

**MINUTES
BOARD OF DIRECTORS
October 28, 2009**

MEMBERS PRESENT

Commissioner Jay Millikin, Chairman
Judge Marvin Quinney, Vice-Chairman
Commissioner Tommy Adkisson
Judge James Barden
Judge Diana Bautista
Judge Richard Evans
Judge Carlos Garcia
Mayor Dan Heckler
Judge Alger Kendall
Michael Korus
Councilman Ray Lopez
Mayor A. David Marne
Rep. Doug Miller
Councilwoman Jennifer Ramos
Katie Reed
Mayor Tom Schoolcraft
Senator Leticia Van de Putte
Mayor Ruby Vera
Tom Weaver
Judge Mike Wiggins
Commissioner Bill Williams
Mayor John Williams

MEMBERS ABSENT

Commissioner Paul Elizondo
Judge Gaylan Schroeder
Judge Mark Stroeher
Commissioner Kevin Wolff

GUESTS PRESENT

Irma Canfield
Nick Page
Pam Stephens
Seth Mitchell

STAFF PRESENT

Gloria Arriaga
Dean Danos
Tiffany Harris
Rose Jackson
Susan Lodge
Melissa Pulido
Blanca Tapia
Daniel Watford

ALTERNATES PRESENT

Jim Adams for Ms. Rivas
Councilwoman Lillian Lyssy for Mayor Tymrak
Billy Peche for Rep. Puente
Bobby Perez for Senator Van de Putte
Mike Tejeda for Councilman Medina

1. The meeting was called to order at 1:03 p.m. by Commissioner Jay Millikin
2. Roll call was taken and a quorum was established.
3. Pledge of Allegiance and Texas Pledge of Allegiance was recited.
4. There were no Citizens to be Heard.
5. Mrs. Arriaga gave her Executive Directors Report on the following items:
 - A. Sandra Valdez – 5 Year Anniversary
 - B. ACOG Semiannual Meeting of Board of Directors and Area Council – December 2.
 - C. ACOG 2009 Walk & Roll Challenge Winners.

- D. AACOG Roadshow.
- 6. A presentation was made to the Board of Directors on Bexar Mental Retardation Authority by Irma Canfield, Chair, and Pam Stephens, Vice-Chair, Planning and Network Advisory Committee (PNAC).
- 7. Consent Agenda.

Items on the consent agenda are considered being of a routine nature and may require only limited discussion. The items listed on consent agenda (other than A) have been reviewed by the Management/Audit Committee and they recommend approval. Any member of the Board may request that items be removed from the Consent Agenda and considered separately for purpose of discussion and voting.

- A. Consider and act upon approval of the September 30, 2009 Minutes.
- B. Consider and act upon approving the AACOG 2010 Holiday Schedule.
- C. Consider and act upon approving the following personnel recommendations:
 - 1) Alamo Aging
 - a) Health and Wellness Specialist
 - b) Grant Specialist
 - c) Elder Rights Specialist
 - 2) Bexar Aging
 - a) Alamo Service Connection Lead Specialist
 - 3) Bexar Mental Retardation Authority
 - Quality and Contracts Monitor
 - 4) Housing
 - a) Compliance and Training Specialist
 - b) Program Analyst
 - 5) Workforce
 - a) Child Care Counselors
 - b) Information and Referral Assistant
- D. Consider and act upon approving the following:
 - 1) Authorize renewing membership with the Corporation for Texas Regionalism, and paying annual dues of \$5,000.00.
 - 2) Select a Voting Designee and alternate for the 2009 – 2010 Corporation Board.
- E. Consider and act upon approving the following status reports:
 - 1) Grants.
 - 2) Recoveries.
 - 3) Balance Sheet.
 - 4) Income Statement.
 - 5) Board Expenditures.

