

Minutes  
Alamo Area Council of Governments  
Executive Committee Meeting  
Al J. Notzon III Board Room  
8700 Tesoro Drive, Suite 100  
San Antonio, TX 78217  
January 20, 2016

**MEMBERS PRESENT**

Judge Chris Schuchart - Chairman  
Mayor John Williams  
Judge Richard Evans  
Mayor Robert Gregory  
Judge Robert Hurley  
President Katie Reed  
Judge James Teal  
Commissioner Jim Wolverton

**ALTERNATES PRESENT**

Walter Ague  
for Councilman Ron Nirenberg

**MEMBERS ABSENT**

Commissioner Tommy Calvert

**STAFF PRESENT**

Diane Rath  
Cliff Herberg  
Tim Trevino  
John Clamp  
Susan Lodge  
Deedra Johnson  
Gloria Vasquez  
Blanca Tapia  
Juan Ramos  
Bill Mosely  
Mark Mueller  
Kevin Sturdivant  
Tiffany Harris  
Georgia Zannaras  
Susie Ernst  
and Other Staff

Chairman Schuchart requested all electronic devices be silenced.

1. Chairman Schuchart called the meeting to order at 10:00 a.m.
2. Roll call was taken and a quorum was established.
3. There were no public comments given.
4. There were no Declarations of Conflicts given.
5. Consider and act upon approval of the November 18, 2015 minutes.

Moved by Commissioner Jim Wolverton, seconded by Mayor John Williams, Board Chair, to approve the November 18, 2015 minutes with no corrections. The motion carried unanimously.

**Vote: 9 - 0**

**Executive Director**

6. Executive Director Rath presented the following Agency updates to the Executive Committee members.
  - A. Staffing Updates
    - 1) New Public Relations Media Specialist – Hernan Rozemberg
    - 2) New Budget Officer – Joseph Monyer
  - B. 2016 Membership Dues Update
  - C. Program Status and Operational Updates
    - 1) General Administration
    - 2) Area Agencies on Aging
    - 3) Alamo Local Authority
    - 4) Alamo Regional Transit
    - 5) Public Relations – Website Redesign, Karnes County Road Show–1/29
    - 6) Natural Resources – We will be releasing the RFP for an analysis of the cost of non-attainment to the Alamo Region.
    - 7) Regional Services
      - a) HUD program was transferred to TDHCA on January 1, now doing close-out.
      - b) The Weatherization Program met their cost per unit goal of an average of \$4,896 per house specified in their LIHEAP contract.
    - 8) Resource Recovery – The deadline for submitting solid waste grant applications has been extended three weeks to February 11th at 10 a.m.
    - 9) Veterans – Call-a-Ride for Veterans Update-We met our goal, enrolling 3,103 eligible veterans, dependents, and surviving spouses, and totally expended the available grant funding for rides.
  - D. Organizational and General Administration Updates
    - 1) Policy Review - Procurement, Contracts, Financial/Accounting
      - a) Procurement procedures are being reviewed
      - b) Cliff Herberg led an effort to improve our cell phone contracts which has resulted in a large savings (about 40%) each month.
      - c) Joint Land Use Studies – AACOG has been approached to coordinate the implementation of the three completed Joint Land Use Studies for Camp Bullis, Randolph AFB and Lackland AFB. AACOG encompasses the geographic boundaries of the three Joint Land Use Studies and is engaged with all of the impacted local governments. The effort would coordinate the efforts of all the local governments responsible for implementation efforts.
      - d) Consider adding JBSA as an Ex-Officio Member
      - e) Construction Update
      - f) San Antonio Chamber SA to DC Trip – February 1-4
      - g) TARC Staff Training – February 2-5
    - 2) Chief Financial Officer - John Clamp
    - 3) General Counsel - Clifford Herberg

**Financial**

7. Discussion and appropriate action on the recommendation regarding the November 2015 and December 2015 financial reports:
- A. Grants
  - B. Reimbursements
  - C. Balance Sheet
  - D. Revenue and Expenses
  - E. Board Expenditures
  - F. Investment Quarterly Report

Moved by Judge Richard Evans, seconded by Commissioner Jim Wolverton, to approve the November and December 2015 financial report Items 7A-7F and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

**Vote: 9 - 0**

### **Programs**

8. Discussion and appropriate action on the recommendation to authorize the Executive Director to ratify the existing Department of Energy (DOE) contract for energy efficiency, which increases funding by \$125,023.

Moved by Judge Richard Evans, seconded by Commissioner Jim Wolverton, to approve the recommendation to authorize the Executive Director to ratify the existing Department of Energy (DOE) contract for energy efficiency, which increases funding by \$125,023 and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

**Vote: 9 - 0**

9. Discussion and appropriate action on the recommendation to authorize the Executive Director to release a Request for Proposals and execute a contract for up to \$60,000 for public input survey research services related to emissions reduction strategies.

Moved by Commissioner Jim Wolverton, seconded by Judge Robert Hurley, to approve the recommendation to authorize the Executive Director to release a Request for Proposals and execute a contract for up to \$60,000 for public input survey research services related to emissions reduction strategies and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

**Vote: 9 - 0**

10. Discussion and appropriate action on the recommendation to authorize the Executive Director to release a Request for Proposals and execute a contract for up to \$70,000 to perform ozone monitor maintenance services during the 2016 and 2017 ozone seasons and \$150,000 for optional tasks that would enhance the current monitoring network, for a total not to exceed \$220,000 during the 2-year time period.

Moved by Judge Robert Hurley, seconded by Commissioner Jim Wolverton, to approve the recommendation to authorize the Executive Director to release a Request for Proposals and execute a contract for up to \$70,000 to perform ozone monitor maintenance services during the 2016 and 2017 ozone seasons and \$150,000 for optional tasks that would enhance the current monitoring network, for a total not to exceed \$220,000 during the 2-year time period and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

**Vote: 9 - 0**

11. Items to be placed on the Board of Directors meeting agenda from the Executive Committee.

None

12. Items to be placed on the agenda for the next Executive Committee meeting.

None

13. Chairman Schuchart announced the next meeting is scheduled for Wednesday, February 17, 2016 at 10:00 a.m. at AACOG in the Al J. Notzon III Board Room.

14. There being no further business, Chairman Schuchart adjourned the meeting at 11:09 a.m.

Approved: \_\_\_\_\_



4-20-16

Chris Schuchart, County Judge, Medina County  
AACOG Executive Committee Chairman  
AACOG Board of Directors - Vice Chairman

Date