

**Minutes**  
**Alamo Area Council of Governments**  
**Executive Committee Meeting**  
**October 15, 2014**

**MEMBERS PRESENT**

Commissioner Jim Wolverton - Chairman  
Commissioner Kevin Wolff – Vice Chair  
Judge James Barden  
Judge Richard Evans  
Trustee Katie Reed  
Mayor Tom Schoolcraft  
Mayor Ruby Vera

**MEMBERS ABSENT**

Judge Diana Bautista  
Mayor A. David Marne  
Thomas Weaver

**GUESTS**

Bert Buys, City of Helotes

**STAFF PRESENT**

Tim Trevino  
Jeri Rainey  
Joe Ramos  
Sherrie Huckabay  
Blanca Tapia  
Bill Moseley  
Mark Mueller  
Julie Sakelakos  
and other staff

1. Chairman Wolverton called the meeting to order at 10:00 a.m.
2. Roll call was taken and a quorum was established.
3. Public Comments.  
None
4. Consider and act upon the minutes from September 17, 2014.

A motion was made by Trustee Reed, seconded by Judge Evans, to approve the minutes from September 17, 2014. The motion carried unanimously.

5. Consider and act upon the minutes from the following meetings of the Special Executive Committee:
  - A. August 27, 2014
  - B. September 10, 2014

A motion was made by Judge Barden, seconded by Mayor Schoolcraft, to approve the minutes of the Special Executive Committee from August 27, and September 2014. The motion carried unanimously.

**Executive**

6. Discussion and appropriate action on the 2015 Executive Committee and Board of Directors meeting dates.

A motion was made by Judge Barden, seconded by Trustee Reed, to recommend approval on the 2015 Executive Committee and Board of Directors meeting dates and forward to the Board of Directors consent agenda. The motion carried unanimously.

7. Discussion and appropriate action on the recommendation of the proposed AACOG 2015 Holiday Schedule.

A motion was made by Judge Evans, seconded by Mayor Schoolcraft, to recommend approval of the proposed AACOG 2015 Holiday Schedule and forward to the Board of Directors consent agenda. The motion carried unanimously.

**Financial**

8. Discussion and appropriate action on the recommendation regarding the following August 2014 financial reports:

- A. Grants
- B. Recoveries
- C. Balance Sheet
- D. Income Statement
- E. Board Expenditures

A motion was made by Judge Evans, seconded by Mayor Schoolcraft, to recommend approval of the August 2014 financial reports Item #8.A-E and forward to the Board of Directors consent agenda. The motion carried unanimously.

9. Discussion and appropriate action on the recommendation to approve the:

- A. Projected final 2014 AACOG Budget
- B. Proposed 2015 AACOG Budget

A motion was made by Mayor Vera, seconded by Mayor Schoolcraft, to recommend approval of the Projected final 2014 AACOG Budget and Proposed 2015 AACOG Budget and forward to the Board of Directors consent agenda. The motion carried unanimously.

10. Discussion and appropriate action authorizing the Interim Executive Director to submit the Texas County & District Retirement (TCDRS) 2015 Plan Year Employer contribution rates and lump sum contribution.

- A. A lump sum contribution, not to exceed \$75,000
- B. Approve the contribution rate of 8.00%

A motion was made by Mayor Vera, seconded by Mayor Schoolcraft, to recommend approval to authorize the Interim Executive Director to submit the TCDRS 2015 Plan Year Employer contribution rate of 8.00% and a lump sum contribution, not to exceed \$75,000 and forward to the Board of Directors consent agenda. The motion carried unanimously.

### Programs

11. Discussion and appropriate action on the recommendation from Alamo Regional Transit to authorize the Interim Executive Director to:

- A. Accept Vehicle Capital Replacement (VCR) funding from the Texas Department of Transportation (TxDOT) for the period from January 1, 2015 through December 31, 2015, and to purchase an appropriate vehicle (bus) through the State Purchasing process.

A motion was made by Mayor Schoolcraft, seconded by Trustee Reed, to recommend approval to authorize the Interim Executive Director to accept VCR funding from TxDOT for the period from January 1, 2015 through December 31, 2015, and to purchase an appropriate vehicle (bus) through the State Purchasing process and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

- B. Extend vendor contracts with the following maintenance vendors for 60 days through February 28, 2015:

- 1) Four S's Inc. dba Express Lube
- 2) Central Automotive
- 3) S.X. Callahan, Inc.
- 4) Kal's Fleet & Auto Service dba Ottmers Auto Service
- 5) 2 Fat Guys
- 6) Andy's Bus Air & Service
- 7) Rush Bus Centers

A motion was made by Mayor Schoolcraft, seconded by Judge Barden, to recommend approval to authorize the Interim Executive Director to extend the vendor contract for the above vendors (Item #11.B.1-7) for 60 days through

February 28, 2015 and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

- C. Release a Request for Proposals (RFP) for Maintenance Services for Alamo Regional Transit (ART) for services to begin on March 1, 2015 and extend through December 31, 2017.

A motion was made by Mayor Schoolcraft, seconded by Mayor Vera, to recommend approval to release a RFP for Maintenance Services for ART for services to begin on March 1, 2015 and extend through December 31, 2017 and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

12. Discussion and appropriate action on the recommendation to authorized the Interim Executive Director to release a Request for Proposal (RFP) for an agency-wide data backup solution.

Mark Mueller gave a presentation on the need for an agency-wide data backup solution. After discussion, a motion was made by Mayor Schoolcraft, seconded by Judge Barden, to recommend authorizing the Interim Executive Director to release a RFP for an agency-wide data backup solution and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

13. Discussion and appropriate action on the recommendation from the Human Resources department authorizing the Interim Executive Director to release a Request for Proposal (RFP) for Fraud Hotline Software for agency-wide use.

A motion was made by Judge Evans, seconded by Mayor Schoolcraft, to postpone this item indefinitely. The motion carried unanimously.

**Executive Session was convened at 11:13 a.m.**

14. Pursuant to Texas Government Code Section 551.074, Personnel Matters, the Board will convene in closed session to discuss and deliberate the appointment and employments of an Executive Director.

**Open Session was reconvened at 11:34 a.m.**

15. Discussion and possible action on the employment of an Executive Director.

No action was taken.

16. Items to be place on the Board of Directors meeting agenda from the Executive Committee.

Executive Committee Minutes

October 15, 2014

Page 5

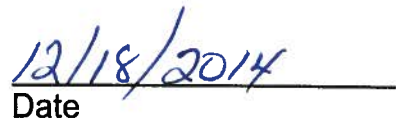
None other than items noted to be forwarded to the Board of Directors consent agenda.

17. Items to be placed on the agenda for the next Executive Committee meeting.
  - A. Discussion and possible action on membership to TARC
    - 1) Provide information on anything missed by not being a member.
    - 2) What are the costs involved.
18. Chairman Wolverton announced that the next meeting will tentatively be on Wednesday, November 19, 2014, at 10:00 a.m. in the Al J. Notzon III Board Room at AACOG.
19. Chairman Wolverton adjourned the meeting at 11:33 a.m.

Approved:

  
\_\_\_\_\_  
Jim Wolverton

AACOG Executive Committee Chairman  
AACOG Board of Directors Vice-Chairman

  
\_\_\_\_\_  
Date