- 6) Texpool Quarterly.
- F. Consider and act upon ratifying the changes to the agency's travel policies and procedures.
- G. Consider and act upon designating a member and alternate to serve on the 2009-2010 Texas Association of Regional Councils (TARC) Board of Directors.
- H. Consider and act upon request from the Alamo Regional Mobility Authority that the Alamo Area Council of Governments become a participating Agency on the proposed Alamo Regional Mobility Authority project on State Highway Loop 1604 (Loop 1604) from Farm-to-Market Road (FM) 1957 to Interstate Highway (IH) 35 in Bexar County, Texas.
- I. Consider and act upon the following from the Weatherization Assistance Program:
 - 1) Authorizing the Executive Director to accept \$7,259,959.00, and the remainder of the requested funding upon availability from the Texas Department of Housing & Community Affairs (TDHCA) for the AACOG Weatherization Assistance Program (WAP) for PY 2009-11.
 - 2) Authorizing the Executive Director to contract with two separate companies for the provision of energy assessments, energy audits, and inspections for the Weatherization Assistance Program.
- J. Consider and act upon the following from the Bexar Senior Advisory Committee:
 - 1) Approve the proposed Bexar Area Agency on Aging FY 2010 Planning Budget.
 - 2) Approve a new vendor to be added to the FY 2010 Vendor List.
- K. Consider and act upon the following from the Bexar Mental Retardation Authority:
 - 1) Authorizing the Executive Director to contract with Wood Group for the provision of Crisis Respite Services.
 - 2) Authorizing the Executive Director to enter into a Memorandum of Understanding accepting \$424,212.00 from University Health Systems, for Local Match to Fiscal Year 2010 Bexar Mental Retardation Authority (BMRA) program contract services.
- L. Consider and act upon ratifying the submission of a \$1,450,000.00 grant proposal to the National Community Action Foundation (NCAF), for a Weatherization Training Partnership project from January 1, 2010 through December 31, 2012, and acceptance of funding upon award.
- M. Consider and act upon approving the FY 2010 Solid Waste Pass-Through Grant recommendations from the Resource Recovery Committee (RRC) for \$625,000.00.

Commissioner Millikin recommended pulling item H for discussion. A Motion was made by Judge Garcia, seconded by Mayor Schoolcraft to approve the items on the consent agenda with the exception of item H. The Motion carried. After discussion on item H, a Motion was made by Judge Kendall, seconded by Judge Barden to approve item H. The Motion carried with Judge Evans and Councilwoman Lyssy against the Motion.

8. Consider and act upon the following Committee Reports:

Board Action

A. Management/Audit Committee

1) Consider and act upon approving the 2010 AACOG Budget.

Mrs. Arriaga presented and discussed the 2010 AACOG Budget. The Management/Audit Committee reviewed and is recommending approval of the \$47,836,014 budget. The budget is an increase of 36.8% over the previous year's budget of \$34,975,746. The 2010 budget includes the following:

- The fringe rate will increase from 30% to 32% primarily due to the increase in the health insurance.
- The indirect rate will increase from 12% to 12.5% due to the under recovery in 2009.
- The release time will remain the same at 16.64%
- The leasing fee will remain the same at 5%
- There is no COLA or merit consideration in the budget.
- The staff will increase from 286.70 FTE's to 359.33 FTE's. This is primarily due to the rural transportation, mental retardation, and weatherization programs.

After consideration, the Motion carried unanimously.

2) Consider and act upon the following from the Government Services Program:

- a) Pass a resolution supporting the establishment of Regional Infrastructure Improvement Zones (RIIZs) into the federal tax law.
- b) Authorize the Executive Director to send a letter to the National Association of Regional Councils (NARC) supporting them proposing federal legislation to establish RIIZs into federal tax law.

Dean Danos stated the Management/Audit Committee recommends approving the establishment of Regional Infrastructure Improvement Zones (RIIZs) into the federal tax law which includes a resolution in support of the RIIZs and authorization for the Executive Director to send a letter to NARC. After consideration, the Motion carried unanimously.

