

**Minutes  
Area Council/Board of Directors  
December 2, 2009**

**MEMBERS PRESENT**

Commissioner Jay Millikin, Chairman  
Judge Marvin Quinney, Vice-Chairman  
Commissioner Tommy Adkisson  
Judge James Barden  
Judge Richard Evans  
Judge Carlos Garcia  
Mayor Dan Heckler  
Judge Alger Kendall  
Michael Korus  
Councilwoman Jennifer Ramos  
Katie Reed  
Linda Rivas  
Mayor Tom Schoolcraft  
Judge Mark Stroeher  
Mayor Ruby Vera  
Tom Weaver  
Judge Mike Wiggins  
Commissioner Bill Williams  
Mayor John Williams

**ALTERNATES PRESENT**

Gilbert Loreda for Sen. Van de Putte  
Billy Peche for Representative Puente

**MEMBERS ABSENT**

Judge Diana Bautista  
Commissioner Paul Elizondo  
Councilman Ray Lopez  
Representative Doug Miller  
Councilman David Medina  
Mayor David Marne  
Judge Gaylan Schroeder  
Mayor Don Tymrak  
Commissioner Kevin Wolff

**GUESTS PRESENT**

Felix Arambula  
Chief Joe Hamilton  
Gary Jessee  
Ida Kenny  
Bill Montez  
Nick Page  
Helen Stevenson  
Hector Villarreal

**STAFF PRESENT**

Gloria Arriaga  
Debbie Billa  
Dean Danos  
Tiffany Harris  
Rose Jackson  
Susan Lodge  
Melissa Pulido  
Martha Spinks  
Blanca Tapia  
Tim Trevino  
Annabelle Vasquez  
Daniel Watford

1. The meeting was called to order at 10:30 a.m. by Commissioner Jay Millikin.
2. Roll call was taken and a quorum was established.
3. Honors to the Nation and State.
  - A. Posting of the Colors.
  - B. Pledge of Allegiance and Texas Pledge of Allegiance.

- C. Retirement of the Colors.
- 4. There were no Citizens to be Heard.
- 5. Mrs. Arriaga gave her Executive Director's Report on the following items:
  - A. Retirement of Burma Hyde.
  - B. Recognition of Annabelle Vasquez, Aging Intake Assistant.
  - C. Upcoming Events:
    - 1) The Art and Science of Grant Writing, December 10-11, 2009.
    - 2) Karnes County Road Show, January 13, 2010.
  - D. AACOG 2009 Annual Report.
- 6. Presentations were made to the Board of Directors on the following:
  - A. Texas Department of Aging and Disability Services (DADS) for the Bexar Mental Retardation Authority (BMRA) program by Gary Jessee, Assistant Commissioner, and Helen J. Stevenson, Unit & Contract Manager.
  - B. San Antonio Water System for plans to initiate a study for potential ocean water desalination project by Billy Peche, Director – External Relations Communications and Customer Service and Felix Arambula
- 7. Consider and act upon approval of the 2010 Budget as recommended by the Board of Directors.

Mrs. Arriaga presented the 2010 Budget. Ms. Reed questioned how the Weatherization funds are distributed. Rose Jackson, AACOG Housing Director, discussed how those funds are distributed. After consideration, a Motion was made by Councilwoman Ramos, seconded by Ms. Rivas to approve the 2010 AACOG Budget. The Motion carried unanimously.

- 8. Consent Agenda.

