

**MINUTES  
BOARD OF DIRECTORS  
DECEMBER 5, 2007**

**MEMBERS PRESENT**

Mayor Jack Leonhardt, Chairman  
Judge James Barden, Vice-Chairman  
Judge Diana Bautista  
David Chardavoine  
Mayor Gerald Dubinski  
Judge Richard Evans  
Commissioner Cesareo Guadarrama  
Judge Alger Kendall  
Michael Korus  
Mayor Steve Lopez  
Commissioner Jay Millikin  
Mayor Joe Medinger  
Linda Rivas  
Mayor Don Tymrak  
Louis Rowe  
Mayor Gene Smith  
Senator Leticia Van de Putte  
Commissioner Bill Williams

**MEMBERS ABSENT**

Commissioner Tommy Adkisson  
Councilwoman Lourdes Galvan  
Judge Carlos Garcia  
Mayor Phil Hardberger  
Councilwoman Delicia Herrera  
Judge Marvin Quinney  
Judge Gaylyn Schroeder  
Judge Mike Wiggins  
Molly Pruitt  
Judge Mark Stroehrer

**ALTERNATES PRESENT**

Leticia Alcocer for Commissioner Paul Elizondo  
Wil Trujillo for Commissioner Lyle Larson

**STAFF PRESENT**

Gloria Arriaga  
Dean Danos  
Blanca Tapia  
Daniel Watford  
Rose Jackson  
Joe Ramos

The meeting was called to order at 10:35 a.m. by Mayor Jack Leonhardt.

Roll call was taken and a quorum established.

The Pledge of Allegiance and Texas Pledge of Allegiance was recited.

There were no citizens to be heard.

The next item was to consider and act upon the Nominating Committee report on election of the 2008 Officers for AACOG Chairman and Vice-Chairman.

Mayor Leonhardt reported that the Nominating Committee met and recommends Judge James Barden as Chairman and Mr. Louis Rowe as Vice-Chairman for the 2008 AACOG Board of Directors. After consideration, the Motion carried unanimously.

The next item was to consider and act upon the following as recommended by the Board of Directors:

- A. Final 2007 Budget
- B. 2008 Budget

Ms. Arriaga presented the final 2007 Budget and the 2008 Budget. After consideration, a Motion was made by Mr. Rowe, seconded by Commissioner Millikin approval of the Final 2007 Budget and 2008 Budget. The Motion carried unanimously.

The next item was the Executive Director's Report.

Ms. Arriaga recognized the employment anniversaries of Bill Orum – 5 years, Rebecca Tavera – 5 years and Sonja Baggett – 5 years.

The next item was to consider the following items on the consent agenda.

**Items on the consent agenda are considered being of a routine nature and may require only limited discussion. The items listed on consent agenda, other than A, S and T has been reviewed by the Management Committee and they recommend approval. Any member of the Board may request that items be removed from the Consent Agenda and considered separately for purpose of discussion and voting.**

A. Consider and act upon approval of the October 31, 2007 Minutes.

B. Consider and act upon approval of the following status reports:

- 1. Grants
- 2. Recoveries
- 3. Balance Sheet
- 4. Income Statement
- 5. Board Expenditures
- 6. Office Space

The Committee recommends acceptance of the status reports.

C. Consider and act upon approval of the membership dues to the Texas Association of Regional Councils in the amount of \$17,749.15 for one year.

The Committee recommends approval of the membership dues to the Texas Association of Regional Councils in the amount of \$17,749.15 for one year.

D. Consider and act upon authorizing staff and board members to attend the National Association of Regional Council's 2008 National Conference of Regions February 4-6, 2008 in Washington, DC.

The Committee recommends authorizing three board members and one staff to attend the National Association of Regional Council's 2008 National Conference of Regions February 4-6, 2008 in Washington, DC.

