

**ALA
PLANNING & NETWORK ADVISORY COMMITTEE
MINUTES
December 8, 2015**

MEMBERS PRESENT

Irma Canfield, Chair
Mary Hanlon-Hillis, Vice Chair
Pam Stephens, Community Member
Debby Valdez, Family Member
Sandra Iracheta-Cruz, Community Member
Ronald E. Moore, Family Member
Jennifer Tarr, Community Member
John Evans, Parliamentarian

MEMBERS ABSENT

Cara Magrane, Community Member
James Meadours, Family Member
Martha Moyer, Family Member
Virginia Burns, Community Member
William Robinson, Community Member

STAFF PRESENT

Susan Lodge, Interim Director, ALA
Virginia Charles, Non Waiver Services Manager
Lona Carter, Waiver Services Manager - HCS
Lupe G. Abundis, Enrollment and Eligibility Manager
Jacob Ulczynski, IDD QA Program Manager
Jennifer Caruso, Program Training Facilitator & Records Coordination
Teresa S. Kolenda, Administrative Assistant

1. Ms. Canfield called the meeting to order at 1:00 pm.
2. Roll call by Ms. Kolenda. .
3. Welcome and Hospitality
Ms. Canfield welcomed everyone and informed everyone the location of the emergency exits.
4. Citizens to be Heard
 - Ms. Canfield read statement for citizens to be heard.
 - There were no citizens to be heard.
5. Declaration of Conflict of Interest
 - Ms. Canfield read the following statement – If anyone has Conflict of Interest on any of the action items, they should abstain from voting.
6. Consider and act upon approval of the October 6, 2015 minutes.
 - A motion was made by Ms. Valdez to accept the minutes, seconded by Ms. Stephens, the motion carried unanimously.
7. Annual Training for PNAC Members and Input on Board Training
 - Mr. Ulczynski discussed the new requirements in DADS Performance Contract for FY16 in which board members play a critical role in overseeing AACOG's mission, finances and strategic direction. It is with this requisite, that ALA has prepare materials in educating board members with detailed information about all of ALA's

programs. Mr. Ulczynski requests input from PNAC members on the materials that will be presented.

- Introduction of Ms. Caruso, Program Training Facilitator, who presented an overview of the materials, ACOG Board of Directors Training:
 1. Brief discussion on slides for each program
 2. Relevant information includes 2015 ALA's accomplishments, DADS FY16-17 Contract, Range of Environments in which IDD services may be delivered, Acronyms utilized in conjunction with ALA.
 3. Handouts of brochures and other related materials provided.

Discussion followed with all members satisfied with the relevance of the materials and no further addition needed.

8. Discussion of Crisis Needs Assessment

- Ms. Lodge discussed the proposal in submitting the necessity to expand and enhance access to crisis services for people with IDD through ALA. It is with anticipation that the need be recognized and additional funding under the "approved exception item" be approved. Some of the components presented include:
 1. Enhanced services to existing mobile crisis response teams
 2. Crisis respite for individuals with IDD or Dual Diagnosis (IDD/MI)
 3. Aftercare monitoring and support following the use of the LIDDA's enhanced behavioral crisis resources.

Discussion followed with input from members and very interested in the proposal. The impact of the additional funding will assist in the quality of services for individuals with IDD.

- The date of submittal will be December 15 and Ms. Lodge will send out an email to members with updates.

9. Discussion and update regarding the Sub-Committee on Reviewing the Community Safety Net Services Rates.

- Mr. Ulczynski updated members on the last meeting, October 6, in reference to Sub-committee reviewing the Community Safety Net Services rates, but due to delay in DADS finalizing the budget, we were not able to coordinate a meeting.
- Tentative date to reconvene will be in January 2016.

10. Discussion and update on ALA Programs.

- Ms. Abundis reports an overview of Intake & Eligibility Program
 - >Intake & DID totals – 1294 unduplicated individuals served
 - >Eligibility Determinations - 261
 - >Consumer Benefits – 343
 - >Intake activities– 690
 - >Intermediate Care Facilities (ICF/IID) - 110
 - >Community Outreach – 7
 - >HCS Interest List – 4558
 - >GR Interest List - 558
- Ms. Charles gave an overview FY 2016 Service Authorizations
 - Current census in GR program – 472 active
 - >Ms. Charles introduced Jessica Esquivel as the new GR Team Leader and Arnold Ferguson promoted as the new Non-Waiver Coordinator.
 - >Overview of FY 2015 GR Obligations \$913,910.38 and Utilization of \$229,274.74 (Nov. is not closed).
 - >Census in PASRR – 276 active

- >Community First Choice (CFC)
 - Enrollments – 1139
 - 123 Accepted, 3 Active HCS, 153 Declined, 46 Withdrawals, 9 Denied, 777 Pending (decisions/response by family)
- Ms. Carter presented an overview of the stakeholders meeting held at The Center for Health Care Services on December 3, 2015:
 - >Explanation of Waiver Services
 - >Discussions on continued problems with support services and the challenges consumers/families encounter.
 - >Updates on services currently in place and improvement on disseminating information available for families in crisis.
- Mr. Ulczynski reports on the changes in the process of compliance contracts to improve in ensuring all provider contracts are complete.

11. Discussion and update the Senior Director's Office

- Ms. Lodge reports on the renovations that are scheduled to begin in January 2016:
 - Construction to relocate the reception area on the 7th floor to the 1st floor will begin within the next few weeks and projected to be complete by the end of January.
 - The main objective for this will be to secure the building and to have one reception area.
 - The 3rd and 8th floor will have doors with access only to staff and all visitors will report to the 1st floor.
 - There will be accommodations for Intake workers on the 1st floor to provide services for incoming individuals requesting services.
 - Renovations also include ADA accessibility to the bathrooms on the 1st floor.

12. Next meeting scheduled for March 8, 2016 at 1:00 pm.

13. Adjournment

- A motion to adjourn at 2:30 pm was made by Ms. Stephens, seconded by Ms. Iracheta-Cruz, the motion carried unanimously.