**Items on the consent agenda are considered being of a routine nature and may require only limited discussion. The items listed on consent agenda (other than A and N) have been reviewed by the Management Committee and they recommend approval. Any member of the Board may request that items be removed from the Consent Agenda and considered separately for purpose of discussion and voting.**

- A. Consider and act upon approval of the October 28, 2009 Board Meeting Minutes.
- B. Consider and act upon approving the following Personnel recommendations:
  - 1) Administration
    - a) Grants Development Manager
    - b) Human Resources Manager
  - 2) Bexar Mental Retardation Authority
    - a) Quality Improvement Services Manager
    - b) Services Coordination Manager-HCS
    - c) Clients Rights Officer
  - 3) Housing
    - a) Inspections Supervisor
    - b) Housing Intake Specialist

c) Housing Intake Assistant

- C. Consider and act upon authorizing the Executive Director to contract with Kal's Fleet and Auto Service, Inc., d/b/a Ottmers Auto Service under the terms of the current vehicle maintenance contract with Ottmers Auto Service, Inc.
- D. Consider and act upon approving the following status reports:
  - 1) Grants.
  - 2) Recoveries.
  - 3) Balance Sheet.
  - 4) Income Statement.
  - 5) Board Expenditures.
- E. Consider and act upon approving reimbursement of health insurance overpayment to the Executive Director.
- F. Consider and act upon approving Board members to attend the 2010 National Conference of Regions, February 21-23, 2010 in Washington D.C.
- G. Consider and act upon appointment of a Labor Standards Officer (LSO) as required by the Davis Bacon Act.
- H. Consider and act upon authorizing the Executive Director to accept an additional \$1,000,000.00 from the Texas Department of Housing and Community Affairs (TDHCA) for the AACOG Weatherization Assistance Program (WAP) for PY 2009-11.
- I. Consider and act upon authorizing the Executive Director to contract with two (2) new agencies for the provision of services to the Bexar Mental Retardation Authority (BMRA), for the biennium contract period beginning September 1, 2009 and ending August 31, 2011.
- J. Consider and act upon the following from the Alamo Senior Advisory Committee:
  - 1) Authorize three (3) new FY 2010 vendors for the Alamo Area Agency on Aging.
  - 2) Authorize the Executive Director to submit a response to an Invitation for Bid issued by the Texas Department of Family and Protective Services, and to execute the contract upon acceptance.
- K. Consider and act upon the following from the Alamo Regional Transit Program:
  - 1) Authorizing the Executive Director to enter into an Interlocal Agreement for financial support of the flex route in the City of Pearsall, Texas.
  - 2) Authorizing the Executive Director to enter into an Interlocal Agreement for financial support of the flex route in the County of Frio.
  - 3) Authorizing the Executive Director to submit an application for funding from the Texas Department of Transportation (TxDOT) for Small Urban and Non Urbanized projects for various programs beginning fiscal year 2010, and acceptance of funding upon award.
- L. Consider and act upon authorizing the Executive Director to extend the Homeland Security Maintenance and Hosting Services funding for a fourth year option with Apex Innovations for an amount not to exceed \$77,944.00.

- M. Consider and act upon authorizing the Executive Director to renew a contract with Dios Dado Environmental Ltd. (Dios Dado) in support of the Air Quality program in an amount not to exceed \$47,709.00 for the 2010 and 2011 Ozone Seasons.
- N. Consider and act upon Amendments to the FY 2008-2011 Transportation Program – TRACS Review as recommended by the Metropolitan Planning Organization.

A Motion was made by Judge Barden, seconded by Ms. Reed to approve the items on the consent agenda with the following corrections to item A, the Minutes:

- Item 7. M. – to include Councilwoman Lillian Lyssy voting against the motion.
- Item 8.C.3) d) – Chief Deputy Victor Perez and alternate Irene Valdez representing Bexar County.

After consideration, the Motion carried unanimously.

- 9. Consider and act upon the following Committee Reports:

Board Action

A. Management/Audit Committee

- 1) Consider and act upon adding a section to the Personnel Policies, relating to Social Networking.
- 2) Consider and act upon approving Phase II and Phase III of the agency's lease with Cotter and Associates LLC.
- 3) Consider and act upon approving recommendation on AACOG's employee insurance benefits to be effective March 1, 2010.
  - a) Health Insurance
  - b) Dental Insurance
  - c) Vision Insurance
  - d) Disability (short and long term) and Life Insurance

Mrs. Arriaga stated the Management/Audit Committee recommends approving items A. 1), 2) and 3). After consideration, the Motion carried unanimously.

