 285 Oblate Drive. Family caregivers and professionals are invited to join the 2019 Caregiver Summit for a day of learning that will help empower you in your role of caring for an older loved one. Come learn tips and strategies on how to manage your caregiving responsibilities while taking care of yourself.

## 2. Alamo Regional Transit

- Hosted an ADA Reasonable Modifications Training on October 10<sup>th</sup>

## 3. External Affairs & Communications

- October Roadshow was held in McMullen County on the 11<sup>th</sup>
- November Roadshow will be in Comal County

## 4. Intellectual & Developmental Disability Services

## 5. Natural Resources

- Texas Volkswagen Environmental Mitigation Program (TxVEMP) grant for refuse vehicles opened October 8<sup>th</sup>. Over \$15 million is available for entities who operate vehicles configured to collect and transport municipal solid waste in Bexar, Comal, Guadalupe, and Wilson Counties. Thank you for submitting your letters of support for AACOG to administer air quality planning funding (Rider 7). We have received from all Counties except Kendall County.

## 6. Public Safety

- Homeland Security is hosting a workshop for the SA Airport & Texas Homeland Security Division, scheduled for October 17<sup>th</sup>
- Hosting a workshop for Public Education trainers and Texas 9-1-1 Trainers scheduled for October 28<sup>th</sup>-29<sup>th</sup> – expecting attendees from across the state
- BPOC 2019 Bravo Job Fair scheduled for November 22<sup>nd</sup>

## 7. Regional Services

## 8. Resource Recovery

## 9. Veterans

## 10. Weatherization Assistance Program

- TDHCA provided all day program management training to AACOG staff on Wednesday, October 9, 2019
- Weatherization Appreciation Luncheon to be held on Friday, October 25, 2019 at AACOG Boardroom
- Day of the Living Lead & Weatherization Awareness Outreach Event scheduled for Saturday, October 26, 2019, at San Juan de los Lagos Church

## C. Organizational and General Administration Updates:

### 1. Policy Review

- Proposed Information Technology (IT) Policies today.

### 2. Chief Financial Officer

### 3. General Counsel

## **Financial**

6. Discussion and appropriate action on the recommendation regarding the 3rd Quarter 2019 Financial Report. - John Clamp

- A. Dashboard
- B. Balance Sheet
- C. Revenue and Expenditures
- D. Administrative Budgets
- E. Investment Summary

Moved by Judge Chris Schuchart, seconded by Commissioner Kevin Wolff to approve the 3rd Quarter 2019 Financial Report as presented and move this item to the October 23, 2019 full Board of Directors agenda for approval. The motion carried unanimously.

**Vote:** 10 - 0

7. Discussion and appropriate action on the recommendation to approve the proposed 2020 AACOG Budget as follows: - Julio Elizondo/John Clamp

- A. AACOG Organizational Chart
- B. 2020 Annual Budget Summaries and Spreadsheets
  - 1. 2020 Agency Roll Up
  - 2. 2020 Program Budgets
  - 3. 2020 Administrative Budgets (Indirect)
  - 4. 2020 Local Budgets

Moved by President Katie Reed, seconded by Mayor John Williams, to approve the proposed 2020 AACOG Budget as presented and move this item to the October 23, 2019 full Board of Directors agenda for approval. The motion carried unanimously.

**Vote:** 10 - 0

8. Discussion and appropriate action to authorize the Executive Director to enter into a contract with the selected Bank Depository as a result of the RFP released July 3, 2019. - Blanca Tapia

Moved by Judge Chris Schuchart, seconded by Mayor Robert Gregory, to approve the Executive Director to enter into a contract with Schertz Bank and Trust, as the selected Bank Depository resulting from the RFP released July 3, 2019, and move this item to the October 23, 2019 full Board of Directors agenda for approval. The motion carried.

**Vote:** 9 - 0

Other: Commissioner Jim Wolverton (ABSTAIN)

## **Administration**

9. Agency Contract Performance Report - Diane Rath

Moved by Judge Richard Evans, seconded by Judge Chris Schuchart, to move this item to the October 23, 2019 full Board of Directors agenda for approval. The motion carried unanimously.

**Vote:** 10 - 0

10. Items to be placed on the Board of Directors meeting agenda from the Executive Committee.

Moved by Judge Richard Evans, seconded by Commissioner Kevin Wolff, to move items 6, 7, 8, and 9 from the Executive Committee Agenda to, and place an update and discussion item regarding the Workforce Solutions Alamo organization and stabilization plan on the October 23, 2019 Board of Directors meeting agenda. The motion carried unanimously.

**Vote:** 10 - 0

11. Items to be placed on the agenda for the next Executive Committee meeting.

None

12. Next meeting is scheduled for Wednesday, January 15, 2020 at 10:00 a.m. at AACOG in the Al J. Notzon III Board Room.

13. There being no further business, Vice Chairman Hurley adjourned the Executive Committee Meeting at 11:02.

Approved: \_\_\_\_\_  
Robert Hurley  
County Judge, Atascosa County  
AACOG Executive Committee Chairman  
AACOG Board of Directors - Vice Chairman

\_\_\_\_\_ Date