

**MINUTES
BOARD OF DIRECTORS
October 3, 2007**

MEMBERS PRESENT

Mayor Jack Leonhardt, Chairman
Judge James Barden, Vice-Chairman
Judge Diana Bautista
Mayor Gerald Dubinski
Judge Richard Evans
Judge Carlos Garcia
Commissioner Cesareo Guadarrama
Judge Alger Kendall
Mayor Steve Lopez
Commissioner Jay Millikin
Mayor Joe Medinger
Molly Pruitt
Judge Marvin Quinney
Commissioner Lyle Larson
Mayor Don Tymrak
Michael Korus
Mayor Gene Smith
Kim Stoker
Senator Leticia Van de Putte
Commissioner Bill Williams
Judge Mike Wiggins

MEMBERS ABSENT

Councilwoman Lourdes Galvan
Mayor Phil Hardberger
Councilwoman Delicia Herrera
Linda Rivas
Louis Rowe
Judge Mark Stroehrer

GUESTS PRESENT

Bill Montez

STAFF PRESENT

Gloria Arriaga
Dean Danos
Blanca Tapia
Don McFarland
Joe Ramos
Tiffany Pickens
Melissa Pulido

ALTERNATES PRESENT

Leticia Alcoser for Commissioner Paul Elizondo
Mario Llano for Commissioner Tommy Adkisson
Commissioner Ann Reissig for Judge Gaylan Schroeder

Mayor Jack Leonhardt called the meeting to order at 1:00 p.m.

Roll call was taken and a quorum established.

The Pledge of Allegiance and Texas Pledge of Allegiance was recited.

There were no citizens to be heard.

The next item was the Executive Director's report. Ms. Arriaga recognized the employment anniversaries of Laura Ledesma – 10 years and Roxanne Guerrero – 5 years. Ms. Arriaga also highlighted several events on the Community Calendar for the month of October 2007.

The next item was to consider the following items on the consent agenda.

- A. Consider and act upon approval of the August 22, 2007 Minutes.
- B. Consider and act upon approval of the following Status Reports:

1. Grants
2. Recoveries
3. Income Statement
4. Balance Sheet
5. Board Expenditures
6. Update on Child Care Development Service
7. Request for Proposal for Metropolitan Planning Organization Legal Services
8. Request for Additional Office Space

The Committee recommends approval to accept the above status reports.

C. Presentation on draft 2008 AACOG Budget.

The Committee reviewed a draft of the 2008 AACOG Budget. No action required.

D. Consider and act upon approval to change fuel vendor from Valero to the State of Texas Fuel Card Services – Comdata/TransMontaigne Fuel Card Program.

The Committee recommends approval to change fuel vendor from Valero to the State of Texas Fuel Card Services – Comdata/TransMontaigne Fuel Card Program.

E. Consider and act upon authorizing the Executive Director to release a Request for Proposal for AACOG's Fiscal Depository.

The Committee recommends approval for the Executive Director to release a Request for Proposal for AACOG's Fiscal Depository.

F. Consider and act upon \$25,000 lump sum payment into the Texas County and District Retirement System (TCDRS) for employee/retiree benefit.

The Committee recommends approval for AACOG to make a \$25,000 lump sum payment to the Texas County and District Retirement System (TCDRS) for employee/retiree benefit.

G. Consider and act upon approval of the following as recommended by the Alamo Senior Advisory Committee:

1. FY08 Vendors and Rates
2. FY08 Planning Budget

The Committee recommends approval of the FY08 Vendors and Rates and FY08 Planning Budget for the Alamo Area Agency on Aging.

H. Consider and act upon approval of the following as recommended by the Bexar Senior Advisory Committee:

1. FY07 Budget Amendment
2. FY08 Proposed Contract Rates
3. FY08 Bexar AAA Vendors

The Committee recommends approval of the FY07 Budget Amendment, FY08 Proposed Contract Rates and FY08 Vendors for the Bexar Area Agency on Aging.