B. Planning and Program Development Committee

Consider and act upon approving appointments and alternates to the Criminal Justice Advisory Committee.

Judge Wiggins stated the Committee recommends approving the following appointments and alternates to the Criminal Justice Advisory Committee:

- 1) Edna Cuellar and alternate Edna Ibarra, representing Medina County.
- 2) Mr. Allen Rossett and alternate Neva Schmidt, representing Karnes County.
- 3) Ms. Jenny Shafer, representing Frio County as an alternate
- 4) Chief Deputy Victor Perez and alternate Irene Valdez representing Bexar County.
- 5) Ms. Karen Nelson and alternate Carolyn Mead representing Guadalupe County.
- 6) Mr. Basil Casteleyn, Jr. and alternate Gilbert Gonzalez, representing Bexar County.

After consideration, the Motion carried unanimously.

Non-Board Action (Report Only)

C. Area Judges

Commissioner Williams reported on the Area Judges meeting. No action required.

D. Alamo Area Development Corporation.

Judge Barden reported on the Alamo Area Development Corporation meeting. No action required.

10. Consider and act upon approval of the following Texas Review and Comment System (TRACS) as recommended by the Economic Development Environmental Review Committee:
  - A. Family Service Association of San Antonio, Inc. "Upgrades and Renovation of the Neighborhood Place." Funding: Economic Development Administration: \$2,000,000.00.
  - B. Bandera River Ranch Water Supply Corp. "Loan to Purchase of River Ranch Water Company." Funding: United States Department of Agriculture: \$850,000.00.
  - C. City of Elmendorf. "Construction of Multi-Purpose Municipal Facility." Funding: United States Department of Agriculture: \$1,021,156.00.
  - D. City of Jourdan. "Construction of Street Improvements." Funding: United States Department of Agriculture: \$9,200,000.00.
  - E. MCA AFS Central Texas, Ltd. "Loan Guarantee/Refinancing of Furniture Warehouse In New Braunfels." Funding: United States Department of Agriculture: \$7,920,000.00.
  - F. Bexar County Department of Community Resources. "Water and Drainage Projects." Funding: Community Development Block Grants: \$296,997.00.
  - G. Port Authority of San Antonio. "Surface Transportation Connectivity Project." Funding: United States Department of Transportation TIGER Discretionary Grant: \$80,583,000.00.
  - H. China Grove Fire & Rescue Station. "Station remodel, expansion and equipment." Funding: United States Department of Agriculture: \$614,000.00.
  - I. San Antonio Water System. "Expansion of Medio Creek water recycling center." Type: Environmental Information Document.

Nick Page stated the Committee recommends favorable review on items A through H and consensus to proceed on item I. After consideration, a Motion was made by Judge Barden, seconded by Commissioner Williams to approve the items from the Committee. The Motion carried unanimously.

11. Consider and act upon the following as recommended by the Housing Advisory Committee:

- A. Texas Review and Comment System (TRACS) Recommendation: Iron & Steel Lofts, LLC. "Rehabilitation of Existing Warehouse (71 units)." Funding: U.S. Department of Housing and Urban Development (HUD): \$8,927,000.00.
- B. Resolution approving the 2010 Payment Standards for the Section 8 Program.
- C. Approving the appointment of Jennifer Moriarty, Deborah Aleman, Tony Jaso, and Veronica Arriaga, plus the Reappointment of Bill Montez, Lillie Durand, and Sister Jo Michele Sierra to the Housing Advisory Committee.
- D. Resolution recognizing Ida Kenny for her service on the Housing Advisory Committee.