E. Consider and act upon the following Personnel recommendations:

- 1. Administration Services

- a. Community Relations Coordinator – Pay Group 18, \$49,836.80
  - b. Information Systems Manager – Pay Group 19, \$55,244.80
2. Bexar Area Agency on Aging:
- a. Bexar Aging Administrative Specialist – Pay Group 10 - \$31,678.40
3. Bexar Mental Retardation Authority
- a. Mental Retardation Services Coordination Specialist – Pay Group 10 - \$31,678.40
4. Natural Resources
- a. Natural Resources Transportation Coordinator – Pay Group 15 - \$41,225.60

The Committee recommends approval of the above personnel recommendations.

- F. Consider and act upon response to the Strategic Planning Request for Quote.

The Committee recommends authorizing the Executive Director to begin negotiations with GOAL Consulting in an amount not to exceed \$17,729.

- G. Consider and act upon approval of the following as recommended by the Ryan White / HIV Services Planning Council:

- 1. Authorize the Executive Director to contract with Collaborative Research to perform the HIV Comprehensive Needs Assessment in an amount not to exceed \$54,030.00.
- 2. Authorize reallocation of \$39,000, \$9,000, and \$57,000 from the HIV core grant categories: Outpatient Medical, Drug Reimbursement and Substance Abuse respectively, to increase the HIV core grant categories: Health Insurance, Hospice, Nutritional, and Mental Health in the amounts of \$25,000, \$25,000, \$25,000 and \$30,000 respectively.

The Committee recommends approval to contract with Collaborative Research to perform the HIV Comprehensive Needs Assessment in an amount not to exceed \$54,030 and approval to reallocate funds for the Ryan White Program.

- H. Consider and act upon approval of the following items by the Natural Resources Department:

- 1. Authorize the Executive Director to enter into an agreement with the City of San Antonio, Bexar County, San Antonio Water Systems, and CPS Energy for a Greenhouse Gas Emissions Inventory Basecase Development Program in an amount not to exceed \$50,000.
- 2. Authorize the Executive Director to execute an Interlocal Agreement with Texas Commission on Environmental Quality (TCEQ) for Texas Clean School Bus Program in an amount not to exceed \$500,000 per year for two years.
- 3. Authorize the Executive Director to Release a Request for Proposal for 2008-2009 Ozone & Meteorological Monitoring Network maintenance and operation contract in the amount of \$70,000 for a two year contract.

The Committee recommends approval of the above recommendations.

- I. Consider and act upon approval of the FY2008 Vendors for Access & Caregiver Program as recommended by the Bexar Senior Advisory Committee.

The Committee recommends approval of the FY2008 Vendors for Access & Caregiver Program recommended by the Bexar Senior Advisory Committee.

- J. Consider and act upon FY08 vendors and rates as recommended by the Alamo Senior Advisory Committee.

The Committee recommends approval of the FY08 vendors and rates as recommended by the Alamo Senior Advisory Committee.

- K. Consider and act upon authorizing the Executive Director to respond to a Request for Proposal for a Senior Transportation Demonstration Grant for up to \$125,000 with no match requirements.

The Committee recommends approval to authorize the Executive Director to respond to a Request for Proposal for a Senior Transportation Demonstration Grant for up to \$125,000 with no match requirements.

- L. Consider and act upon approval for the Executive Director to enter into an interlocal agreement with the City of Helotes to provide the City with a GIS web-based mapping application.

The Committee recommends approval for the Executive Director to enter into an interlocal agreement with the City of Helotes to provide the City with a GIS web-based mapping application with the start up costs of \$2,000 and \$45.00 per hour for any additional work needed.

- M. Consider and act upon authorizing the Executive Director to enter into a contract with Journal Communications, Inc. in the amount of \$2,450.00 for the purchase of an ad in the Alamo Area Images Business Magazine 2008.

