

**MINUTES
BOARD OF DIRECTORS
SEPTEMBER 24, 2008**

MEMBERS PRESENT

Judge James Barden, Chairman
Judge Diana Bautista
Judge Richard Evans
Judge Alger Kendall
Mayor Jack Leonhardt
Mayor Steve Lopez
Judge Marvin Quinney
Mayor Tom Schoolcraft
Katie Reed
Judge Mark Stroehler
Mayor Don Tymrak
Commissioner Bill Williams
Tom Weaver
Senator Leticia Van de Putte

ALTERNATES PRESENT

Victor Cavazos for Commissioner Elizondo
Mario Llano for Commissioner Adkisson
Billy Peche for Rep. Puente
Ann Ressig for Judge Schroeder
Bobby Perez for Senator Van de Putte
Sonny Torres for Councilwoman Herrera
Gilbert Loreda for Senator Van de Putte

GUESTS PRESENT

Bill Montez
Dr. Ellen Snow

MEMBERS ABSENT

Councilwoman Lourdes Galvan
Judge Carlos Garcia
Commissioner Cesareo Guadarrama
Mayor Dan Heckler
Michael Korus
Commissioner Lyle Larson
Mayor David Marne
Commissioner Jay Millikin
Linda Rivas
Councilman Louis Rowe
Judge Mike Wiggins

STAFF PRESENT

Gloria Arriaga
Debbie Billa
Mario Gutierrez
Tiffany Harris
Cindy Krueger
Tony Levia
Susan Lodge
Beverly Lutz
Don McFarland
Melissa Pulido
Carlos Rodriguez
Blanca Tapia
James Torres
Daniel Watford
Carol Zernial

1. The meeting was called to order at 12:45 p.m. by Judge James Barden.
2. Roll call was taken and a quorum was established.
3. The Pledge of Allegiance and Texas Pledge of Allegiance was recited.
4. Mario Gutierrez, AACOG's General Counsel gave a brief presentation on Mason's Manual of Legislative Procedures. No action was taken since there is a recommendation later in the meeting from the Bylaws Committee.
5. There were no citizens to be heard.
6. Next, Ms. Arriaga gave her Executive Director's Report recognizing the employment anniversaries of Carlos Rodriguez - 5 years, David Limon – 5 years and Blanca Tapia – 20 years. Ms. Arriaga also introduced James Torres as the new Criminal Justice Director

and Tony Leiva as the new Pleasanton Career Center Manager. Ms. Arriaga also highlighted several upcoming meetings and events.

7. The next item was to consider and act upon the following items on the Consent Agenda.

Items on the consent agenda are considered being of a routine nature and may require only limited discussion. The items listed on consent agenda (other than A) have been reviewed by the Management Committee, and they recommend approval. Any member of the Board may request that items be removed from the Consent Agenda and considered separately for purpose of discussion and voting.

- A. Consider and act upon approval of the August 27, 2008 Minutes.
- B. Consider and act upon authorization for the Executive Director to submit AACOG's Salary Schedule to the Governor's Office as required by Local Government Code 391.0117.

The Committee recommends approving submitting AACOG's Salary Schedule to the Governor's Office as required by Local Government Code 391.0117.

- C. Consider and act upon authorizing the Executive Director to contract for two additional digital color copiers for the agency.

The Committee recommends authorizing the Executive Director to contract with Xerox Corporation for two additional digital color copiers for the agency.

- D. Consider and act upon authorization for the Executive Director to modify and disseminate agency policy and procedures to staff as required by legislation enactment on an as needed basis.

The Committee recommends authorizing the Executive Director to modify and disseminate agency policy and procedures to staff as required by legislation enactment on an as needed basis.

- E. Consider and act upon approval of the following status reports:
 - 1. Grants
 - 2. Recoveries
 - 3. Balance Sheet
 - 4. Income Statement
 - 5. Board Expenditures

The Committee recommends acceptance of the above status reports.

- F. Consider and act upon approval of the sixth 2008 annual budget amendment.

The Committee recommends approving the sixth 2008 annual budget amendment to include final funding from Alamo Aging, Bexar Aging, City of San Antonio Greenhouse and budget adjustments to the Ryan White, Job Access Reverse Commute and the Homeland Security 2008 budgets.

- G. Consider and act upon the following as recommended by the Alamo Senior Advisory Committee:
 - 1. FY 09 Planning Budget
 - 2. FY 09 Vendors and Rates
 - 3. FY 09 Nutrition Provider Rates

The Committee recommends approving the FY 09 Planning Budget, FY 09 Vendors and Rates and FY 09 Nutrition Provider Rates.