3) Consider and act upon authorizing the Executive Director to accept the annual contract and funding from The Office of the Governor, Criminal Justice Division for an amount to be determined at a later date.

Mrs. Arriaga stated the Management Committee recommends acceptance of the annual contract and funding from The Office of the Governor, Criminal Justice Division in the amount of \$276,910.60. After consideration, the Motion carried unanimously.

B. Nominating Committee

Consider and act upon recommendations from the AACOG Nominating Committee.

Judge Evans stated the nominating committee recommends Commissioner Jay Millikin as Chairman and Judge Marvin Quinney as Vice-Chairman of the 2010 AACOG Board of Directors. The Motion carried unanimously.

C. Planning and Program Development Committee

- 1) Consider and act upon revision to the Criminal Justice Advisory Committee By-Laws.
- 2) Consider and act upon revisions to the Criminal Justice Advisory Committee Policy and Procedures.
- 3) Consider and act upon appointments to the Criminal Justice Advisory Committee.
 - a) Edna Cuellar and alternate Edna Ibarra representing Medina County.
 - b) Allen Rossett and alternate Neva Schmidt representing Karnes County
 - c) Jenny Shafer, alternate representing Frio County
 - d) Chief Deputy Victor Perez and alternate Irene Valdez representing Bexar County
 - e) Basil Casteleyn, Jr. and alternate Gilbert Gonzales representing Bexar County

Judge Wiggins stated that the above items will be brought back next month for approval.

- 4) Consider and act upon the creation of a Senior Transportation Board.

Judge Wiggins stated the Committee recommends approving the creation of a Senior Transportation Board. The Motion carried unanimously.

Non – Board Action (Report only)

D. AIRCO

The Committee did not meet, so there is no report.

E. Texas Association of Regional Councils (TARC) 2010 Conference Committee

Judge Barden reported on the TARC 2010 Conference Committee. No action required.

9. Consider and act upon the following Texas Review and Comments System (TRACS) recommendations from the Economic Development Environmental Review Committee:

- A. City of Jourdanton. "Water System Improvements." Funding: U.S. Department of Agriculture Rural Development: \$8,439,000.00.

Nick Page stated the Committee recommends favorable review of items A. After consideration, a Motion was made by Judge Bautista, seconded by Mr. Adams, favorable review. The Motion carried unanimously.

10. Consider and act upon the following Texas Review and Comments System (TRACS) recommendations from the Regional Health and Human Services Advisory Committee:

- A. Barrio Comprehensive Family Health Care Center, Inc. "CommuniCare Facility Investment Program (FIP) Expansion Project." Funding: Health and Human Services: \$3,518,200.00.

- B. Community Service Agency of South Texas, Inc. "Head Start." Funding: Health and Human Services: \$4,549,231.00.
- C. Community Service Agency of South Texas, Inc. "Early Head Start." Funding: Health and Human Services: \$633,449.00.

Susan Lodge stated the Committee recommends favorable review on items A, B and C. After consideration, a Motion was made by Mayor Marne, seconded by Judge Garcia, favorable review. The Motion carried unanimously.

11. Consider and act upon approving the following Texas Review and Comments System (TRACS) recommendations from the Housing Advisory Committee:

- A. Evanston Financial Corporation. "Oak Manor/Oak Village Apartments (229 units)." Funding: U.S. Department of Housing and Urban Development (HUD): \$6,300,000.00.

Rose Jackson stated the Committee recommends favorable review. After consideration, a Motion was made by Ms. Reed, seconded by Mayor Williams, favorable review. The Motion carried unanimously.

12. Consider and act upon approving the Board of Directors meeting dates for 2010.

A Motion was made by Judge Evans, seconded by Judge Bautista to approve the Board of Directors meeting dates for 2010. The Motion carried unanimously.

13. Commissioner Millikin stated the next meeting date is Wednesday, December 2, 2009, at 10:30 a.m., Marriott Plaza Hotel.

14. The meeting was adjourned at 2:05 p.m.