The Committee recommends approval for the Executive Director to enter into a contract with Journal Communications, Inc. for the purchase of an ad in the Alamo Area Images Business Magazine 2008. AACOG and Alamo WorkSource have jointly agreed to purchase a full-page ad valued at \$4,900 with AACOG's portion of \$2,450.

- N. Consider and act upon authorizing the Executive Director to execute the Interagency Cooperation Contract between AACOG and The Office of the Governor, Criminal Justice Division.

The Committee recommends approval for the Executive Director to execute the Interagency Cooperation Contract between AACOG and The Office of the Governor, Criminal Justice Division.

- O. Consider and act upon authorizing the Executive Director to accept \$91,133 in additional U.S. Department of Energy Grant funds for the Weatherization Assistance Program for the current Program Year of 2007-2008.

The Committee recommends approval for the Executive Director to accept \$91,133 in additional U.S. Department of Energy Grant funds for the Weatherization Assistance Program for the current PY of 2007-2008.

- P. Consider and act upon acceptance of the Texas Department of Aging and Disability Services Performance Contract amendment increase in the amount of \$51,129 for the Bexar MRA Community Living Options Information Process (CLOIP).

The Committee recommends acceptance of the Community, Living Options Information Process (CLOIP) funding in the amount of \$51,129 from the Texas Department of Aging and Disability Services for the Mental Retardation Program.

- Q. Consider and act upon an additional lump sum payment of \$25,000 into the Texas County and District Retirement System (TCDRS) for employee/retiree benefit.

The Committee recommends an additional lump sum payment \$25,000 into the Texas County and District Retirement System (TDCRS) for employee/retiree benefit.

- R. Consider and act upon the breakdown for a 2008 cost of living adjustment and merit pool for ACOG employees.

The Committee recommends approval of a 2.3% Cost of Living Adjustment (COLA) and 2.7% Merit Pool. The total of the 5% pool is included in the 2008 budget.

- S. Consider and act upon the following from the Health and Human Services Advisory Staff Committee:

1. Catholic Charities, Archdiocese of San Antonio, Inc., "Catholic Charities Anti-Trafficking Education & Outreach Project." Funding: Department of Health and Human Services: \$200,616.
2. City of San Antonio, Department of Community Initiatives, "Project Head Start." Funding: Administration for Children and Families: \$46,579,863.
3. Parent/Child Incorporated of San Antonio and Bexar County Texas, "Early Head Start." Funding: Department of Health and Human Services: \$1,579,304.
4. South Texas Rural Health Services, Inc. "Health Center Cluster." Funding: Department of Health and Human Services: \$2,231,480.

- T. Consider and act upon approval amendments to the FY 2008-2011 Transportation Improvement Program – TRACS Review.

After consideration, a Motion was made by Mayor Dubinski, seconded by Mr. Rowe approval of the items on the consent agenda. The Motion carried unanimously.

The next item was to consider and act upon the following Committee Reports:

A. Management Committee

1. Consider and act upon approval of the recommended Fiscal Depository for period beginning January 1, 2008 through December 31, 2010.

Judge Barden stated the Committee recommends approval of JP MorganChase Bank as ACOG's fiscal depository effective January 1, 2008 through December 21, 2010. After consideration, the Motion carried unanimously.

1. Consider and act upon Memorandum of Understanding transitioning the Ryan White HIV Administrative Services Program from ACOG to Bexar County effective April 1, 2008.

Judge Barden stated the Committee recommends approval of the Memorandum of Understanding along with Exhibits transitioning the Ryan White HIV Administrative Services Program from ACOG to Bexar County effective April 1, 2008. After consideration, the Motion carried unanimously.

B. Area Judges

Judge Bautista reported on the Area Judges meeting. No action required.

C. Planning and Program Development Committee

Commissioner Williams stated the Committee recommends approval of the following:

1. Alamo Senior Advisory Committee and Bexar Senior Advisory Committee 2008 Officers, Member and Alternate Appointments, Support of the 2008 Texas Silver Haired Legislature Election and Reinstatement of the Texas Silver Haired Legislature Election Steering Committee.
2. Criminal Justice Advisory Committee membership appointments and revisions to the Criminal Justice Advisory Committee By-Laws and Policy and Procedures Manual.

