

Minutes  
 Alamo Area Council of Governments  
 Executive Committee Meeting  
 Al J. Notzon III Board Room  
 8700 Tesoro Drive, Suite 100  
 San Antonio, TX 78217  
 Wednesday, July 20, 2016

**MEMBERS PRESENT**

Judge Chris Schuchart - Exec. Committee Chair  
 Mayor John Williams - Board Chair  
 Mayor Robert Gregory  
 Judge Robert Hurley  
 President Katie Reed  
 Judge James Teal  
 Commissioner Jim Wolverton

**ALTERNATES PRESENT**

Chris Stewart for  
 Councilman Ron Nirenberg

**MEMBERS ABSENT**

Commissioner Tommy Calvert  
 Judge Richard Evans

**STAFF PRESENT**

Diane Rath  
 Cliff Herberg  
 John Clamp  
 Susan Lodge  
 Daniel Doria  
 Deedra Johnson  
 Joseph Monyer  
 Gloria Vasquez  
 Blanca Tapia  
 Susie Ernst  
 and Other Staff

Chairman Schuchart requested all electronic devices be silenced.

1. Chairman Schuchart called the meeting to order at 10:00 a.m.
2. Roll call was taken and a quorum was established.
3. There were no public comments given.
4. There were no Declarations of Conflict of Interest given.
5. Consider and act upon the approval of the April 20, 2016 minutes.

Moved by President Katie Reed, seconded by Commissioner Jim Wolverton, to approve the April 20, 2016 Minutes with no corrections. The motion was carried unanimously.

**Vote: 8 - 0**

**Executive Director**

6. Executive Director Rath presented the following Agency updates to the Executive Committee members:
  - A. Staffing Updates
  - B. 2016 Membership Dues
    - 1) The City of Devine has re-joined.
    - 2) Status report to confirm those whose dues are still outstanding. Cancellation notices were mailed July 1.

- C. Program Status and Operational Updates
- 1) General Administration - Presentation at the Association of Defense Communities was well received. We joined the organization to better support JBSA. Attended the NARC Annual Conference June 26-29 in Salt Lake City. Very good information and relationship
  - 2) Area Agencies on Aging - Co-hosted Elder Fraud Summit with over 700 attendees on June 21 (see Express-News article). Hosted Texas Conference on Aging July 12-15, Accepting Award for at National Area Agencies on Aging Conference in San Diego July 24-27.
  - 3) Alamo Local Authority
  - 4) Alamo Regional Transit - Regional Transportation Director Job Opening. See report attached.
  - 5) External Affairs & Communications - new Department name. Great media coverage in July. Newsletter beginning August 1.
  - 6) Public Safety - Simulators on KSAT, Body Camera Training Featured on Fox 29, La Prensa published article about Academy (see article). Representative from California attended School Marshall Training this month.
  - 7) Natural Resources - Hosted Propane Autogas Vehicle Workshop (see Business Journal article), Telemundo San Antonio aired segment on the Weatherization Program on 7/11
  - 8) Regional Services - Hosted S. Texas Regional EDA meeting on 7/13. We will hold a briefing on a new FLSA rule as a member benefit on Aug. 8 in our Boardroom and it will be live-streamed for greater participation.
  - 9) Resource Recovery
  - 10) Veterans - Call-a-Ride for Veterans Program has launched.
- D. Organizational and General Administration Updates
- 1) Policy Review, Diane Rath - Records Retention Policy is being developed. The policy is targeted to come to the Board in September.
  - 2) Chief Financial Officer, John Clamp
  - 3) General Counsel, Cliff Herberg

### **Executive Session**

7. The Executive Committee convened into executive session at 10:20 a.m. to:
- A. Deliberate and receive advice regarding the following pending or contemplated litigation and legal matters concerning privileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code, Consultation with Attorney:
- 1) Potential litigation involving former employee; and
- B. pursuant to Section 551.074 of the Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; and
- C. pursuant to Section 551.076 of the Texas Government Code, to deliberate upon the deployment, or specific occasions for implementation, of security personnel or devices or a security audit.
8. Discuss and consider action on items discussed in executive session.

No action was needed or taken. Regular Session of the Executive Committee reconvened at 11:22 a.m.

### **Administration**

9. Discussion and appropriate action on the recommendation to enter into a contract with Computer Solutions for the purchase/lease of a new computer infrastructure system in an amount not to exceed \$370,000 to be paid over a five year period.

Moved by Mayor Robert Gregory, seconded by Judge Robert Hurley, to recommend approval to enter into a contract with Computer Solutions for the purchase/lease of a new computer infrastructure system in an amount not to exceed \$370,000 to be paid over a five year period and forward this item to the Board of Directors regular agenda. Kevin Knight from Computer Solutions submitted to the members an explanation of the proposal addressing the critical areas identified in the Current State Assessment (CSA) of the agency's IT infrastructure. The motion to forward to the Board of Directors agenda carried unanimously.

**Vote: 8 - 0**

10. Discussion and appropriate action on the recommendation to consolidate cellular phones under a single provider.

Moved by Judge Robert Hurley, seconded by President Katie Reed, to approve the recommendation to consolidate cellular phones under a single provider and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

**Vote: 8 - 0**

11. Agency Contract Performance Review.

Moved by President Katie Reed, seconded by Commissioner Jim Wolverton, to move this item to the Board of Directors consent agenda for review. No other action was needed.

**Vote: 8 - 0**

### **Financial**

12. Discussion and appropriate action on the recommendation regarding the 2nd quarter 2016 financial report.

- A. Balance Sheet
- B. Revenue and Expenditures
- C. Administrative Budgets
- D. Investment Summary

Moved by Commissioner Jim Wolverton, seconded by Mayor Robert Gregory, to recommend approval of the 2nd quarter 2016 financial report items 12A-12D and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

**Vote: 8 - 0**

13. Discussion and appropriate action on the presentation and recommendation to request board approval of the 2016 AACOG Budget Modifications.

Moved by Commissioner Jim Wolverton, seconded by Mayor Robert Gregory, to recommend presenting and requesting board approval of the 2016 AACOG Budget Modifications. Judge Teal noted there were some inconsistencies on the budget

spreadsheets. The Budget Officer acknowledged the figures in question, and said he will make corrections and present the updates to the Board of Directors.

**Vote: 8 - 0**

14. Items to be placed on the Board of Directors meeting agenda from the Executive Committee.

None

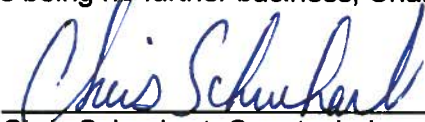
15. Items to be placed on the agenda for the next Executive Committee meeting.

None

16. Chairman Schuchart announced the next meeting is tentatively scheduled for Wednesday, October 19, 2016 at 10:00 a.m. at AACOG in the Al J. Notzon III Board Room.

17. There being no further business, Chairman Schuchart adjourned the meeting at 12:35 p.m.

Approved:



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Chris Schuchart, County Judge, Medina County      Date  
AACOG Executive Committee Chairman  
AACOG Board of Directors - Vice Chairman