I. Consider and act upon approval for the Executive Director to encumber FY07 funds in an approximate amount of \$60,000 for the purchase of the Trilogy Network of Care Resource Database Software in response to AACOG Request for Proposal as recommended by the Alamo Service Connection Steering Committee and the Alamo Senior Advisory Committee.

The Committee recommends approval for the Executive Director to encumber the funds for the purchase of the Trilogy Network of Care Resource Database Software in the approximate amount of \$60,000.

J. Consider and act upon the following items for the Ryan White Program:

1. Authorization for the Executive Director to approve a Request for Proposal for a consultant to complete the Comprehensive HIV Needs Assessment of South Texas.
2. Authorize the Executive Director to allocate \$29,690 from Ryan White Part A administrative budget to HIV Contractual Services (provider's budget).
3. Authorize the Executive Director to reallocate Part A funds from Contractual Services once approved and recommended by the HIV Planning Council.

The Committee recommends approval of the above recommendations for the Ryan White Program.

K. Consider and act upon authorizing the Executive Director to submit a Request for Application of Open Enrollment for Safety Net Services for the Bexar Mental Retardation Program.

The Committee recommends approval for the Executive Director to submit a Request for Application of Open Enrollment for Safety Net Services for the Bexar Mental Retardation Program.

L. Consider and act upon authorizing the Executive Director to submit a grant application to the Environmental Protection Agency and the Blue Skyways Collaborative for the Clean School Bus USA program for school bus engine replacement and retrofit projects.

The Committee recommends approval for the Executive Director to submit a grant application to the Environmental Protection Agency and the Blue Skyways Collaborative for the Clean School bus USA program for school bus replacement and engine retrofit projects.

M. Consider and act upon the following from the Health and Human Services Advisory Staff Committee:

1. City of San Antonio, Department of Community Initiatives, "I am Moving I am Learning". Funding: U.S. Dept. of Health & Human Services: \$2,500.
2. Community Services Agency of South Texas, Inc., "C.S.A. Head Start Program". Funding: U.S. Dept. of Health & Human Services: \$4,410,129.
3. Economic Opportunities Development Corporation of Atascosa, Karnes, and Wilson Counties, "Head Start Program". Funding: U.S. Dept. of Health & Human Services: \$2,375,295.
4. Texas Migrant Council, Inc., "Head Start Program". Funding: U.S. Dept. of Health & Human Services: \$570,960.
5. University of the Incarnate Word, "Strengthening Student Retention through Effective Advising and Use of Information Technology". Funding: U.S. Dept. of Education: \$508,476.

After consideration, a Motion was made by Mayor Tymrak, seconded by Commissioner Larson approval of the items on the consent agenda. The Motion carried unanimously.

The next item was to consider and act upon the following Committee Reports:

A. Management Committee:

Consider and act upon FY08 Alamo Area Agency on Aging Nutrition Rates.

Judge Barden stated the Committee reviewed the above FY08 Nutrition Rates for the Alamo Area Agency on Aging and at the time of the Management Committee meeting all of the rates were not complete. The rates have now been completed and are presented for approval. After consideration, a Motion was made by Judge Kendall, seconded by Mayor Lopez approval of the FY09 Alamo Area Agency on Aging Nutrition Rates. The Motion carried unanimously.

B. Area Judges

Judge Bautista reported on the Area Judges meeting. No action required.

C. Planning and Program Development Committee

Commissioner Williams reported on the Planning and Program Development Committee and recommends approval of the following:

1. Committee Appointments
 - a. Criminal Justice Advisory Committee – Lt. Joel Arellano, Frio County, Linda Rutherford and alternate Mark Soulard, Guadalupe Valley Family Violence Shelter.
 - b. Alamo Senior Advisory Committee – Patrice Doerries, Kerr County
 - c. Bexar Senior Advisory Committee – Jana Cragg
2. Alamo Regional Transportation (ART) Standard Policies and Procedures Manual

D. Alamo Area Housing Finance Corporation

Judge Garcia reported on the Alamo Area Housing Finance Corporation Meeting. No action required.

