

**BOARD OF DIRECTORS  
DECEMBER 10, 2008**

**MEMBERS PRESENT**

Judge James Barden, Chairman  
Councilman Louis Rowe, Vice-Chairman  
Judge Diana Bautista  
Judge Richard Evans  
Commissioner Cesareo Guadarrama  
Councilwoman Delicia Herrera  
Mayor Jack Leonhardt  
Mayor Steve Lopez  
Mayor David Marne  
Commissioner Jay Millikin  
Judge Marvin Quinney  
Katie Reed  
Linda Rivas  
Mayor Tom Schoolcraft  
Mayor Don Tymrak  
Tom Weaver  
Judge Mike Wiggins  
Commissioner Bill Williams

**ALTERNATES PRESENT**

Victor Cavazos for Commissioner Elizondo  
Wil Trujillo for Commissioner Larson  
Byron Gipson for Robert Puente  
Ann Ressig for Judge Schroeder  
Bobby Perez for Senator Van de Putte

**MEMBERS ABSENT**

Commissioner Tommy Adkisson  
Councilwoman Lourdes Galvan  
Judge Carlos Garcia  
Mayor Dan Heckler  
Judge Alger Kendall  
Michael Korus  
Judge Mark Stroehrer

**GUESTS PRESENT**

Mrs. Earl Hill  
Bill Montez  
Nick Page  
Hector Villarreal

**STAFF PRESENT**

Gloria Arriaga  
Dean Danos  
Blanca Tapia  
Susan Lodge  
Don McFarland  
Daniel Watford  
Tiffany Pickens  
Melissa Pulido

1. The meeting was called to order at 11:00 a.m. by Judge James Barden.
2. Roll call was taken and a quorum was established.
3. The Honors to the Nation and State.
  - A. Posting of the Colors.
  - B. Pledge of Allegiance and Texas Pledge of Allegiance.
  - C. Retirement of the Colors.
4. The next item was to consider and act upon memorial resolution for Mr. Earl Hill, former AACOG Chairman.

Judge Barden presented a memorial resolution to Mrs. Earl Hill in memoriam for Mr. Earl Hill, former AACOG Chairman.

5. There were no citizens to be heard.
6. The next item was the Executive Director's Report on the following items:

- A. 2008 Annual Report.
  - B. Bexar Area Agency on Aging – Stanford Diabetes Self-Management Training Initiative.
  - C. 20<sup>th</sup> Annual Christmas Along the Corridor.
  - D. ACOG Main Office Closed for Holidays: December 24, 2008-January 1, 2009.
  - E. Employee Anniversaries:
    - 1) Christine Kailipaka – 10 years (10/26)
    - 2) Sylvia Medina – 15 years (11/22)
    - 3) Doris Haby – 15 years (12/13)
7. The next item was to consider and act upon approval of the following as recommended by the Board of Directors:
- A. 2008 Seventh (7<sup>th</sup>) Budget Amendment.
  - B. 2009 Budget.

Gloria Arriaga stated staff recommends approving the 2008 (7<sup>th</sup>) Budget Amendment as shown on items 7 A. B. for a total 7<sup>th</sup> Budget Amendment amount of \$33,758,239.00. Mrs. Arriaga also stated staff recommends approval of the 2009 Budget of \$36,349,305.00 which includes a 6% cost of living/merit increase. After consideration, a Motion was made by Mayor Tymrak, seconded by Mr. Perez to approve the 2008 Seventh (7<sup>th</sup>) Budget Amendment and 2009 Budget. The Motion carried unanimously.

8. The next item was to consider and act upon approval of the items on the Consent Agenda.

**Items on the consent agenda are considered being of a routine nature and may require only limited discussion. The items listed on consent agenda (other than A&Q) have been reviewed by the Management Committee and they recommend approval. Any member of the Board may request that items be removed from the Consent Agenda and considered separately for purpose of discussion and voting.**

- A. Consider and act upon approval of the October 22, 2008 Board Meeting Minutes.
- B. Consider and act upon the following Personnel Position Changes:
  - 1) Alamo Aging
    - a. Alamo Aging Access & Intake Lead Specialist – Pay Group 13, \$37,544.00
  - 2) Bexar Mental Retardation Authority
    - a. Mental Retardation Services Team Leader – General Revenue – Pay Group 14, \$39,436.80

The Management Committee recommends approving the above personnel changes.

- C. Consider and act upon authorizing the Executive Director and Board Members to attend the National Association of Regional Councils Washington Policy Conference, February 22-24, 2009.

The Management Committee recommends approving the Executive Director and board members to attend the National Association of Regional Councils Washington Policy Conference, February 22-24, 2009.

