

Minutes  
 Alamo Area Council of Governments  
 Executive Committee Meeting  
 Al J. Notzon III Board Room  
 8700 Tesoro Drive, Suite 100  
 San Antonio, TX 78217  
 April 20, 2016

**MEMBERS PRESENT**

Judge Chris Schuchart - Executive Committee Chair  
 Mayor John Williams - Board Chair  
 Judge Richard Evans  
 Mayor Robert Gregory  
 Judge Robert Hurley  
 President Katie Reed  
 Judge James Teal  
 Commissioner Jim Wolverton

**ALTERNATES PRESENT**

Walter Ague  
 for Councilman Ron Nirenberg

**MEMBERS ABSENT**

Commissioner Tommy Calvert

**STAFF PRESENT**

Diane Rath  
 John Clamp  
 Cliff Herberg  
 Susan Lodge  
 Tim Trevino  
 Deedra Johnson  
 Susie Ernst  
 Tiffany Harris  
 Marcela Medina  
 Bill Mosely  
 Mark Mueller  
 Rose Ryan  
 Kevin Sturdivant  
 Blanca Tapia  
 Gloria Vasquez  
 Brenda Williams  
 and Other Staff

**Chairman Schuchart requested all electronic devices be silenced.**

1. Chairman Schuchart called the meeting to order at 10:00 a.m.
2. Roll call was taken and a quorum was established.
3. There were no public comments given.
4. There were no Declarations of Conflict of Interest given.
5. Consider and act upon approval of the January 20, 2016 minutes.

Moved by President Katie Reed, seconded by Commissioner Jim Wolverton, to approve the January 20, 2016 Minutes with no corrections. The motion carried unanimously.

**Vote:** 9 - 0

**Executive Director**

6. Executive Director Rath presented the following Agency updates to the Executive Committee members:
  - A. Staffing Updates
    - 1) New employee - Irma Magallanez, Accountant
    - 2) Certifications: Andre Fuhrman - DOE Mandated BPI Quality Control Inspector

Jacob Ulczynski – Certified HIPAA Professional  
Tiffany Harris – Social Media Certification

- B. 2016 Membership Dues
  - 1) Status report to confirm those whose dues are still outstanding.
- C. Program Status and Operational Updates
  - 1) General Administration
  - 2) Area Agencies on Aging - DADS monitoring update
  - 3) Alamo Local Authority - DADS Audit Update 4/4 - 4/7 & OIG monitoring visit will be rescheduled
  - 4) Alamo Regional Transit
  - 5) Public Relations - Quarterly Media Report
  - 6) Public Safety - Homeland Security OIG monitoring visit in May
  - 7) Natural Resources
  - 8) Regional Services - Weatherization monitoring visit 4/11 - 4/16
  - 9) Resource Recovery - Earth Day 4/16
  - 10) Veterans
- D. Organizational and General Administration Updates
  - 1) Policy Review - Procurement, Contracts, Financial/Accounting
  - 2) Chief Financial Officer
  - 3) General Counsel

### **Financial**

- 7. Discussion and appropriate action on the recommendation regarding the 1st quarter 2016 financial report.
  - A. Balance Sheet
  - B. Revenue and Expenditures
  - C. Administrative Budgets
  - D. Investment Summary

Moved by Walter Ague, Alt. for CM Ron Nirenberg, seconded by Judge Richard Evans, to approve the 1st quarter 2016 financial report, Items 7A-7D and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

**Vote:** 9 - 0

### **Administration**

- 8. Program Deliverable Status/Agency Contract Database Update.

Moved by Walter Ague, Alt. for CM Ron Nirenberg, seconded by Judge Richard Evans, to recommend approval of the Program Deliverable Status/Agency Contract Database and forward a briefer version of presentation to the Board of Directors regular agenda. The motion carried unanimously.

**Vote:** 9 - 0

### **Executive Session**

- 9. The Executive Committee shall convene into executive session to deliberate the following:

A. Deliberate and receive advice regarding the pending or contemplated litigation and legal matters concerning privileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code, Consultation with Attorney:

1) Martha Spinks v. Alamo Area Council of Governments; Civil Action No. 5:15-CV-749; pending in the United States District Court for the Western District of Texas, San Antonio Division

B. Consider and act upon the annual evaluation of the Executive Director pursuant to Texas Government Code Section 551.074.

10. Discuss and consider action on items discussed in executive session.

Moved by Commissioner Jim Wolverton, seconded by Judge Richard Evans, that there was no action needed for Item 9.A.1; and to approve the recommendations of increasing the Executive Director's annual salary by \$10,000 effective May 1, 2016 for Item 9.B and forward to the Board of Directors regular agenda as an Executive Session item. The motion carried unanimously.

11. Items to be placed on the Board of Directors meeting agenda from the Executive Committee.

Item 8 - Program Deliverable Status/Agency Contract Database Update.

12. Items to be placed on the agenda for the next Executive Committee meeting.

None

13. Chairman Schuchart announced the next meeting is tentatively scheduled for Wednesday, July 20, 2016 at 10:00 a.m. at AACOG in the Al J. Notzon III Board Room.

14. There being no further business, Chairman Schuchart adjourned the meeting at 11:46 a.m.

Approved: Chris Schuchart 7-20-16  
 Chris Schuchart, County Judge, Medina County      Date  
 AACOG Executive Committee Chairman  
 AACOG Board of Directors - Vice Chairman