E. Community Affairs Committee

Molly Pruitt reported on the Community Affairs Committee meeting. No action required.

F. Alamo Area Development Corporation

The Committee meets after the Board Meeting.

The next item was to consider and act upon approval of the following as recommended by the Economic Development Environmental Review Committee:

- A. Frio County. "Colonia Comprehensive Plan." Funding: Housing and Urban Development/Office of Rural Community Affairs: \$52,750.
- B. Alamo Area Council of Governments. "Community Economic Development Assistance Fund. Funding: Texas Department of Housing and Community Affairs Texas Community Development Program: \$11,229.

Joe Ramos stated the Committee recommends favorable review on items A and B. After consideration, a Motion was made by Judge Garcia, seconded by Commissioner Larson, favorable review. The Motion carried unanimously.

The next item was to consider and act upon approval of the Housing Advisory Committee:

- A. Resolution approving the 2008 Annual PHA Plan for the Section 8 Program.
- B. Resolution approving the Utility Allowance Schedule for the Section 8 Program.
- C. Resolution recognizing October 24, 2007 as AACOG Weatherization Day.

Bill Montez stated the Committee recommends approval of the above resolutions. After consideration, a Motion was made by Judge Schroeder, seconded by Judge Wiggins approval of the resolutions. The Motion carried unanimously.

The next item was to consider and act upon approval of the following as recommended by the Regional Emergency Preparedness Advisory Committee:

- A. Authorize the Executive Director to sign an agreement with the Governor's Division of Emergency Management for the AACOG region's FY 2007 Homeland Security Grant Program Funds.
- B. Authorize the Executive Director to approve the Planning Budget for the FY 2007 Homeland Security Grant Program.
- C. Authorize the Executive Director to expend any remaining FY 2006 Funds from the State Homeland Security Grant on regional projects.
- D. Approval of funding allocations for supplemental funds from the FY 2005 Law Enforcement Terrorism Prevention Program.

Dean Danos stated the Committee recommends approval of items A through D. After consideration, a Motion was made by Mayor Lopez, seconded by Judge Garcia approval items A through D as recommended by the Regional Emergency Preparedness Advisory Committee. The Motion carried unanimously.

Then next item was to consider and act upon approval of a resolution authorizing the submission of an application to the Office of Rural Community Affairs (ORCA) for a contract in the amount of \$11,229.00 and to execute all documents pertaining to the application.

Ms. Arriaga stated staff recommends approval of a resolution authorizing the submission of an application to the Office of Rural Community Affairs (ORCA) for a contract in the amount of \$11,229.00 and to execute all documents pertaining to the application. After consideration, a Motion was made by Mayor Tymrak, seconded by Commissioner Williams, approval of the resolution. The Motion carried unanimously.

The next item was to consider and act upon appointment of Nominating Committee for 2008 Officers.

A Motion was made by Commissioner Millikin, seconded by Judge Bautista to the appoint Mayor Leonhardt, Judge Evans, Commissioner Larson and Commissioner Elizondo to the Nominating Committee for 2008. The Motion carried unanimously.

The next item was to consider and act upon request from the Texas Commission on Environmental Quality (TCEQ) to submit nominations for the Municipal Solid Waste Management Resource Recovery Advisory Council.

Gloria Arriaga stated the Texas Commission on Environmental Quality (TCEQ) is requesting to nominations for the Municipal Solid Waste Management Resource Recovery Advisory Council and those interested can contact TCEQ directly.

Mayor Leonhardt stated that the next Board of Directors meeting would be at 1:00 p.m. on October 31, 2007.

There being no further business to discuss, the meeting was adjourned at 1:40 p.m.

Mayor Jack Leonhardt, AACOG Chairman