- D. Membership Requests
  - 1) Alamo Regional Mobility Authority
  - 2) Brooks Development Authority
  - 3) Union Pacific Railroad

This item was for information only.

- E. Consider and act upon representative and alternate to the Texas Association of Regional Councils Board of Directors.

The Management Committee recommends the Chairman as the representative and the Vice-Chairman as the alternate to the Texas Association of Regional Councils Board of Directors.

- F. Consider and act upon proposal to join a new purchasing cooperative (PSA-Purchasing Alliance).

The Management Committee recommends approving joining a new purchasing cooperative Purchasing Solutions Alliance (PSA) at no cost to the agency.

- G. Consider and act upon Personnel Policy change regarding bus passes.

The Management Committee recommends approving the Personnel Policy change regarding bus passes.

- H. Consider and act upon authorizing the Executive Director to negotiate and enter into a contract with Evergreen Solutions LLC in the amount of \$12,000.00 for the Salary Survey.

The Management Committee recommends authorizing the Executive Director to negotiate and enter into a contract with Evergreen Solutions LLC in the amount of \$12,000.00 for the Salary Survey.

- I. Consider and act upon approval of contract for professional services with Urban Analytics in the amount of \$20,000.00.

The Management Committee recommends approving the contract for professional services with Urban Analytics in the amount of \$20,000.00.

- J. Consider and act upon approval of the following status reports:
  - 1) Grants
  - 2) Recoveries
  - 3) Balance Sheet
  - 4) Income Statement
  - 5) Board Expenditures
  - 6) Fund Balance Review

The Management Committee recommends acceptance of the above status reports.

- K. Consider and act upon dates for Strategic Planning Process.

The Management Committee recommends the week of March 16, 2009 for the Strategic Planning Process.

- L. Consider and act upon authorizing the Executive Director to submit the New Freedom/Job Access Reverse Commute grant in the amount of \$400,000.00 with a match of \$80,000.00.

The Management Committee recommends authorizing the Executive Director to submit the New Freedom/Job Access Reverse Commute grant in the amount of \$400,000.00 with a match of \$80,000.00.

- M. Consider and act upon approval for the Executive Director to submit an application for the National Council on the Aging's National Center for Benefits Outreach and Enrollment grant for both the Alamo and Bexar Area Agencies on Aging for a total grant amount of \$100,000.00.

The Management Committee recommends approving the Executive Director to submit an application for the National Council on the Aging's National Center for Benefits Outreach and Enrollment grant for both the Alamo and Bexar Area Agencies on Aging for a total grant amount of \$100,000.00.

- N. Consider and act upon approval of new proposed vendors for the Bexar Area Agency on Aging.

The Management Committee recommends approving the new vendors for the Bexar Area Agency on Aging.

- O. Consider and act upon authorizing the Executive Director to execute the following 911 items:
  - 1) Accept the Commission on State Emergency Communication (CSEC) for 911 Wireless Phase II Funds in the amount of \$100,000.00.
  - 2) Purchase 911 Wireless Phase II Strategies through an Interlocal Agreement with the Houston-Galveston Council of Governments in the amount of \$100,000.00.

The Management Committee recommends authorizing the Executive Director to execute the above 911 items.

- P. Consider and act upon authorizing the Executive Director to apply for an EPA "Sustainable Skylines Initiative" Grant not to exceed \$125,000.00.

The Management Committee recommends authorizing the Executive Director to apply for an EPA "Sustainable Skylines Initiative" grant not to exceed \$125,000.00.

- Q. Consider and act upon the following as recommended by the Metropolitan Planning Organization:
  - 1) Amendment to the FY 2008-2009 Unified Planning Work Program – TRACS Review.
  - 2) Amendments to the FY 2008-2011 Transportation Improvement Program – TRACS Review.

After consideration, a Motion was made by Judge Quinney, seconded by Mayor Lopez to approve the items on the consent agenda. The Motion carried unanimously.

9. Consider and act upon the following Committee Reports:

A. Management Committee

- 1) Consider and act upon health insurance for AACOG employees.

Councilman Rowe stated the Committee recommends authorizing the Executive Director to contract for the agency's health insurance through Humana with the agency's contribution per participating employee not to exceed \$430/month. The agency currently contributes a maximum of \$389.42/month. In addition, the Committee recommends continuing the contribution of 25% of the dependent care premium up to a maximum of \$100/month. After consideration, the Motion carried unanimously.

B. Air Improvement Resources Executive/Advisory Committee

Commissioner Millikin stated the Air Improvement Resource Executive/Advisory (AIRCO) Committee will meet after later this afternoon.