After consideration, the Board accepted the Committee's recommendation.

D. Alamo Area Development Corporation

Mayor Dubinski reported on the Alamo Area Development Corporation meeting. No action required.

E. Airco

Commissioner Millikin stated the Airco Committee would meet at 1:30 p.m. today.

The next item was to consider and act upon approval of the following as recommended by the Economic Development Environmental Review Committee:

- A. City of Dilley and Dilley Independent School District. "Dilley City-School Recreation Center Project." Funding: Texas Parks and Wildlife Department: \$416,000.
- B. City of Pearsall. "Brownfields Assessment Grant." Funding: Environmental Protection Agency: \$150,000.

Joe Ramos stated the Committee recommends favorable review on item A and B. After consideration, a Motion was made by Mayor Tymrak, seconded by Judge Evans favorable review. The Motion carried unanimously.

The next item was to consider and act upon the following as recommended by the Housing Advisory Committee:

- A. Approval of a Resolution setting the Section 8 Payment Standards for 2008.
- B. San Antonio Housing Authority. "HUD HOPE VI Revitalization Grant – SJ Sutton Homes." Funding: Housing and Urban Development: \$19,522,000.

Rose Jackson stated the Committee recommends approval of a resolution setting the Section 8 Payment Standards for 2008. After consideration, a Motion was made by Judge Bautista, seconded by Mayor Lopez approval of the resolution. The Motion carried unanimously. Ms. Jackson also stated the Committee recommends favorable review of item B. After consideration, a Motion was made by Mayor Medinger, seconded by Mayor Smith, favorable review. The Motion carried unanimously.

The next item was to consider and act upon approval of the following as recommended by the Regional Emergency Preparedness Advisory Committee:

- A. Funding Allocations of the FY 2007 Citizen Corps Grant Program.
- B. Funding Allocations of the FY 2007 State Homeland Security Program and Law Enforcement Terrorism Prevention Program.

Dean Danos stated the Committee recommends approval of items A and B as presented. After consideration, a Motion was made by Mayor Tymrak, seconded by Ms. Rivas approval of items A and B. The Motion carried unanimously.

The next item was to consider and act upon approval of letters of support for the University of Texas in San Antonio and the City of Boerne.

Joe Ramos stated staff recommends approval of letters of support for the University of Texas in San Antonio and the City of Boerne. After consideration, a Motion was made by Mr. Rowe, seconded by Mayor Smith approval of the letters of support. The Motion carried unanimously.

The next item was to consider and act upon authorizing the Executive Director to approve and execute a new Provider contract with Lifetime Living, Inc. for FY 2008 beginning December 15, 2007.

Ms. Arriaga stated staff recommends approval to approve and execute a new Provider contract with Lifetime Living, Inc. for FY 2008 beginning December 15, 2007. After consideration, a Motion was made by Judge Evans, seconded by Commissioner Millikin approval of the staff's recommendation. The Motion carried unanimously.

The next item was to consider and act upon approval of the proposed 2008 Board of Directors meeting dates.

A Motion was made by Commissioner Williams, seconded by Judge Kendall approval of the 2008 Board of Directors meeting dates. The Motion carried unanimously.

Mayor Leonhardt stated that the next meeting date would be on Wednesday, January 23, 2008.

Next, Mayor Leonhardt recognized Kim Stoker as an outgoing board member for 2007. Judge Barden recognized Mayor Leonhardt as outgoing Chairman for 2007.

Next, Ms. Arriaga presented the AACOG Annual Report for 2007.

There being no further business to discuss, the meeting was adjourned at 11:45 a.m. to the 40<sup>th</sup> anniversary celebration luncheon.