

Minutes  
Alamo Area Council of Governments  
Executive Committee Meeting  
Al J. Notzon III Board Room  
8700 Tesoro Drive, Suite 100  
San Antonio, TX 78217  
April 19, 2017

**MEMBERS PRESENT**

Mayor Chris Fails - Executive Committee Chair  
Judge Chris Schuchart - Board Chair  
Judge Richard Evans  
Mayor Robert Gregory  
Judge Robert Hurley  
President Katie Reed  
Judge James Teal  
Mayor John Williams  
Commissioner Kevin Wolff  
Commissioner Jim Wolverton

**MEMBERS ARRIVING LATE OR DEPARTING****EARLY**

President Reed in at 10:08 a.m.  
Judge Teal in at 10:13 a.m.  
Judge Hurley in at 10:17 a.m.  
Vice Chairman Fails out at 10:32 a.m.

**STAFF  
PRESENT**

Diane Rath  
Cliff Herberg  
Tim Trevino  
John Clamp  
Susan Lodge  
Roger Arriaga  
Julio Elizondo  
Susie Ernst  
Delissa Flores  
Ray Garza  
Tiffany Harris  
Deedra Johnson  
Marcel Medina  
Gloria Vasquez  
Blanca Tapia  
and Other Staff

**Request All Electronic Devices Be Silenced**

1. Vice Chairman Fails called the meeting to order at 10:02 a.m.
2. Roll call was taken and a quorum was established.
3. There were no public comment given.

*This time is for anyone to comment to the Executive Committee on issues and items of concern. There will be no Executive Committee deliberation or action on these comments. Time allowed is at the discretion of the Chairman; with three (3) minutes being customary.*

4. Consider and act upon the recommendation to approve the January 18, 2017 minutes.

Moved by Mayor John Williams, seconded by Commissioner Kevin Wolff, to approve the January 18, 2017 minutes as presented. The motion carried unanimously.

**Vote: 7 - 0**

**Executive Director**

5. Executive Director Rath provided the following Agency updates to the Executive Committee members:
  - A. Staffing Updates  
Roger Arriaga - Natural Resources Director
  - B. 2017 Membership Dues Update

- C. Program Status and Operational Updates
- 1) General Administration
  - 2) Area Agencies on Aging - Age Well Live Well Senior Event-"Financial Fitness as We Age", May 4 @ BiblioTech; Silver Solutions, May 25 @ TriPoint; Elder Fraud Summit, June 7 @ South Side Lions Senior Center (see attached flyers)
  - 3) Alamo Local Authority - Results of the monitoring visit
  - 4) Alamo Regional Transit - NADO Award for ARRPO
  - 5) External Affairs & Communications - Kronkosky Place Road Show/Lunch & Learn, May 15, 11-2
  - 6) Public Safety - 2017 Charlie Graduation, April 12
  - 7) Natural Resources - Air Quality Stewardship Award Winners presented at Earth Day, April 22; Walk & Roll Rally, Friday, May 12th from 8 AM – 9 AM @ Main Plaza (see attached flyer)
  - 8) Regional Services - Substandard Structures Investigation Class, June 5, 2017; JLUS Task Force Meeting, April 27, 2017 (see attached flyer)
  - 9) Resource Recovery
  - 10) Veterans - TXServes Grant; TVC monitoring visit
  - 11) Weatherization Assistance Program - TDHCA desk review
- D. Organizational and General Administration Updates
- 1) Policy Review
  - 2) Chief Financial Officer
  - 3) General Counsel

### **Financial**

6. Discussion and appropriate action on the recommendation regarding the 1st Quarter 2017 financial report. - John Clamp
- A. Balance Sheet
  - B. Revenue and Expenditures
  - C. Administrative Budgets
  - D. Investment Summary

Moved by Mayor John Williams, seconded by Commissioner Jim Wolverton, to approve the recommendations regarding the 1st Quarter 2017 Financial report and to forward to the April 26, 2017 Board of Directors agenda. The motion carried unanimously.

**Vote:** 10 - 0

7. Real Estate/Lease Update - John Clamp
- No action was needed nor taken for this discussion item.
8. Internal audit update on 2016 completed activities and projects and the internal audit plan for 2017. - John Clamp and Delissa Flores
- No action was needed nor taken for this discussion item.
9. Agency Contract Performance Report - Diane Rath
- No action was needed nor taken for this discussion item.
10. Items to be placed on the Board of Directors meeting agenda from the Executive Committee.


The Executive Committee agreed to move Agenda Items 6, 7, 8, and 9 to the April 26, 2017 Board of Directors Agenda for consideration and approval.

- 11. Items to be placed on the agenda for the next Executive Committee meeting.

John Clamp, CFO, requested to have an Executive Session at the July 19, 2017 Executive Committee meeting to discuss Mid-year Budget Modifications and Real Estate/Lease options.

- 12. Next meeting is scheduled for Wednesday, July 19, 2017 at 10:00 a.m. at AACOG in the Al J. Notzon III Board Room.

- 13. There being no further business, Chairman Schuchart adjourned the meeting at 10:56 a.m.

Approved:   
Chris Fails, Mayor, Town of Hollywood Park  
AACOG Executive Committee Chairman  
AACOG Board of Directors - Vice Chairman

7-19-2017  
Date