C. Planning and Program Committee

- 1) Consider and Act Upon Selection of Officers and Appointments to the Alamo Senior Advisory Committee:
  - a. 2009 Officers for the Alamo Senior Advisory Committee. – Robert Lopez, Chair, Patrice Doerries, Vice –Chair, Denise Usener, Secretary
  - b. New Members and Reappointments to the Alamo Senior Advisory Committee. – Marlene Richter, Veronica Arriaga, Billie Bell, John Green, Judge Bautista, Eleanor Preston, Patrice Doerries, Opal Word, Lucille Rochs, Bill MacAllister, Darlene Evans and Ellen Damstra
- 2) Consider and Act Upon Selection of Officers and Appointments to the Bexar Senior Advisory Committee:
  - a. 2009 Officers for the Bexar Senior Advisory Committee. – George Walton, Chairman, Laurin Jimenez, Vice-Chairman, Ruth Garcia, Secretary
  - b. New Members and Reappointments to the Bexar Senior Advisory Committee. – Julia Castellan-Hoyt, Jana Cragg, Barb Dampman, Yolanda Dickson, Ruth Lofgren, Sterling Neuman, Nancy Rheams, Alex Davila, Diane Jules, Steve Saldana
- 3) Consider and Act upon Appointments and Reappointments to the Housing Advisory Committee. – Nancy Norman, Leon Waddy, Nadine Mardock, Ida Kenny
- 4) Consider and Act Upon Appointments to the Criminal Justice Advisory Committee. – Dr. Allen Castro, Moses Esquivel, Gilbert Gonzales

Commissioner Bill Williams stated the Committee recommends approving the above memberships. After consideration, the Motion carried unanimously.

D. Area Judges

- 1) Consider and act upon the establishment of a Rural Planning

Organization Committee.

- 2) Consider and act upon the following:
  - a. Enter into a contract agreement with TxDOT for \$220,000.00 in Federal Funds and \$37,400.00 in Transportation Development Credits.
  - b. Authorization for the Executive Director to release an RFP and contract with the lowest responsible proposer for the purchase of up to ten (10) Mobile Data Computers for the RPT fleet utilizing TxDOT JARC funds in an amount not to exceed \$80,000.00.
  - c. Purchase of one Type II – Wide Body Vehicle utilizing TxDOT JARC funds in an amount not to exceed \$56,000.00 in Federal capital Funds and \$14,000.00 local match. Purchase will be through the State's Cooperative Purchasing Contract and Texas Bus Sales.

Judge Quinney stated the Committee recommends approving the above items as recommended by the Area Judges. After consideration, the Motion carried unanimously.

- 3) Discuss changes to Chapter 418 Emergency Management provisions for local disaster declarations, effective June 2007 by Senate Bill 11 relative to fireworks, and the possible options for the fireworks season.

Commissioner Millikin briefed the Board members on the changes to the Chapter 418 Emergency Management provision for local disaster declarations, effective June 2007 by Senate Bill 11 relative to fireworks, and the possible options for the fireworks season.

E. Alamo Area Development Corporation.

Judge James Barden stated the Alamo Area Development Corporation approved Mayor Don Tymrak as Chairman and Judge Diana Bautista as Vice-Chairman.

10. Consider and act upon changes to the AACOG Bylaws as recommended by the Board of Directors.

Judge Evans stated the AACOG Board of Directors recommends approving the changes to the AACOG Bylaws as presented. Judge Wiggins commented that he does not approve of the deletion of the Minority Representative to the AACOG Board of Directors. After consideration, the Motion carried. Judge Wiggins and Judge Quinney opposed.

11. Consider and act upon approval of the following as recommended by the Economic Development Environmental Review Committee:
  - A. City of Dilley. "Planning for Water, Sewer, Gas, Streets, Drainage and Capital Improvements Program." Funding: Office of Rural Community Affairs, Texas Community Development Block Grant: \$35,363.00.
  - B. Somerset Economic Development Corporation. "City of Somerset." Funding: Somerset Revolving Loan Program: \$200,000.00.
  - C. City of Somerset. "Texas Parks and Wildlife Department Outdoor Recreation Grant." Funding: City of Somerset: \$279,000.00.
  - D. Avenida Guadalupe Association. "Avenida Guadalupe Association Economic Development and Community Revitalization Project." Funding: Economic

Development Administration: \$3,890,000.00.

Nick Page stated the Committee recommends favorable review on items A through D. After consideration, a Motion was made by Commissioner Williams, seconded by Mayor Tymrak, favorable review. The Motion carried unanimously.

12. Consider and act upon the following as recommended by the Housing Advisory Committee:
  - A. Resolution setting the Section 8 Payment Standards for 2009.
  - B. Special Recognition for Sharon Luther-Minor and CPS Energy.

