

**Minutes**  
**Alamo Area Council of Governments**  
**Executive Committee Meeting**  
**January 21, 2015**

**MEMBERS PRESENT**

Mayor John Williams - Chairman  
Commissioner Jim Wolverton – Vice Chair  
Judge Richard Evans  
Trustee Katie Reed  
Mayor Ruby Vera  
Thomas Weaver

**MEMBERS ABSENT**

Mayor Robert Gregory  
Councilman Ron Nirenberg  
Mayor Tom Schoolcraft  
Judge Tom Pollard  
Judge James Teal

**GUESTS**

None

**GENERAL COUNSEL'S OFFICE**

Clarissa M. Rodriguez

**STAFF PRESENT**

Diane Rath  
Jeri Rainey  
Tim Trevino  
Joe Ramos  
Sherrie Huckabay  
Blanca Tapia  
Mark Mueller  
Bill Moseley  
Brenda Williams  
Rene Chadick  
Julie Sakelakos  
and other staff

1. Chairman Williams called the meeting to order at 12:00 p.m.
2. Roll call was taken and a quorum was established.
3. Public Comments  
None
4. Consider and act upon the minutes from the following meetings:
  - A. Special Executive Committee – November 5, 2014
  - B. Executive Committee – November 19, 2014

A motion was made by Vice Chairman Wolverton, seconded by Mayor Vera, to approve minutes from the Special Executive Committee on November 5, 2014, and the Executive Committee on November 19, 2014. The motion carried unanimously.

**Executive**

5. Discussion and possible action regarding Texas Association of Regional Councils (TARC) membership participation and activities for 2015.

After discussion, a motion was made by Vice Chairman Wolverton, seconded by Mayor Vera, to nominate Mayor Tom Schoolcraft, subject to his acceptance, along with the AACOG Board of Director Chairman and AACOG's Executive Director and place this item on the regular Board of Directors agenda. The motion carried unanimously.

6. Discussion and appropriate action on the recommendation to authorize the Executive Director to renew AACOG's annual memberships with and pay the appropriate 2015 dues for:
- A. National Association of Development Organizations (NADO)
  - B. National Association of Regional Councils (NARC)
  - C. Texas Association of Counties (TAC)
  - D. Texas Municipal League (TML)
  - E. Austin – San Antonio Corridor Council
  - F. Alamo Area Chambers of Commerce

A motion was made by Tom Weaver, seconded by Mayor Vera, to add the Schertz Chamber of Commerce to the list, approve the list with that change, and move this item to the consent agenda. The motion carried unanimously.

7. Discussion and possible action regarding changes to future Executive Committee and Board of Directors meeting schedules and processes, including:
- A. Frequency of Board of Directors Meetings.

A recommendation was made to leave the Board of Directors meetings as scheduled monthly and bring this item back to the table in six months.

- B. Use of online Board agenda and materials software for distribution of meeting materials.

A recommendation was made to send out a form with choices of having the Board of Directors packet sent electronically, paper and Express Mailed or both. Staff will research additional avenues to utilize electronic communication more fully and bring the information to the Executive Committee

**Financial**

8. Discussion and appropriate action on the recommendation regarding the following November 2014 financial reports:
  - A. Grants
  - B. Recoveries
  - C. Balance Sheet
  - D. Income Statement
  - E. Board Expenditures

Jeri Rainey gave a presentation on the revised format of the financial records. It was requested the financial reports be presented more timely in the future and reflect the immediately preceding month. A motion was made by Judge Evans, seconded by Vice Chairman Wolverton, to recommend approval of the November 2014 financial records #8A.-E. and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

9. Discussion and appropriate action regarding the required annual review of the AACOG Investment Policy for the 2015 fiscal year.

A motion was made by Judge Evans, seconded by Mayor Vera, to recommend approval of the AACOG Investment Policy for the 2015 fiscal year and forward to the Board of Directors consent agenda. The motion carried unanimously.

10. Discussion and appropriate action on the recommendation to name Diane D. Rath, Executive Director, Jeri L. Rainey, Chief Financial Officer, and a representative from the Board of Directors as the authorized signatories on all AACOG bank accounts.

A motion was made by Judge Evans, seconded by Mayor Vera, to recommend Mayor Vera as the representative from the Board of Directors, and name Mayor Vera, Diane D. Rath, Executive Director and Jeri L. Rainey, Chief Financial Officer, as the authorized signatories on all AACOG bank accounts and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

11. Chairman Williams adjourned the meeting at 1:39 p.m., due to the lack of a quorum. The remaining items will be brought to the Board of Directors on their regular agenda.

Approved: \_\_\_\_\_

  
John Williams  
AACOG Executive Committee Chairman  
AACOG Board of Directors Vice-Chairman

2-18-15  
\_\_\_\_\_  
Date