

Minutes
Alamo Area Council of Governments
Executive Committee Meeting
August 20, 2014

MEMBERS PRESENT

Commissioner Jim Wolverton - Chair
Commissioner Kevin Wolff – Vice Chair
Judge James Barden
Judge Richard Evans
Mayor A. David Marne
Trustee Katie Reed
Mayor Tom Schoolcraft
Mayor Ruby Vera
Thomas Weaver

MEMBERS ABSENT

Judge Diana Bautista

GUESTS

None

STAFF PRESENT

Jeri Rainey
Joe Ramos
Tim Trevino
Blanca Tapia
Sherrie Huckabay
Gloria Vasquez
Bill Moseley
Giovianne Washington
Sara Sobieski
Tiffany Harris
and other staff

1. The meeting was called to order at 10:00 a.m. by Chairman Wolverton.
2. Roll call was taken and a quorum was established.
3. Citizens to be Heard

None
4. Consider and act upon the minutes from the June 18, 2014 meeting.

A motion was made by Mayor Marne, seconded by Mr. Weaver, to approve the minutes from the June 18, 2014 meeting. The motion carried unanimously.

EXECUTIVE

5. Update on Executive Director Search.

Sherrie Huckabay distributed handouts to the members with the names of the applicants. The Committee asked that the list be alphabetized and enter the state applicant resided. They also wanted a draft of the interview process.

FINANCIAL

6. Discussion and appropriate action on the recommendation to authorize the Interim Co-Executive Directors to:

A. Approve additional 2013 Audit costs.

A motion was made by Judge Barden, seconded by Trustee Reed to recommend authorizing the Interim Co-Executive Directors to approve additional 2013 Audit costs. Move this item to the Board of Directors consent agenda. The motion carried unanimously.

B. Extend the current auditing services contract with Weaver and Tidwell, LLP, for a period of one year (through December 31, 2015).

A motion was made by Mayor Schoolcraft, seconded by Mayor Marne to recommend authorizing the Interim Co-Executive Directors to counter Weaver and Tidwell's auditing services contract with a total of \$50,000 for next year. If they do not agree, to then go out for a Request for Proposal (RFP) and move this item to the Board of Directors consent agenda. The motion carried unanimously.

7. Discussion and appropriate action on the recommendation regarding the following June 2014 financial reports:

- A. Grants
- B. Recoveries
- C. Balance Sheet
- D. Income Statement
- E. Board Expenditures
- F. Annual Budget update and timeline

A motion was made by Trustee Reed, seconded by Mr. Weaver to recommend approval of the June 2014 financial reports Item #7.A-F and forward this item to the Board of Directors consent agenda. The motion carried unanimously.

Programs

8. Discussion and appropriate action on the recommendation to authorize the Interim Co-Executive Directors to submit a grant application to the State Administrative Agency (SAA) Homeland Security for an Interoperability Communications project and to execute a contract when funds are awarded.

A motion was made by Judge Barden, seconded by Commissioner Wolff to recommend authorizing the Interim Co-Executive Directors to submit a grant application to the State Administrative Agency (SAA) Homeland Security for an Interoperability Communications project only. The motion carried unanimously.

9. Discussion and appropriate action on the recommendation to authorize the Interim Co-Executive Directors to amend the contractual agreement with the Homeland Security Technician, Jeffrey L. Wendling, to increase the amount of the contract.

A motion was made by Judge Barden, seconded by Mr. Weaver, to recommend authorizing the Interim Co-Executive Directors to amend the contractual agreement with the Homeland Security Technician, Jeffrey L. Wendling, to increase the amount of the contract, not to exceed \$80,000 adding \$25,000 to the original contract. This item will be moved to the Board of Directors consent agenda. The motion carried unanimously.

The committee asked for a survey by county regarding results of AACOG's efforts to improve their interoperability.

10. Discussion and appropriate action on the recommendation to authorize the Interim Co-Executive Directors to:
 - A. Execute a contract for WebEOC Training and Administration services with the Southwest Texas Regional Advisory Council (STRAC).
 - B. Execute a contract for the sustainment of Alamo Area Regional Informational Systems (AARIS) services with APEX Innovations.

A motion was made by Mayor Vera, seconded by Mayor Schoolcraft to recommend authorizing the Interim Co-Executive Directors to execute a contract for WebEOC Training and Administration services with STRAC and also execute a contract for the sustainment of AARIS services with APEX Innovations. This item will be moved to the Board of Directors consent agenda. The motion carried unanimously.

11. Discussion and appropriate action on the following recommendations from the Alamo Local Authority (ALA) Program:
 - A. Authorize the Interim Co-Executive Directors to execute the FY 2015 contract for the second year of the biennial Performance Contract with the Department of Aging and Disability Services (DADS).
 - B. Authorize the Interim Co-Executive Directors to execute a Memorandum of Understanding (MOU) accepting funds from University Health Systems (UHS), for Local Match to ALA FY2015 contract services.

A motion was made by Mr. Weaver, seconded by Trustee Reed to recommend authorizing the Interim Co-Executive Directors to execute the FY 2015 contract for the second year of the biennial Performance Contract with DADS and to execute a MOU accepting funds from UHS, for Local Match to ALA FY2015

contract services. This item will be moved to the Board of Directors consent agenda. The motion carried unanimously.

12. Discussion and appropriate action on the recommendation to authorize the Interim Co-Executive Directors to release a Request for Proposal (RFP) for Installation Contractors for the AACOG Weatherization Assistance Program.


A motion was made by Mayor Schoolcraft, seconded by Mayor Vera to recommend authorizing the Interim Co-Executive Directors to release a RFP for Installation Contractors for the AACOG Weatherization Assistance Program and move this item to the Board of Directors consent agenda. The motion carried unanimously.

13. Discussion and appropriate action on the recommendation to authorize the Interim Co-Executive Directors to submit an application to EDA for continued funding under the EDA Economic Development District Planning Assistance program for FY2015- 2017, and to execute a contract when funds are awarded.

A motion was made by Judge Barden, seconded by Mayor Vera to recommend authorizing the Interim Co-Executive Directors to submit an application to EDA for continued funding under the EDA Economic Development District Planning Assistance program for FY2015-2017, and execute a contract when funds are awarded. This item will be moved to the Board of Directors consent agenda. The motion carried unanimously.


14. Items to be placed on the Board of Directors meeting agenda from the Executive Committee.
 - A. Send notice to the Chair of the Building Committee to see if the building at 700 Tesoro Drive is still viable. What encumbrances exist for this building with AACOG and find out where are we legally. Have an Executive Session regarding organizational changes.
 - B. Requested a new/current weighted voting list.
15. Items to be placed on the agenda for the next Executive Committee meeting.
16. Tentative Next Meeting Date: Wednesday, 10:00 a.m.
17. Chairman Wolverton stated that the next meeting date will tentatively be held on Wednesday, September 17, 2014, at 10:00 a.m. in the Al J. Notzon III Board Room and a Special Executive Committee meeting on September 27, 2014, at 9:00 a.m.
18. Chair Wolverton adjourned the meeting at 11:34 p.m.

Approved:



Jim Wolverson

AACOG Executive Committee Chair
AACOG Board of Directors Vice-Chair



Date