Bill Montez stated the Housing Advisory Committee recommends approving a resolution setting the Section 8 Payment Standards for 2009. After consideration, a Motion was made by Judge Evans, seconded by Mayor Lopez to approve the resolution. The Motion carried unanimously. Bill Montez also stated the Committee recommends approving a special recognition resolution for Sharon Luther-Minor and CPS Energy for their support of the AACOG Weatherization Assistance Program. After consideration, a Motion was made by Mayor Tymrak, seconded by Commissioner Millikin to approve both recommendations. The Motion carried unanimously.

13. Consider and act upon approval of the Regional Emergency Preparedness Committee's recommendation for FY 2008 Citizens Corps Grant Funding.

Dean Danos stated the Committee recommends approving the FY 2008 Citizens Corps Grant Funding in the amount of \$60,720.64. After consideration, a Motion was made by Commissioner Williams, seconded by Judge Quinney to approve the FY 2008 Citizens Corps Grant Funding. The Motion carried unanimously.

14. Consider and act upon authorizing the Executive Director to accept Amendment 1 to the Section 5311 Texas Department of Transportation State Funds Grant Agreement in the amount of \$96,104.13.

Dean Danos stated staff recommends approving the Executive Director to accept Amendment 1 to the Section 5311 Texas Department of Transportation State Funds Grant Agreement in the amount of \$96,104.13. After consideration, a Motion was made by Mayor Leonhardt, seconded by Ms. Rivas to approve the staff's recommendation. The Motion carried unanimously.

15. Consider and act upon the recommendation of the Resource Recovery Committee on the City of Kerrville's request for a transfer station registration.

Georgia Zannaras stated the Committee recommends that the City of Kerrville be sent a letter that the City's application seeking registration for a transfer station is consistent with the goals and initiatives of the AACOG Resource Recovery Plan and the proposed transfer facility would enhance the long-term master plan for solid waste disposal for the City of Kerrville. After consideration, a Motion was made by Commissioner Williams, seconded by Mayor Lopez to approve the Committee's recommendation. The Motion carried unanimously.

16. Consider and act upon authorization for the Executive Director to approve and execute one (1) new Bexar Mental Retardation Provider contract for FY 2009 beginning December 15, 2008.

Susan Lodge stated staff recommends authorizing the Executive Director to approve and execute one contract with Behavior Analytic Solutions, LLC as a new Bexar Mental Retardation Provider for FY 2009 beginning December 15, 2008. After consideration, a Motion was made by Judge

Evans, seconded by Ms. Rivas approving the recommendation. The Motion carried unanimously.

17. Consider and act upon proposed 2009 AACOG Board of Directors meeting dates.

A Motion was made by Ms. Rivas, seconded by Mayor Tymrak to approve the 2009 AACOG Board of Directors meeting dates. The Motion carried unanimously.

18. Consider and act upon appointments to AACOG Board Subcommittees.

A Motion was made by Judge Barden, seconded by Councilman Rowe to approve the AACOG Board Subcommittees. The Motion carried unanimously.

19. Consider and act upon appointing two members from the Texas Legislature to the AACOG Board of Directors:

- A. Senator
- B. Representative

A Motion was made by Bobby Perez, seconded by Mayor Lopez to appoint Senator Leticia Van de Putte to the AACOG Board of Directors representing urban and rural areas. The Motion carried unanimously. A Motion was made by Ms. Rivas, seconded by Judge Bautista to authorize the Executive Director to send out a letter seeking those State Representative interested in serving on the AACOG Board of Directors. The Motion carried unanimously.

20. Consider and act upon recommendation from the Nominating Committee:

- A. 2009 Chairman of the Board
- B. 2009 Vice-Chairman of the Board

A Motion was made by Judge Barden, seconded by Councilwoman Herrera to appoint Councilman Louis Rowe as Chairman and Commissioner Jay Millikin as Vice-Chairman of the AACOG Board of Directors. The Motion carried unanimously.

21. Recognition of Board Members:

- A. Outgoing Members
- B. Outgoing Chairman

Judge Barden recognized Commissioner Cesareo Guadarrama as an outgoing AACOG Board of Directors member and presented him with a plaque for his years of service to the AACOG Board. Councilman Rowe recognized Judge James Barden as outgoing AACOG Chairman of the Board for 2008.

22. Next Meeting Date: Wednesday, January 28, 2009, at 1:30 p.m.

Judge Barden stated the next meeting will be on Wednesday, January 28, 2009 at 1:30 p.m.

23. Information Items.

There were no information items to discuss.

24. The meeting was adjourned at 12:10 p.m.