Bill Montez stated the Committee recommends favorable review on item A and approval of item B and C. After consideration, a Motion was made by Judge Evans, seconded by Judge Barden to approve items A through C. The Motion carried unanimously. On item D, Mr. Montez presented a resolution recognizing Ida Kenny for her service on the Housing Advisory Committee and recommended approval. After consideration, a Motion was made by Judge Barden, seconded by Councilwoman Ramos to approve the resolution recognizing Ida Kenny. The Motion carried unanimously.

- 12. Consider and act upon the following from the Regional Emergency Preparedness Advisory Committee (REPAC):
  - A. Approve the Regional Emergency Preparedness Advisory Committee's (REPAC) recommendations for 2009 Homeland Security Grant Program Citizen Corps funding allocations.
  - B. Approve the Regional Emergency Preparedness Advisory Committee's (REPAC) recommendations for WebEOC Training.

Chief Joe Hamilton stated the Committee recommends approving item A in the amount of \$60,285.28 to Bexar County for the Citizen Corps Program and item B authorizing the Executive Director to contract for WebEOC Training for the AACOG region with the Southwest Texas Regional Advisory Council for Trauma (STRAC) in the amount not to exceed \$113,091.43. After consideration, a Motion was made by Commissioner Williams, seconded by Judge Barden to approve items A and B. The Motion carried unanimously.

- 13. Consider and act upon appointments, reappointments and officers to the Bexar Senior Advisory Committee.

Martha Spinks stated the Committee recommends approving the following appointments, reappointments and officers to the Bexar Senior Advisory Committee:

- A. Appointments
  - Larry Dratch
  - Bob Hultgren
  - Sue Bell
  - Sue Ellen Lewis
  - Steve Saldana
- B. Reappointments
  - Jana Cragg
  - Brenda Dever-Armstrong

- Yolanda Dickson
- Milo Hoenscheid
- Dean Murphy
- Marolyn Stubblefield
- Jacqueline Robb, alternate
- Barb Dampman, alternate

C. Officers

- George Walton, Chair
- Laurin Lee Jimenez, Vice Chair
- J. Elaine Talarski, Secretary

After consideration, a Motion was made by Mayor Vera, seconded by Linda Rivas to approve the above recommendations. The Motion carried unanimously.

14. Consider and act upon the following recommendations by the Alamo Senior Advisory Committee:

A. Approve selection of 2010 Officers:

- 1) Robert Lopez, Chair
- 2) Patrice Doerries, Vice-Chair
- 3) Denise Usener, Secretary

B. Approve appointment of a new at-large member.

- Sandra Langston

Debbie Billa stated the Committee recommends approving the above Officers and New Member to the Alamo Senior Advisory Committee. A Motion was made by Commissioner Williams, seconded by Linda Rivas to approve the Committee recommendations. The Motion carried unanimously.

15. Consider and act upon authorizing the Executive Director to collaborate with the University of Texas Health Science Center School of Nursing and other agencies on submitting a grant proposal to the National Institute for Health for an Aging and Chronic Illness Community Practice Based Research Network and to accept funding upon award for the Bexar and Alamo Area Agencies on Aging.

Martha Spinks stated the Bexar and Alamo Area Agencies on Aging recommends authorizing the Executive Director to collaborate with the University of Texas Health Science Center School of Nursing and other agencies on submitting a grant proposal to the National Institute for Health for an Aging and Chronic Illness Community Practice Based Research Network and to accept funding upon award. After consideration, a Motion was made by Judge Evans, seconded by Commissioner Williams to approve the recommendation. The Motion carried unanimously.

16. Consider and act upon appointments to AACOG Board Subcommittees.

A Motion was made by Mayor Heckler, seconded by Linda Rivas to approve the appointments to the AACOG Board Subcommittees. The Motion carried unanimously.

17. Commissioner Millikin stated the next meeting date is Wednesday, January 27, 2010, at 1:00 p.m.

18. The meeting was adjourned at 11:50 a.m.