- H. Consider and act upon the following as recommended by the Bexar Senior Advisory Committee:
 - 1. FY 09 Planning Budget
 - 2. FY 09 Proposed Contractor Rates
 - 3. FY 09 Proposed Vendors

The Committee recommends approving the FY 09 Planning Budget, FY 09 Proposed Contractor Rates and FY 09 Proposed Vendors.

- I. Consider and act upon authorizing the Executive Director to accept \$94,862.00 in additional funds for the Weatherization Assistance Program.

The Committee recommends authorizing the Executive Director to accept \$94,862.00 in additional funds for the Weatherization Assistance Program.

- J. Consider and act upon approval of the following from the Rural Public Transportation Program:
 - 1. Release a Request for Proposal for Regional Coordination Consultant.
 - 2. Enter into a contract agreement with Texas Department of Transportation (TxDOT) for the Alamo Area Regional Coordination Committee in the amount of \$60,000.00.
 - 3. Enter into a Lease Agreement with Kendall County for office and parking space.
 - 4. Submit an application to the Texas Department of Transportation (TxDOT) Annual Request for Proposal(s) for Small Urban and Non-Urbanized Public Transportation Project for FY 09.

The Committee recommends approving the above items from Rural Public Transportation.

A Motion was made by Judge Evans, seconded by Mr. Perez to approve the items on the consent agenda. The Motion carried unanimously.

- 8. Consider and act upon the following Committee Reports:

- A. Strategic Planning Committee

Mayor Leonhardt reported on the Strategic Planning Committee meeting. No action required.

- B. Bylaws Committee

- 1. Consider and act upon proposed changes to the AACOG Bylaws

Judge Evans reported on the proposed changes to the AACOG Bylaws. After consideration, Judges Evans moved to approve the changes. The Motion carried unanimously. Ms. Arriaga stated that the next step was to obtain approval by the Area Council on December 10th.

- C. TARC 2010 Committee

Mayor Leonhardt reported on the TARC 2010 Committee meeting. No action required.

- D. Alamo Area Development Corporation

Judge Barden reported on the Alamo Area Development Corporation meeting. No action required.

E. Area Judges

Judge Quinney reported on the Area Judges meeting. No action required.

F. Legislative Committee

Joe Ramos stated the Committee recommends approving a resolution in support of the Texas Rail Relocation and Improvement Fund and for staff to host a legislative forum and to move forward on the legislative priorities and positions. After consideration, the Motion carried unanimously.

9. The next item was to consider and act upon approval of the following as recommended by the Regional Health and Human Services Advisory Committee:

- A. BCFS Health and Human Services, "Transitional Living for Homeless Youth." Funding: Administration for Children and Families: \$222,222.00.
- B. Connections Individual and Family Services, Inc, "Transitional Living for Homeless Youth." Funding: Dept. of Health and Human Services, Administration for Children and Families: \$171,175.00.
- C. Economic Opportunities Development Corporation of Atascosa, Karnes, & Wilson Counties (EODC of AKW), "Head Start Program." Funding: Health and Human Services - OCP - ACF: \$2,969,119.00.
- D. Lark-Scott Community Center, "Volunteers in Service to America." Funding: Corporation for National and Community Service: \$16,750.00.
- E. Northwest Vista College, "Education and Human Services, ASPIRES Project." Funding: National Science Foundation: \$537,958.75.
- F. New Committee Appointments.

Dr. Ellen Snow stated the Committee recommends favorable review on items A through E. After consideration, a Motion was made by Commissioner Williams, seconded by Judge Evans to grant favorable review on items A through E. The Motion carried unanimously. Ms. Snow also stated the Committee recommends approving the membership for Dr. Patricia Holmes, Ms. Helen Bryan, Shanon Gilliland Nisbet and Adelina Fritz. After consideration, a Motion was made by Judge Bautista, seconded by Bobby Perez to approve the membership for the above individuals. The Motion carried unanimously.

10. The next item was to consider and act upon approval of the following resolutions as recommended by the Housing Advisory Committee:

- A. Utility Allowance Schedule for the Section 8 Program.
- B. Five-Year/Annual Public Housing Authority Plan for the Section 8 Program.
- C. Recognizing October 30th as AACOG Weatherization Day.

Bill Montez stated the Committee recommends approving the above resolutions as recommended by the Housing Advisory Committee. After consideration, a Motion was made by Judge Bautista, seconded by Mr. Perez to approve the above resolutions. The Motion carried unanimously.

10. Judge Barden stated the next meeting will be on Wednesday, October 22, 2008 at 1:00 p.m.

11. Information Items.

There were no information items to report.

12. The meeting was adjourned at 1:38 p.m.